



ADMINISTRATIVE CENTER GOVERNING BOARD

7650 N. 43rd Avenue
Glendale, AZ 85301-1661
Tel 623.435.6000
Fax 623.435.6078
www.guhsdaz.org

Don DeBusk, President ▪ Susan Maland, Clerk
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

SUPERINTENDENT
Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, December 21, 2016

**REGULAR MEETING
BOARD ROOM
7:30 P.M.**

**PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.E. OF THE AGENDA**

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business is requested.

Motion _____ Second _____ Vote _____

E. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

II. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

It is requested that the Governing Board approve the minutes of the meeting held on December 7, 2016.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
12/05/2016	1,053,132.93	3,982,352.52	21,980.70
		*1,598,030.79	
12/12/2016	475,704.41	N/A	19,878.53

*Proposition 123 payments

Approval is requested for the vouchers listed on the enclosure.

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approval is requested for the purchase orders listed on the enclosure.

*D. Authorization for Executive Session – Policy Ref. BEC

It is requested that the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Acceptance of gifts – Policy Ref. KCD

It is requested that the Governing Board accept the following gift:

1. Donation of \$1,000 from Leonard Erie, Erie & Associates, Inc. to Sunnyslope High School for Vikingtown.
2. Donation of \$28,000 from the Kemper and Ethel Marley Foundation to Washington High School for their weight room.
3. Donation of 2,500 from the Arizona Diamondbacks Foundation to Sunnyslope High School for their “Girls Up” project.

*F. Professional visits – Policy Ref. GCCE

It is requested that the Governing Board approve the following professional visits:

1. AZ School Personnel Administrators Association Personnel Academy
 Where: Tolleson, AZ
 When: January 20-21, February 24-25, March 30-31, April 6, 2017
 Person involved: Allison Mattingly (DO)
 Purpose: Professional development in critical components relating to human resources
 Cost to Indirect funds: Registration = \$396; Transportation = \$106

2. ADE Exceptional Student Services Secondary Transition
 Where: Phoenix, AZ
 When: January 26-27, 2017
 Person involved: Kathleen Brewster (MV)
 Purpose: Specific components that facilitate transition to post-secondary life
 No cost

3. ACTE (Association of Career & Technical Education) National Policy Seminar 2017
 Where: Arlington, VA
 When: March 13-15, 2017
 Persons involved: Tracy Robinson (T); Tim Mayfield (W)
 Purpose: Advocacy conference which includes legislative and regulatory updates
 Cost to CTE funds: Transportation = \$1,200; Registration - \$770; Lodging = \$1,100;
 Meals = \$450; Substitute - \$570

*G. Student trips – Policy Ref. IJOA

It is requested that the Governing Board approve the following student trips:

1. AHS/GHS/GWHS/MVHS/WHS Student Council
 Where: Lake Havasu, AZ
 When: January 19-22, 2017
 Persons involved: 59 students and 9 chaperones
 Arrangements: District vehicles departing 1/19/17, 10 am
 returning 1/22/17, 6 pm
 Purpose: State Convention
 Students will miss 2 school days
 Cost to Club funds: Registration = \$5,850; Lodging = \$4,316
 Cost to DO funds: Transportation = \$2,600; Substitute = \$1,550

2. MVHS DECA (Distributive Education Clubs of America)
 Where: Anaheim, CA
 When: March 18-21, 2017
 Persons involved: 15 students and 2 chaperones
 Arrangements: Commercial carrier departing 3/18/17, 6 am returning 3/21/17, 6 pm
 Purpose: Chapter activity
 No loss of school days
 Cost to Club funds: Transportation = \$715; Lodging = \$2,305

*H. Personnel

1. Administrativea. Leave of Absence – Policy Ref. GCC Professional/Support Staff Leave of Absence

The following employee is requesting a leave of absence:

DO - Gregory Fain, District IT Specialist – Effective 2/14/17

2. Certifieda. Leave of Absence – Policy Ref. GCC Professional/Support Staff Leave of Absence

The following employees are requesting a leave of absence:

AHS - Monica Paganelli, Special Ed – Effective 12/7/16

IHS - Mark Graham, English – Effective 12/6/16

b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

It is requested that the Governing Board accept the following resignations:

MVHS - Kelly Carlson, History – Effective 12/22/16

SHS - Carmine Castaldo, Counselor – Effective 12/22/16

3. Classifieda. Employment – Policy Ref. GDF Support Staff Hiring

The following employees are recommended for employment and are assigned for the 2016-2017 school year as listed:

DO - Chelsea Corum, Bus Assistant – Effective 9/1/16

Carlos Galindo, Bus Assistant – Effective 8/29/16

Wendy Halik, Bus Driver – Effective 9/1/16

Lynda Hawthorn, Bus Assistant – Effective 9/1/16

Pennella Johnson, Bus Driver – Effective 8/15/16

GWHS - Estevan Lozano, Special Ed Instructional Assistant – Effective 8/8/16

Amy Mickelson, Special Ed Instructional Assistant – Effective 8/22/16

IHS - Diana Martinez, Special Ed Instructional Assistant – Effective 8/22/16

Dorothy West, Cafeteria Assistant – Effective 8/31/16

OLA - Michael Miller, Instructional Assistant – Effective 8/22/16

SHS - Andrea Lopez, Clerical Assistant – Effective 8/22/16

Jennifer Tracy, Career Transition Support – Effective 8/22/16

b. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

It is requested that the Governing Board accept the following reclassification:

DO - Tina Herrera, from Receptionist to Payroll Clerk – Effective 11/7/16

c. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

It is requested that the Governing Board accept the following resignations:

DO - Sedona Rice, Bus Assistant – Effective 11/30/16

GHS - Joshua Ray, Custodian – Effective 12/9/16

THS - Mark Goodman, CTE Instructional Assistant – Effective 12/22/16

WHS - Felicia Crawford, Production Lead – Effective 12/6/16

- d. Retirement - Policy Ref. GCQF Retirement of Professional/Support Staff Members
The following employee is requesting retirement through ASRS:
GHS - Joe Bohner, Maintenance I – Effective 2/1/17
- e. Termination – Policy Ref. GDQD Suspension and Dismissal of Support Staff Members
It is requested that the Governing Board approve the following termination:
MVHS - Michael Segur, Maintenance I – Effective 12/13/16

RECOMMENDATION: That the Governing Board approve the recommendations for Consent agenda items II. *A through II. *H.

Motion _____ Second _____ Vote _____

III. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)

RECOMMENDATION: It is requested that the Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

IV. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: It is requested that the Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

V. FUTURE MEETINGS AND DATES TO REMEMBER

Dec 22	Mid-Year Graduations	
	Northern Academy	Northern Academy – 12:30 pm
	Online Learning Academy	Apollo High School – 7:00 pm
Dec 24-Jan 8	Winter recess	District office and all schools closed
Jan 9	Professional Development Day	No students on campus
Jan 10	2 nd semester begins	
Jan 11	Special Meeting – Organizational	Administrative Center/Board room – 5:00 pm
Jan 12	Pathways to America’s Top Colleges	Moon Valley High School – 5:45 pm
Jan 16	Martin L. King Jr. Day	District office and all schools closed
Jan 18	Reception – AAA Apollo	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Jan 19	Future Freshman Night	All Schools – 6:30 pm
Jan 28	Study Session	Administrative Center/Board room – 8:00 am

VI. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. The information discussed in executive session cannot be, and is prohibited from being, subjects of discussion outside this executive session, with the exception of what is reported in the general meeting. Board members are also reminded that they cannot state how they intend to vote or the action they intend to take on a subject that is discussed in the executive session.

A. Call to order

B. Minutes

Review the minutes of the executive session held on December 7, 2016.

C. Student discipline matters ARS 15-843

1. Hear recommendations for long-term suspensions at Apollo and Cortez High Schools.

D. Discussion/consideration of confidential information pursuant to ARS 38-431.03

1. Receipt of confidential matters subsequent to the posting of the agenda.

VII. RECONVENE INTO PUBLIC MEETING

VIII. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)

IX. ADJOURNMENT

The meeting adjourned at _____.