



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Vicki L. Johnson, President ■ Donna Stout, Clerk
Kevin Clayborn ■ Ian Hugh ■ Pam Reicks

SUPERINTENDENT

Dr. Jennifer Johnson

GOVERNING BOARD MEETING
Administrative Center/Board Room
July 8, 2009

Public Hearing/Regular Meeting

Compliance with
ARS 38-431.02

Consistent with the requirement set forth in ARS 38-431.02, notices of this regular meeting held in public were appropriately posted.

The following board members were present: Vicki Johnson, President; Donna Stout, Clerk; Kevin Clayborn, Ian Hugh and Pam Reicks. Also present were: Dr. Jennifer Johnson, Superintendent, and district administrators.

Call to order, Roll call,
Pledge of Allegiance

President Johnson called the meeting to order at 7:32 p.m. with all board members present. The Pledge of Allegiance was led by President Johnson.

Adoption of agenda
(Pol. Ref. 2048-A)

The following two changes were made to the agenda:
Page 3, under **III. CONSENT ITEMS**, *G. Student trip - added the following trip:

2. CHS – Football

Where: Litchfield Park, AZ

When: July 30-August 1, 2009

Persons involved: 50 students and 10 chaperones

Arrangements: Transportation by district vehicles leaving on 7/30 at 10:00 a.m. and returning on 8/1 at 1:00 p.m.

Purpose: Team building and preparation for next year's football season.

No loss of school days.

Cost to football club funds: Transportation = \$158

Page 5, under **III. CONSENT ITEMS**, *H Personnel item d. Request for early retirement pulled the following item:

GWHS – Linda J. Miller, Administrative Assistant to the Principal.

Approved agenda as amended.

MOTION: Stout

SECOND: Hugh

CARRIED: 5-0

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Public Hearing

On June 24, 2009, the Governing Board approved the proposed budget for publication and established this date for a public hearing on the 2009-2010 expenditure budget and insurance proceeds. The time and location of this hearing was properly advertised on the ADE website along with a summary of the budgets proposed. Mr. Gene Dudo, Administrator of Finance, explained that the district would use any insurance proceeds acquired in the 2010 school year to mitigate any insured losses incurred. Mr. Dudo presented an overview of the 2009-2010 school year budget as adopted under current legislative guidance. The school district budget has been adjusted to reflect a 2% increase to the base level after the required 2008-2009 reductions. The state legislature has not resolved the shortfall of revenue for the 2009-2010 fiscal year leaving a possibility the legislature may make further reductions for the 2009-2010 budget. According to legislative action, the legislature has until October 1, 2009 to resolve the revenue shortfall at which time the district may be authorized to revise its budget to include excess utility funding and increases to desegregation funding.

In its current state, the district is anticipating an \$8.5 million reduction to Maintenance and Operation (\$6M) and Capital Budgets (\$2.5M). The state will notify school districts of a date if and when budget revisions are to be made. Mr. Dudo then answered questions from the Governing Board.

Public Comments

There were no public comments or questions.

Regular Meeting

Consent Items

Action taken on Consent Items as follows:

Minutes
(Pol. Ref. 2051)

Approved the minutes of the regular meeting held on June 17, 2009 and the special meeting held on June 24, 2009.

Vouchers
(Pol. Ref. 7212)

Ratified vouchers for recording in the official minutes.
The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
6/15/09	1,606,057.22	1,337,950.03	11,137.22
6/22/09	1,228,287.80	N/A	70,977.19
6/29/09	325,863.01	1,383,420.67	1,089.19

Purchase order
(Pol. Ref. 7210)

Approved purchase orders.
List attached to minutes.

Executive session
(Pol. Ref. 2044)

Authorized executive session.

Bid return
(Pol. Ref. 7410)

Approved the following bid return:

1. RFP 10-20 – Worker’s Comp Consultant/Broker – Awarded to company with lowest costs and meeting specifications – Willis of Arizona.
2. RFP 10-23 – Legal Services – Awarded to all vendors meeting specification requirements. (Assortment of Law Specialties)

Professional visit
(Pol. Ref. 4253)

Approved the following professional visits:

1. District Leadership Study Sessions
Where: Glendale & Phoenix, AZ
When: July 14 & 15; 21 & 22; August 5 & 6, 2009
Persons involved: Governing Board, Cabinet, Principals, Curriculum Coordinators (DO)
Purpose: Leadership training and curriculum development.
No cost to district or local funds.
2. AASBO (Arizona Association of School Business Officials) Annual Summer Conference
Where: Tucson, AZ
When: July 22-24, 2009
Persons involved: Brad Nassif, Lou Wiegand (DO)
Purpose: Expand knowledge in payroll, accounting & grants management. Receive updates in stimulus funds, financial markets, tax rates, fraud detection & salary negotiations.
Cost to indirect cost funds: Lodging = \$504; meals = \$132; registration = \$515; transportation = \$256
3. ASBA (Arizona School Boards Association) Annual Summer Leadership Conference
Where: Flagstaff, AZ
When: July 23-25, 2009
Persons involved: Vicki Johnson, Kevin Clayborn, Ian Hugh, Pam Reicks, Jennifer Johnson (DO)
Purpose: Attend annual ASBA summer leadership conference.
Cost to Governing Board and Administrative travel funds: Lodging = \$1,094; registration = \$1,000
4. Training for Teaching Instructors New to the Education Professions CTE Program
Where: Phoenix, AZ
When: August 27-29, 2009
Person involved: Jonathan Peters (MV)
Purpose: Training to provide students with insight into the nature of teaching, problems of schooling, and critical issues affecting the quality of education in America’s school.
Cost to CTE Basic grant: Registration = \$520

Student trip
(Pol. Ref. 6304)

Approved the following student trips:

1. AHS – Student Council
Where: Phoenix, AZ
When: July 31-August 2, 2009
Persons involved: 7 students and 1 chaperone
Arrangements: Transportation by private vehicles leaving on 7/31 at 7:00 a.m. and returning on 8/2 at 5:00 p.m.
Purpose: Planning for 2009-2010 school events and team building.
No loss of school days.
Cost to Student Council club funds.

2. CHS – Football
Where: Litchfield Park, AZ
When: July 30-August 1, 2009
Persons involved: 50 students and 10 chaperones
Arrangements: Transportation by district vehicles leaving on 7/30 at 10:00 a.m. and returning on 8/1 at 1:00 p.m.
Purpose: Team building and preparation for next year's football season.
No loss of school days.
Cost to football club funds: Transportation = \$158

Personnel
Administrative
Employment
(Pol. Ref. 3015)

Approved the following administrator recommendation for employment and is assigned for the 2009-2010 school year:

DO - Wendy Collison, Director of Special Education – Effective 7/6/09

Certificated
Re-employment
(Pol. Ref. 4013)

Approved the following teacher recommendation for re-employment and is assigned for the 2009-2010 school year:

IHS - Sherrie Smith, Media Center Director – Effective 8/3/09

Re-employment
through Smartschools

Approved the following request for continuing employment through Smartschools for the 2009-2010 school year:

IHS - Rosemary Wucinich-Lawson, ELL – Effective 8/3/09

Leave of absence
(Pol. Ref. 4023)

Approved the following request for a leave of absence:

SHS - Tiffany Graff, Special Ed – Effective 8/3/09

Resignation
(Pol. Ref. 4024)

Accepted the following resignations:

- AHS - Marc V. Maynes, 4/5 SWS; 1/5 Adaptive PE at CHS – Effective 6/14/09
CHS - Terry V. Triplett, Special Ed – Effective 6/6/09
GWHS - Corri Nickele, Occupational Therapist – Effective 6/23/09
THS - Jennifer Reed, 4/5 Counseling – Effective 6/11/09

Support Staff

Re-employment
(Pol. Ref. 4113)

Approved the following support staff employees for re-employment and are assigned for the 2009-2010 school year:

- CHS - Merlyn Larsen, Special Ed Aide – Effective 8/3/09
DO - Susan Schuh, Accounts Payable Clerk – Effective 7/6/09
GWHS - Shirley Harris, 4 hrs Cafeteria Assistant – Effective 8/4/09
Will Renter, Maintenance III – Effective 8/18/09
IHS - Easter Preston, Maintenance III – Effective 8/3/09
Nextstep - Glenda Jean Bihn, Special Ed Aide – Effective 8/3/09
Christy Brandon-Wiley, Special Ed Aide – Effective 8/3/09
Theresa Chavez, Special Ed Aide – Effective 8/3/09
Martha Minard, Special Ed Aide – Effective 8/3/09
SHS - Gary Paskaing, ELL Aide – Effective 8/3/09
Nona Rowland, Attendance Assistance – Effective 7/20/09

Reclassification
(Pol. Ref. 4117)

Approved the following contract revisions:

- DO - Ashley Kinsey Hyman from Instructional Aide at MVHS, to Title I School/Home/Community Liaison – Effective 7/1/09
April Tuncap from Attendance Secretary at GWHS, to Administrative Assistant to the School Safety Administrator – Effective 7/1/09
GHS - Ana Perez, from Student Coordinator Lead to Cafeteria Manager – Effective 7/1/09

Retirement
(Pol. Ref. 4252)

Approved the following requests for retirement:

- MVHS - Amelia O'Brien, Clerical Aide – Effective 5/28/09
WHS - Lawrence M. Eaton, Parking Lot Attendant – Effective 5/28/09

Resignation

Accepted the following resignation:

- DO - Rochelle A. Darling, Bus Assistant – Effective 6/18/09

Termination
(Pol. Ref. 4122)

Approved the following recommendations for termination:

- DO - Frances Sustaita, Bus Aide – Effective 2/20/09
THS - Alfredo Hidalgo, Custodian – Effective 6/29/09

Approved consent items.

MOTION: Stout SECOND: Clayborn CARRIED: 5-0

New Business

Adoption of 2009-
2010 Budget
(Legal Ref. ARS
15-905 & ARS 15-
910)

The Governing Board approved the 2009-2010 expenditure budget and insurance proceeds and authorized the signing and filing of the related forms.

MOTION: Stout SECOND: Hugh CARRIED: 5-0

New Business

(continued)

Authorization for the signing of vouchers

The Governing Board authorized the Governing Board Clerk for the signing of orders (vouchers) for salaries or other expenses between board meetings.

MOTION: Stout SECOND: Clayborn CARRIED: 5-0

Subrecipient Contract with City of Glendale (School-Based Health Clinics)

The Governing Board approved the subrecipient contract with the City of Glendale and authorized Dean Petersen, Assistant Superintendent of Student Services, to sign all necessary documents on behalf of the District.

MOTION: Stout SECOND: Hugh CARRIED: 5-0

Appointment of Hearing Officers for student disciplinary matters (Pol. Ref. 6002)

The Governing Board appointed Brian Capistran as its Hearing Officer for student discipline matters and appointed John Croteau, Dr. Linda Rosness and Jim Threadgill, as alternates.

MOTION: Stout SECOND: Hugh CARRIED: 5-0

Appointment of Hearing/Review Officer for disciplinary action involving certificated staff (Pol. Ref. 4025 & 4026, Legal Ref. 15-341)

The Governing Board appointed Brian Capistran as its Hearing/Review Officer for disciplinary action involving certificated staff and appointed John Croteau, Dean Petersen, Jim Threadgill, Gene Dudo and Dr. Linda Rosness to serve as alternates.

MOTION: Stout SECOND: Clayborn CARRIED: 5-0

Appointment of Hearing/Review Officer for disciplinary action involving support staff (Pol. Ref. 4120 & 4122)

The Governing Board appointed Brian Capistran as its Hearing/Review Officer for disciplinary action involving support staff and appointed John Croteau, Dean Petersen, Jim Threadgill, Gene Dudo and Dr. Linda Rosness to serve as alternates.

MOTION: Stout SECOND: Clayborn CARRIED: 5-0

Appointment of Hearing Officer for disciplinary action involving administrative staff (Pol. Ref. 3026)

The Governing Board appointed John Croteau as its Hearing Officer for disciplinary action involving administrative staff and appointed Dean Petersen, Dr. Linda Rosness and Jim Threadgill, to serve as alternates.

MOTION: Stout SECOND: Hugh CARRIED: 5-0

New Business

(continued)

Meet and confer
(Pol. Ref. 4023)

The Governing Board appointed Dr. Linda Rosness, Chairperson, John Croteau, Lou Wiegand, Brian Capistran, Dr. Michael Fowler and Mike Dellisanti as their representatives to the meet and confer process for 2009-2010.

MOTION: Stout SECOND: Clayborn CARRIED: 5-0

Information and Reports

- A. Financial reports
- B. District Office Administrators and Superintendent comments
- C. Board comments

Information and Reports were accepted as presented.

MOTION: Stout SECOND: Hugh CARRIED: 5-0

Future Meetings and Dates to Remember

July 21-22	Board Study Session -	Phoenix, Arizona
Aug 3	First day of school -	Metro Academy – continuing students
Aug 10	First day of school -	Traditional schools/Metro Academy – new students
Aug 19	Regular meeting -	Administrative Center/Board Room – 7:30 p.m.
Sept 2	Regular meeting -	Administrative Center/Board Room – 7:30 p.m.
Sept 7	Labor Day holiday -	District office and all schools closed
Sept 16	Regular meeting -	Administrative Center/Board Room – 7:30 p.m.

Executive Session
(Pol. Ref. 2044)

The Governing Board convened into Executive Session at 8:10 p.m.

Reconvened Regular Meeting

The Governing Board reconvened the regular meeting at 8:20 p.m.

Motion on Executive Session Item(s)

There were no motions made on any items discussed in executive session.

Adjournment

The meeting adjourned at 8:41 p.m.

APPROVED:

Vicki Johnson, President

Kevin Clayborn, Member

Donna Stout, Clerk

Ian Hugh, Member

Pam Reicks, Member

Janice Mays
Administrative Assistant
to the Governing Board