



**ADMINISTRATIVE CENTER   GOVERNING BOARD**

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Don DeBusk, President ▪ Susan Maland, Clerk  
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

**SUPERINTENDENT**  
Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, November 16, 2016**

**RECOGNITION RECEPTION  
BOARD PATIO  
7:00 P.M.**

**REGULAR MEETING  
BOARD ROOM  
7:30 P.M.**

**PUBLIC RESPONSE TO AGENDA ITEMS  
PLEASE REFER TO SECTION I.F. OF THE AGENDA**

**I. REGULAR MEETING**

**A. Call to order**

The meeting was called to order at \_\_\_\_\_.

**B. Roll call**

**C. Pledge of Allegiance**

The Governing Board President will lead the Pledge of Allegiance.

**D. Adoption of agenda – Policy Ref. BEDB**

Adoption of the agenda as the order of business is requested.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Special recognitions**

1. Presentation of *Achievement Above All* award to Washington High School teacher Elizabeth Malee Johnson.
2. Presentation of *Achievement Above All* award to Washington High School student Jordan Alexander.
3. Presentation of *Certificate of Achievement* to Washington High School’s Educators Rising, Danny Darrow, sponsor.
4. Presentation of *Achievement Above All* award to Washington High School support staff employee LeAnn Ré.
5. Presentation of *Volunteer Recognition* award to Washington High School volunteer Jason Ellis.

**Note:** As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS

\*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

It is requested that the Governing Board approve the minutes of the meeting held on November 2, 2016.

\*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date</u>	<u>Expense</u>	<u>Payroll</u>	<u>Auxiliary/Tax Credit</u>
<u>Reviewed</u>	<u>Voucher</u>	<u>Voucher</u>	<u>Voucher</u>
10/31/2016	546,458.14	1,471,741.34	26,259.95
11/07/2016	567,553.83	4,115,544.90	32,478.73

Approval is requested for the vouchers listed on the enclosure.

\*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approval is requested for the purchase orders listed on the enclosure.

\*D. Authorization for Executive Session – Policy Ref. BEC

It is requested that the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

\*E. Acceptance of gifts – Policy Ref. KCD

It is requested that the Governing Board accept the following gift:

1. Donation of \$2,500 from Fry's Food Stores to Thunderbird High School.

\*F. Professional visits – Policy Ref. GCCE

It is requested that the Governing Board approve the following professional visits:

1. 2016 ACTE (Association of Career & Technical Education) Vision Conference

Where: Las Vegas, NV

When: November 29-December 3, 2016

Persons involved: Kristy Clarke, Frank Coloma (A); Shawn Morris (G); Jennifer Fowler, Scott Schall (GW); Kevin Lukefahr, Rhonda Sykes (MV); Darrell Preston (S); Lucy Maurer (T); Brian Anderson, Maryellen Coburn, Amanda Shively (DO)

Purpose: Present and professional development for annual CTE conference

Cost to CTE funds: Registration = \$5,190; Lodging = \$5,659; Meals = \$1,944;

Transportation = \$2,976; Substitute = \$2,900

2. ASBA/ASA 59<sup>th</sup> Annual Conference

Where: Phoenix, AZ

When: December 14-16, 2016

Persons involved: Board members and Superintendent

Purpose: Represent GUHSD at the annual conference

Cost to District Funds: Registration = \$2,850

3. ADE Exceptional Student Services Secondary Transition

Where: Phoenix, AZ

When: January 26-27, 2017

Persons involved: Rebecca Vega (A); Daniel VanTienderen (C); Brooke Goldman (G); Susan Dodge (GW); Matt Maragh (I); Diamond Davis, Tiffany Graff (S); Robert Falk (T); Ty Bauer (W); Stephanie Quirin (NS); Brett Eklund (NA)

Purpose: Specific components that facilitate transition to post-secondary life

Cost to SPED funds: Substitute = \$1,900

4. AAC (Augmentative & Alternative Communication) in the Desert

Where: Phoenix, AZ

When: February 22-24, 2017

Person involved: Natalie Lewis (C)

Purpose: Training to facilitate active engagement in a classroom setting

Cost to SPED funds: Registration = \$375

5. Western Business Educators Association Conference

Where: Bozeman, MT

When: February 15-20, 2017

Person involved: Rebecca McGinnis (W)

Purpose: Represent Arizona as President and professional development

Cost to CTE funds: Transportation = \$470; Registration = \$200; Lodging = \$500;

Meals = \$250; Substitute = \$300

**\*G. Student trips – Policy Ref. IJOA**

It is requested that the Governing Board approve the following student trips:

1. GWHS Vocal Ensemble

Where: Flagstaff, AZ

When: February 9-11, 2017

Persons involved: 20 students and 2 chaperones

Arrangements: District vehicle departing 2/9/17, 1 pm returning 2/11/17, 12 pm

Purpose: Perform at the 2017 Jazz/Madrigal Festival

Students will miss 1.5 school days

Cost to District\*/Club funds: \*Transportation = \$571; Registration = \$400;

Lodging = \$2,094; Substitute = \$100

2. GWHS Softball

Where: Bullhead City, AZ

When: March 9-11, 2017

Persons involved: 13 students and 13 chaperones

Arrangements: Private vehicles departing 3/9/17, 8 am returning 3/11/17, 7 pm

Purpose: Tournament

Students will miss 2 school days

Cost to Club funds: Registration = \$500

3. AHS/WHS Dance

Where: San Francisco, CA

When: March 17-20, 2017

Persons involved: 21 students and 3 chaperones

Arrangements: Commercial carrier departing 3/17/17, 4:30 pm returning 3/20/17, 10:30 pm

Purpose: Professional dance workshops, classes and performances

No loss of school days

Cost to Club funds: Registration/Lodging/Transportation = \$22,363

**\*H. Personnel**1. Administrativea. Retirement – Policy Ref. GCQF Retirement of Professional/Support Staff Members

The following employee is requesting retirement through ASRS:

DO - Tom VanDyke, Systems Engineer – Effective 1/7/17

2. Classifieda. Employment – Policy Ref. GDF Support Staff Hiring

The following employees are recommended for employment and are assigned for the 2016-2017 school year as listed:

AHS - Priscilla Ayala Pacheco, Title One Instructional Assistant – Effective 8/1/16

Venesa Hernandez, Counseling Secretary – Effective 7/18/16

Morgan O’Neal, Bookstore Manager – Effective 7/25/16

Hilda Ramirez, Attendance Assistant – Effective 8/1/16

CHS - Kelly Spencer, Jr., Special Ed Instructional Assistant – Effective 8/1/16

Joseph Sweeney, Campus Technology Assistant – Effective 7/18/16

- DO - Alejandro Diaz, Bus Assistant – Effective 7/25/16  
Steven Miel, Bus Driver – Effective 7/25/16  
Jacqueline Romero, Bus Assistant – Effective 7/25/16  
Craig Trogani, Bus Driver – Effective 7/25/16  
Romana Uriaz, Bus Assistant – Effective 5/6/16
- GHS - Josie Benwy, Title One Instructional Assistant – Effective 8/1/16  
Martha Flores, Attendance Assistant – Effective 7/18/16  
Fabian Plata, Custodian – Effective 8/2/16
- GWHS - Emily Berryhill, Special Ed Instructional Assistant – Effective 8/1/16  
Elizabeth Torres Gonzalez, Cafeteria Assistant – Effective 5/16/16
- IHS - Rebecca Coffey, Clerical Aide – Effective 7/25/16  
Kristina Washington, Special Ed Instructional Assistant – Effective 8/1/16  
Rebecca Wyatt, Special Ed Instructional Assistant – Effective 8/1/16
- MVHS - Connie Brown, Special Ed Instructional Assistant – Effective 8/1/16  
Cynthia Massingill, Special Ed Instructional Assistant – Effective 8/1/16  
John Rudnick, Special Ed Instructional Assistant – Effective 8/1/16  
Christina Twumasi, Alternative Format Transcriber – Effective 8/1/16
- Next Step - Jennifer Keech, Special Ed Instructional Assistant – Effective 8/1/16  
Daniel McKeever, Special Ed Instructional Assistant – Effective 8/1/16
- NA - Dominic Pressley, Special Ed Instructional Assistant – Effective 8/1/16
- SHS - Hilda Escatel Flores, Custodian – Effective 7/19/16
- THS - Shea Arnone, Title One Instructional Assistant – Effective 8/1/16  
Jim Azevedo, Special Ed Instructional Assistant – Effective 8/1/16  
Kathleen McDermott, Special Ed Instructional Assistant – Effective 8/1/16
- WHS - Nancy Eldridge, Clerical Aide – Effective 8/1/16  
Dana Patterson, Attendance Assistant – Effective 7/20/16

b. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

It is requested that the Governing Board accept the following reclassifications:

AHS - Dora Arzate, from Custodian at MVHS to Custodian at AHS –Effective 11/1/16

Matthew Groat, from Maintenance I at GWHS to Assistant Foreman at AHS – Effective 11/14/16

GWHS - Sonia Cordova, from Title I Instructional Assistant to Counseling Secretary – Effective 11/7/16

c. Leave of Absence – Policy Ref. GCC Professional/Support Staff Leave of Absence

The following employee is requesting a leave of absence:

SHS - Thomas Lucas, II, Assistant Facilities Foreman – Effective 8/30/16

d. Retirement - Policy Ref. GCQF Retirement of Professional/Support Staff Members

The following employee is requesting retirement through ASRS:

MVHS - Judy Camarena, Title One Instructional Assistant – Effective 12/2/16

e. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

It is requested that the Governing Board accept the following resignations:

- GHS - Carlos Meza Parking Lot Attendant – Effective 11/10/16
- Sarai Sweet, Special Ed Instructional Assistant – Effective 11/10/16

**RECOMMENDATION:** That the Governing Board approve the recommendations for Consent agenda items II. \*A through II. \*H.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. License and Services Agreement - Tyler Technologies, Inc. (Enclosure)**

In April 2015, after two years of study a district Citizen’s Committee identified proposed bond expenditures to meet future capital and facility needs. In May the Governing Board endorsed the recommendations and approved the election which was held and passed by voters in November 2015. The committee recommended acquiring a new Financial and Personnel Management System to replace current software implemented in 1997. District Finance, Human Resources, Information and Technology, Purchasing and other staff have analyzed district needs and are recommending the district execute the enclosed license agreement with Tyler Technologies, Inc. in order to deploy Tyler Software, training and related services described in Exhibit A, Investment Summary. The investment covers district core accounting functions, state reporting, general fixed assets, human resources, and other state of the art applications. The deployment will enhance district data security, provide for additional electronic transaction capabilities with the County treasurer, implement electronic requisitioning, and applicant tracking software. County wide user groups and training are readily available to enhance district efficiency. The purchase is available through competitively procured Mohave Educational Services Cooperative Contract (MESCC) Contract #12G-TYL-0524.

**RECOMMENDATION:** The Governing Board approve the expenditure and authorize Louis Wiegand, Chief Financial Officer to complete and execute the License and Services Agreement with Tyler Technologies, Inc.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Arizona School Boards Association (ASBA) Policy Revision (Enclosure)**

ASBA has recommended a revision to match statutes, legislation and/or cross references for the following board policy:

CBI Evaluation of Superintendent

This policy change was reviewed by the District Advisory Council on November 14, 2016 and is hereby presented to the Governing Board for a single read.

**RECOMMENDATION:** The Governing Board approve the revision to policy CBI-Evaluation of Superintendent.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Nomination of Vicki L. Johnson - Arizona School Boards Association Honor Roll**

The Arizona School Boards Association annually recognizes retiring or retired Board members who have served their district for a minimum of 8 consecutive years or more with the Honor Roll Award. Nomination by Board action is required.

**RECOMMENDATION:** The Governing Board support the nomination of Vicki L. Johnson to be recognized with the Honor Roll Award by the Arizona School Boards Association.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. INFORMATION AND REPORTS**

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)

**RECOMMENDATION:** It is requested that the Governing Board accept the Information and Reports as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**V. CURRENT EVENTS**

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

**RECOMMENDATION:** It is requested that the Governing Board accept the Current Events as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

Nov 24-25	Thanksgiving recess	District office and all schools closed
Dec 7	Continuous Improvement Report	Apollo High School – 5:00 pm
	Regular Meeting	Administrative Center/Board room – 7:30 pm
Dec 21	Regular meeting	Administrative Center/Board room – 7:30 pm
Dec 22	Mid-Year Graduations	
	Northern Academy	Northern Academy – 12:30 pm
	Online Learning Academy	Apollo High School – 7:00 pm
Dec 24-Jan 8	Winter recess	District office and all schools closed

**VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)**

Executive sessions require the confidentiality of the participants. The information discussed in executive session cannot be, and is prohibited from being, subjects of discussion outside this executive session, with the exception of what is reported in the general meeting. Board members are also reminded that they cannot state how they intend to vote or the action they intend to take on a subject that is discussed in the executive session.

A. Call to order

B. Minutes

Review the minutes of the executive session held on November 2, 2016.

- C. Negotiations pursuant to ARS 38-431.03(A-5)
  - 1. Update on process.
  
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
  - 1. Receipt of confidential matters subsequent to the posting of the agenda.
  
- E. Personnel matters pursuant to ARS 38-431.03(A-1)
  - 1. Superintendent Evaluation

**VIII. RECONVENE INTO PUBLIC MEETING**

**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)**

**X. ADJOURNMENT**  
The meeting adjourned at \_\_\_\_\_.