



**ADMINISTRATIVE CENTER**

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**GOVERNING BOARD**

Patty Kennedy, President ▪ Andrew Pulcifer, Clerk  
Patti Hussey ▪ Susan Maland ▪ Pam Reicks

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, November 7, 2018**

**RECOGNITION RECEPTION  
BOARD PATIO  
7:00 P.M.**

**REGULAR MEETING  
BOARD ROOM  
7:30 P.M.**

PUBLIC RESPONSE TO AGENDA ITEMS  
PLEASE REFER TO SECTION I.F. OF THE AGENDA

**I. REGULAR MEETING**

- A. Call to order  
The meeting was called to order at \_\_\_\_\_.
- B. Roll call
- C. Pledge of Allegiance  
The Governing Board President will lead the Pledge of Allegiance.
- D. Adoption of agenda – Policy Ref. BEDB  
Adoption of the agenda as the order of business.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- E. Special recognitions
  1. Presentation of *Achievement Above All* award to Apollo High School teacher Frank Coloma.
  2. Presentation of *Achievement Above All* award to Apollo High School student Samantha Watson.
  3. Presentation of *Certificate of Achievement* to Apollo High School’s Choir, Gabriel Frongillo, sponsor.
  4. Presentation of *Achievement Above All* award to Apollo High School support staff employee Paula Perez.
  5. Presentation of *Volunteer Recognition* award to Apollo High School volunteers Ryan and Allison Livingstone.

**Note:** As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**II. CONSENT ITEMS**

\*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on October 17, 2018.

\*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
10/15/2018	3,645.18	N/A	26,735.72
	30,716.23		
	176,851.00		
	223,131.62		
	4,198.94		
	6,580.00		
10/22/2018	2,986.16	4,316,580.37	20,941.80
	51,504.02		
	138,987.62		
	436,281.27		
	447.73		
10/29/2018	69,656.48	N/A	32,117.25
	92,291.54		
	236,854.00		
	3,995.81		

\*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

- \*D. Authorization for Executive Session – Policy Ref. BEC  
Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.
- \*E. Acceptance of gifts – Policy Ref. KCD  
Donation of \$1,000 from 19NORTH to Washington High School for student clothing.
- \*F. Professional visits – Policy Ref. GCCE
1. ACOVA (Arizona Council of Vocational Administrators) Fall Conference  
Where: Prescott, AZ  
When: November 8-9, 2018  
Participant: Amanda Shively (DO)  
Purpose: Annual conference  
Cost to CTE funds: Registration = \$225; Lodging = \$230; Meals = \$54; Transportation = \$89
  2. ESSA (Every Student Succeeds Act) Conference  
Where: Tucson, AZ  
When: November 14-15, 2018  
Participant: Craig Mussi (DO)  
Purpose: Strategies and resources for implementing all grants  
Cost to Title I funds: Registration = \$300; Lodging = \$250; Meals = \$52; Transportation = \$109
  3. ASBA/AASBO/ASA Legislative Workshop  
Where: Phoenix, AZ  
When: November 15-16, 2018  
Participant: Patty Kennedy, Susan Maland (DO)  
Purpose: Represent GUHSD and receive legislative updates pertaining to education  
Cost to District funds: Registration = \$540
  4. Solidworks Conference  
Where: Dallas, TX  
When: February 10-13, 2019  
Participants: Rudy Aguilar (A); Marshall Rubin (C); Matt Massic (I); Tyler Bolen (S)  
Purpose: Professional development in engineering  
Cost to CTE funds: Registration = \$3,030; Lodging = \$2,700; Meals = \$864;  
Transportation = \$1,400; Substitute = \$1,200
- \*G. Student trips – Policy Ref. IJOA
1. GWHS Thespians  
Where: Phoenix, AZ  
When: November 16-17, 2018  
Participants: 22 students and 3 chaperones  
Arrangements: District vehicle departing 11/16/18, 8:00 am returning 11/17/18, 7:00 pm  
Purpose: State convention  
Students will miss 1 school day  
Cost to CTE funds: Transportation = \$185; Registration = \$2,182; Substitute = \$200  
Cost to Club funds: Lodging = \$1,318

## Student trips (continued)

2. SHS Wrestling  
 Where: Camp Verde, AZ  
 When: November 30-December 1, 2018  
 Participants: 14 students and 3 chaperones  
 Arrangements: District vehicle departing 11/30/18, 6:30 am returning 12/1/18, 9:30 pm  
 Purpose: Wrestling tournament  
 Students will miss 1 school day  
 Cost to Club funds: Transportation = \$213; Lodging = \$549; Substitute = \$75
  
3. THS Wrestling  
 Where: Tucson, AZ  
 When: December 14-15, 2018  
 Participants: 14 students and 2 chaperones  
 Arrangements: District and private vehicle departing 12/14/18, 6:00 am  
 returning 12/15/18, 10:00 pm  
 Purpose: Wrestling tournament  
 Students will miss 1 school day  
 Cost to Tax Credit funds: Transportation = \$300; Lodging = \$423; Substitute = \$100
  
4. THS Student Council  
 Where: Prescott, AZ  
 When: January 24-26, 2019  
 Participants: 12 students and 2 chaperones  
 Arrangements: Commercial carrier departing 1/24/19, 11:00 am returning 1/26/19, 3:00 pm  
 Purpose: State convention  
 Students will miss 1.5 school days  
 Cost to District funds: Transportation = \$303  
 Cost to Club funds: Registration = \$1,330; Substitute = \$200
  
5. THS Choir/Orchestra  
 Where: Anaheim, CA  
 When: March 14-16, 2019  
 Participants: 50 students and 5 chaperones  
 Arrangements: Commercial carrier departing 3/14/19, 3:00 pm returning 3/16/19, 4:00 pm  
 Purpose: Industry workshop  
 Students will miss 1 school day  
 Cost to Tax Credit funds: Transportation = \$3,455; Registration = \$8,000; Lodging = \$5,220;  
 Substitute = \$200

\*H. Personnel1. Administrativea. Reclassification – Policy Ref. GCP Professional Staff Promotions

- DO - Alex Lightfoot, from Campus Technology Assistant at SHS to  
 IT Specialist at DO – Effective 10/22/18  
 Bernardo Ortiz, from Campus Technology Assistant at GHS to  
 IT Specialist at DO – Effective 10/22/18

b. Leave of Absence – Policy Ref. GCCC Professional/Support Leave of Absence

- AHS - Luanne Kellogg, Assistant Principal of Student Services – Effective 11/27/18

Personnel (continued)

2. Certified

- a. Leave of Absence – Policy Ref. GCCC Professional/Support Leave of Absence  
MVHS - Rachel Woolfenden, Math – Effective 10/31/18  
SHS - Andra Rubin, Social Studies – Effective 3/25/19

3. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications  
GWHS - Charles Jones, from Bus Driver at DO to Cafeteria Assistant – Effective 11/1/18  
THS - Valerie Ruiz, from Counseling Secretary to Attendance Assistant – Effective 10/22/18
- b. Employment – Policy Ref. GDF Support Staff Hiring  
DO - Dale Grumbine, Bus Driver – Effective 7/23/18  
           Ciara Escalante, Communications Assistant – Effective 7/9/18  
GHS - John Wyatt, Maintenance III – Effective 7/23/18  
SHS - Patricia Shields, ELL Instructional Assistant – Effective 7/30/18  
           Renee San Nicolas, Cafeteria Assistant – Effective 7/24/18
- c. Leave of Absence – Policy Ref. GCCC Professional/Support Leave of Absence  
AHS - Linda Drotman, Special Ed Instructional Assistant – Effective 10/22/18  
           Christine Sampson, Data Processor – Effective 10/23/18  
GHS - Joseph Bohner, Custodian – Effective 10/8/18
- d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members  
DO - Aaron Smith, Bus Assistant – Effective 10/26/18  
MVHS - Doinita Stancu, Special Ed Instructional Assistant – Effective 12/31/18  
NS - Pilar Garcia, Special Ed Instructional Assistant – Effective 11/1/18
- e. Employment Release  
SHS - Isidro Olivos, Custodian – Effective 11/2/18

**RECOMMENDATION:** The Governing Board approve the recommendations for Consent items II. \*A through II. \*H.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. Appointment of Evaluation Officers for the Issuance of Preliminary Notice of Inadequate Classroom Performance**

Under ARS 15-537, it is appropriate for the Governing Board to appoint evaluation officers to issue Preliminary Notices of Inadequate Classroom Performance to certificated personnel. In all cases in which an evaluation officer of the Governing Board issues a Preliminary Notice of Inadequate Classroom Performance, the officer shall report its issuance to the Governing Board within five school days.

**RECOMMENDATION:** The Governing Board appoints Allison Mattingly, Assistant Superintendent and Craig Mussi, Associate Superintendent as the evaluation officers to issue Preliminary Notices of Inadequate Classroom Performance to certificated personnel.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. IHB – Special Instructional Programs**

A long-range plan will be the basis for providing special education services for students with exceptional needs and educational requirements. These services may include specialized programs, personnel, facilities, materials, and equipment needed to promote the individual physical, social, intellectual, and emotional growth of exceptional students.

The Superintendent shall ~~develop~~ ensure that procedures ~~that~~ provide educational opportunities for ~~students~~ individuals with disabilities and ~~that~~ shall accomplish District compliance with federal laws including the Individuals with Disabilities Education Act (IDEA), the Arizona revised statutes, and the lawful regulations of the State Board of Education. Such procedures shall include, but not limited to, the following provisions:

- ~~Child Find responsibilities that include the identification, location and evaluation of children who may have a suspected disability, including children attending religious or private schools or are home schooled, and who may be in need of special education and related services.~~

A. The District will ensure that all children with disabilities, between the age of birth (0) through twenty-one (21) years, within the boundaries of the District, including children with disabilities who are homeless or wards of the state, and children with disabilities attending private schools or home schools, regardless of the severity of their disability, and who are in need of special education and related services are identified, located, and evaluated.

B. A free appropriate public education (FAPE) shall be available to ~~eligible high school aged youth~~ all children with disabilities aged three (3) through twenty-one (21) years within the District's jurisdiction, including children advancing from grade to grade, those who have been suspended or expelled from school in accordance with the applicable IDEA rules and regulations, and any child with a disability the District has placed in or referred to a private school facility. The District may refer to and contract with approved public or private agencies as necessary to ensure the provision of FAPE for children with disabilities. FAPE for an eligible student with a disability may extend through conclusion of the instructional year during which the student attains the age of twenty-two (22) ~~based upon recommendation of the individualized education program (IEP) team.~~

C. A full individual initial evaluation will be conducted by the ~~District~~ public education agency before the initial provision of special education and related services to a child with a disability in accordance with 34 C.F.R. 300.-300.311 of the IDEA regulations. A reevaluation of each child with a disability will be conducted by the District in accordance with 34 C.F.R. 300.-300.311 of the ~~requirements~~ IDEA regulations.

D. Procedures for child identification and referral shall meet the requirements of the IDEA and its regulations, A.R.S. Title 15, chapter 7, and its regulations, and the State Board of Education rules R7-2-401.

E. The District shall ensure that ~~A~~an individualized education program (IEP) is developed and implemented for each eligible child served by the District and for each eligible child the District places in or referred to a private school or facility by the ~~public agency~~ District in accordance with 34 C.F.R. 300.320-300.325 of the IDEA regulations. An IEP or an individualized family service plan (IFSP) will be in place for each child with a disability prior to the provision of FAPE.

- F. ~~Students with disabilities will be educated to the maximum extent appropriate with children who are not disabled. To the maximum extent appropriate, opportunities for the least restrictive environment, inclusion in educational exercises with regular program students, and for interaction with the total school environment will be provided to exceptional students, the exception to be only when the student's condition, with supplementary aids and services, make such regular class education unsatisfactory in accordance with 34 C.F.R. 300.114-300.117 of the IDEA regulations.~~
- G. The District ~~will~~ shall establish, maintain and implement procedural safeguards that meet requirements of 34 C.F.R. 300.300-300.311 of ~~the set forth in~~ IDEA regulations. Parents will be provided with notices of procedural safeguards in each specified instance and all due process conditions will be satisfied with respect to the provision of a free appropriate public education.
- H. The District will ensure that protection of the confidentiality of any personally identifiable data, information, and records collected ~~is~~ or maintained by the District will be in accordance with regulations set forth by Family Educational Rights and Privacy Act (FERPA) and IDEA ~~34~~ C.F.R. 300-611-300.627.
- I. To the extent essential to provide FAPE to children with disabilities aged three (3) through twenty-one (21), extended school year (ESY) services shall be made available and implemented as necessary ~~if the IEP team determines the child has met the criteria.~~
- J. ~~Criteria for the graduation of exceptional students, including accomplishment in reading, writing, and mathematics, shall be as specified in the District policy on graduation requirements. Such standards shall be equivalent to or greater than those established by the State Board of Education.~~
- K. ~~Not later than March 1 of each year conduct a review of the reasonable and acceptable ratio of students per teacher for each disability category. The applicable ratios shall be specified in a regulation accompanying the District policy on class size.~~
- L. The discipline of ~~exceptional~~ students ~~with disabilities~~, and unevaluated students suspected of having a qualifying disability, is to be conducted in such a manner as to comply with FAPE and requirements of the IDEA. ~~Students with disabilities may be disciplined for a violation of the student code of conduct, including removal from his or her current placement to an appropriate interim alternative educational setting, another setting, suspension, or expulsion in accordance with IDEA regulations.~~

A child with a disability may be disciplined for a violation of the student code of conduct, including removal from his or her current placement to an appropriate interim alternative education setting, another setting, suspension, or expulsion in accordance with IDEA Regulations 34 C.F.R. 300.530 through 300.536.

For the purpose of this policy as it relates to a child with a disability, *home school district* means the school district in which the person resides who has legal custody of the child as provided in A.R.S. 15-284. If the child is a ward of the state and a specific person does not have legal custody of the child or is a ward of this state and the child is enrolled in an accommodation school pursuant to A.R.S. 15-913, the home school district is the district the child last attended or, if the child has not previously attended a public school in this state, the school district within which the child currently resides.

The Superintendent is authorized and directed to establish procedures for the development and administration of the necessary programs, and to document District compliance with the law and this policy. Such procedures will be made available to staff members and to parents as necessary to enhance compliance.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S.	A.A.C.
15-761	R7-2-401
15-761.01	R7-2-402
15-763	R7-2-403
15-763.01	R7-2-405
15-764	R7-2-601
15-765 to 15-769	R7-2-602
15-771	R7-2-603
15-773	20 U.S.C. 1400 <i>et seq.</i> ,
15-881	Individuals with Disabilities Education Act
15-1181 to 15-1185	29 U.S.C. 794
15-1201 to 15-1205	Rehabilitation Act of 1973, (Section 504)
36-555	34 C.F.R. Part 300

CROSS REF.:

- IIB - Class Size
- IKE - Promotion, Retention, and Acceleration of Students
- IKF - Graduation Requirements
- JKD - Student Suspension
- JKE - Expulsion of Students
- JR ~~*et seq.*~~ - Student Records

**RECOMMENDATION:** The Governing Board approve the first of three readings for policy IHB – Special Instructional Programs.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. INFORMATION AND REPORTS**

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Bid specification (Enclosure) RFP 19-05R Printing-Newspaper Publishing
- D. Civic Center report (Enclosure) – Louis Wiegand, Chief Financial Officer

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_



**V. CURRENT EVENTS**

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

**RECOMMENDATION:** The Governing Board accept the Current Events.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

Nov 12	Veterans’ Day Holiday Observed	District office and all schools closed
Nov 15	Honors & Advanced Placement Academy Night	Glendale/Moon Valley/Washington Auditoriums – 6:30 pm
Nov 22-23	Thanksgiving	District office and all schools closed
Dec 5	Continuous Improvement Report Regular Meeting	Apollo High School – 5:00 pm Administrative center/Board room – 7:30 pm
Dec 18	Mid-Year Graduation Online Learning Academy	Apollo Auditorium– 6:00 pm
Dec 19	Reception – AAA Cortez Regular meeting	Administrative center/Board patio – 7:00 pm Administrative center/Board room – 7:30 pm

**VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)**

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes  
Review the minutes of the executive session held on October 17, 2018.
- C. Student discipline matters ARS 15-843  
Hear recommendations for long-term suspensions at Greenway and Moon Valley High Schools.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03  
Receipt of confidential matters subsequent to the posting of the agenda.

**VIII. RECONVENE INTO PUBLIC MEETING**

**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

**X. ADJOURNMENT**

The meeting adjourned at \_\_\_\_\_.