



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Patty Kennedy, President ▪ Andrew Pulcifer, Clerk
Patti Hussey ▪ Susan Maland ▪ Pam Reicks

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, July 11, 2018

**PUBLIC HEARING - REGULAR MEETING
BOARD ROOM - 7:30 P.M.**

**PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION II. A. OF THE AGENDA**

I. PUBLIC HEARING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

E. Proposed Budget and 2018–2019 Legal Ref. ARS 15-905, 15-905.01, 15-1103, 15-1107 and Laws 2018, Ch. 285 Section 10 (Enclosure)

On June 20, 2018 the Governing Board approved the proposed budget for publication, established this date for a public hearing on the 2018-2019 budget. At this time, Louis Wiegand, Chief Financial Officer, will summarize the budget and answer any questions regarding these items.

F. Comments from the public on the Proposed Budget

If there is anyone in the audience who wishes to be heard regarding any item of the budget please rise, go to the podium, state your name, and wait for recognition by the Board President.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

II. REGULAR MEETING

A. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

III. CONSENT ITEMS

***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

Approve the minutes of the meeting held on June 20, 2018.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
06/18/2018	89,702.45 2,468,092.32 1,043,122.77 1,780.83	1,280,875.18	13,872.46
06/25/2018	7,520.99 4,368.87 32,577.61 240,398.08	N/A	N/A
07/02/2018	19,901.40 96,344.37 237,139.64 287.62	1,756,642.28	11,856.55

Approve the vouchers listed on the enclosure.

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

***D. Authorization for Executive Session – Policy Ref. BEC**

Authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Professional visits – Policy Ref. GCCE1. ACTE (Association of Career and Technical Education) AZ Summer Conference

Where: Tucson, AZ

When: July 13-18, 2018

Participants: Jose Morales (G); Matthew Duran (W)

Purpose: Professional development specific to Career and Technical Education

Cost to CTE funds: Registration = \$1,218; Lodging = \$1,050; Meals = \$494;

Transportation = \$233

2. ACOVA (Arizona Council of Vocational Administrators) Board Meetings

Where: Casa Grande, Glendale, Phoenix, Tucson, AZ

When: August 24, September 21, October 5, December 7, 2018

January 10, April 5, May 8, 2019

Participant: Amanda Shively (DO)

Purpose: Acting President

Cost to CTE funds: Transportation = \$300

*F. Personnel

1. Administrativea. Reclassification – Policy Ref. GCP Professional Staff Promotions

It is requested that the Governing Board accept the following reclassification:

DO - Chad Barclay, from Programmer to Student Information System Supervisor – Effective 7/1/18b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

It is requested that the Governing Board accept the following resignation:

DO - Derek Garrido, Student Information System Supervisor – Effective 6/29/182. Certifieda. Employment – Policy Ref. GCF Professional Staff HiringGHS - Ivan Ochoa Lopez, Spanish – Effective 7/30/18IHS - Susan Serafin, ELL – Effective 7/30/18MVHS - James Crawford, Special Ed – Effective 7/30/18

Eddie Mathis, Coding – Effective 7/30/18

SHS - Rose Mullaney, English – Effective 7/30/18WHS - John Judson, Special Ed – Effective 7/30/18b. Re-employmentOLA - Jeff Jacobs, 3/5 Special Ed; 2/5 Homebound – Effective 7/30/183. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotions and ReclassificationsMVHS - Claudia Martinez, from Credentials Secretary to Data Processor – Effective 7/1/18THS - Michelle Ramsay, from Data Processor at MVHS to Administrative Assistant to the Principal at THS – Effective 7/1/18b. Employment – Policy Ref. GDF Support Staff HiringGHS - Thomas Quigg, School Nurse – Effective 7/18/18

Personnel (continued)

- c. Resignation – Policy Ref. GDOB Resignation of Support Staff Members
 - CHS - Brigitte De Nuit, Special Ed Instructional Assistant – Effective 6/26/18
 - DO - Sara Clawson, Communications Assistant – Effective 6/18/18
 - Teresa McKamie, Special Ed Secretary – Effective 7/12/18
 - Robert Rodriguez, Bus Driver – Effective 7/1/18
 - Kassandra Uriaz, Bus Assistant – Effective 6/20/18
 - MVHS - Christina Gray, Special Ed Instructional Assistant – Effective 5/23/18
 - Cassandra Martinez, Cafeteria Assistant – Effective 5/29/18
 - Jane Wakefield, Title One Instructional Assistant – Effective 6/18/18
 - NA - Richard Hogan, Special Ed Instructional Assistant – Effective 6/24/18
 - SHS - Cole Chaisson, ELL Instructional Assistant – Effective 5/23/18
 - Hilda Escatel Flores, Custodian – Effective 7/6/18
 - THS - Kathleen McDermott, Special Ed Instructional Assistant – Effective 5/23/18

RECOMMENDATION: The Governing Board approve the recommendations for Consent agenda items III. *A through III. *H.

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS

A. Adoption of the 2018-2019 Expenditure Budget and Revenue Budgets – ARS 15-905, ARS 15-910, and Policy Ref. DBF, DIE (Enclosure)

Districts must adopt an expenditure budget no later than July 15. The District's 2018-2019 Annual Expenditure Budget and the required Desegregation Supplement was properly proposed on June 20, 2018, and the required public hearing held July 11, 2018. Revenue budgets are prepared annually (based on adopted expenditure budgets) for inclusion in the district's audited Comprehensive Annual Financial Report.

RECOMMENDATION: The Governing Board adopt the 2018-2019 expenditure budget, related revenue budget, insurance proceeds, litigation recovery and authorize the signing and filing of the related forms.

Motion _____ Second _____ Vote _____

B. Authorization for the Signing of Vouchers at other than Governing Board Meetings

In accordance with ARS 15-321.G, the Governing Board must authorize signing of orders (vouchers) for salaries or other expenses between Board meetings. The signing of orders (vouchers) must be ratified at the next regular or special meeting of the Governing Board.

RECOMMENDATION: The Governing Board authorizes the Governing Board Clerk for the signing of orders (vouchers) for salaries or other expenses between Board meetings.

Motion _____ Second _____ Vote _____

C. Appointment of Hearing Officers for Student Disciplinary Matters

In accordance with the student due process policy, it is necessary for the Governing Board to appoint Hearing Officers for student disciplinary matters that result in long-term suspension.

RECOMMENDATION: The Governing Board appoint Matt Belden as Hearing Officer for student discipline matters and appoint Allison Mattingly and Craig Mussi as alternates.

Motion _____ Second _____ Vote _____

D. Appointment of Hearing/Review Officer for Disciplinary Action - Certificated Staff Legal Ref. 15-341

In accordance with the rules and hearing procedures for disciplinary action involving certificated staff, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving certificated staff and appoint Craig Mussi as alternate.

Motion _____ Second _____ Vote _____

E. Appointment of Hearing/Review Officer for Disciplinary Action - Support Staff

In accordance with the rules and hearing procedures for disciplinary action involving support staff, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving support staff and appoints Craig Mussi as alternate.

Motion _____ Second _____ Vote _____

F. Appointment of Hearing/Review Officer for Disciplinary Action - Administrative Staff

In accordance with the rules and hearing procedures for disciplinary action involving an administrator, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving administrative staff and appoint Allison Mattingly and Craig Mussi as alternates.

Motion _____ Second _____ Vote _____

G. Appointment of Governing Board’s Meet and Confer Representatives-Policy Ref. HD

It is appropriate for the Governing Board to appoint their representatives to the meet and confer process for 2018-2019.

RECOMMENDATION: The Governing Board appoint Allison Mattingly, Chairperson; Matt Belden, Craig Mussi, Lou Wiegand, Robert Ambrose and Kevin Cashatt as representatives for the meet and confer process for 2018-2019.

Motion _____ Second _____ Vote _____

H. Intergovernmental Agreement (“Agreement”) providing for School Resource Officers at Apollo, Glendale and Independence High Schools (Enclosure)

The City of Glendale (City) and the District desire to enter into an agreement whereby the City will assign a separate school resource officer to Apollo High School, Glendale High School, and Independence High School. The initial term of the Agreement shall be from August 6, 2018 until the end of the School year, May 22, 2019. This Agreement may be extended for up to three (3) additional school years in one (1) year terms by the mutual written agreement of the City and the District.

RECOMMENDATION: The Governing Board approve the Agreement and authorize Brian Capistran, Superintendent, to execute and deliver the Agreement.

Motion _____ Second _____ Vote _____

I. School Facilities Board Capital Plan - A.R.S. 15-2041 C (Enclosure)

Districts are required to submit a capital plan to the School Facilities Board and request monies from the new school facilities fund if the plan indicates a need for a new school or addition to an existing school within the next four years (through FY2021), or a need for land within the next ten years (through FY 2027).

If the district is not requesting any projects, only the District Information and Student Population Update sections are required to be filled out prior to submittal. The Capital Plan does not indicate a need for a new school, addition to an existing school, or a need for land.

RECOMMENDATION: The Governing Board approve the School Facilities Board Capital Plan and authorize Matt Belden, Assistant Superintendent to sign and transmit the appropriate document.

Motion _____ Second _____ Vote _____

J. Argument for the Maintenance and Operation Override Election (Enclosure)

Maricopa County Election Department requires the Governing Board to submit a pro-statement for an override election. The enclosed argument for the November 6, 2018, maintenance and operation override election has been prepared for Governing Board to consider, discuss, amend if desired, and, if deemed advisable, to adopt a Resolution approving the Governing Board’s Argument in Support of the Special Maintenance and Operation Budget Override Election.

RECOMMENDATION: The Governing Board adopt “Argument For” statement for the November 6, 2018, Special Maintenance and Operation Budget Override Election.

Motion _____ Second _____ Vote _____

V. Information and Reports

- A. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

VI. CURRENT EVENTS

- A. Authorization for District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

VII. FUTURE MEETINGS AND DATES TO REMEMBER

July 24-25	Board Study Session	8 am – 4 pm
Aug 1	Regular Meeting	Administrative Center/Board Room – 7:30 pm
Aug 6	School Begins	
Aug 13	Open House	Greenway High School – 6:00 pm
Aug 15	Regular Meeting	Administrative Center/Board Room – 7:30 pm
Aug 16	Open House	Sunnyslope High School – 6:00 pm

FUTURE MEETINGS AND DATES TO REMEMBER (continued)

Aug 20	Open House	Glendale High School – 6:30 pm
Aug 21	Open House	Apollo High School – 6:00 pm
		Cortez High School – 6:00 pm
		Thunderbird High School – 6:00 pm
Aug 23	Open House	Moon Valley High School – 6:00 pm
Aug 27	Open House	Washington High School – 6:00 pm
Aug 28	Open House	Independence High School – 6:30 pm

VIII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on June 20, 2018.
- C. Discussion/consideration of confidential information pursuant to ARS 38-431.03(2)
Receipt of confidential matters subsequent to the posting of the agenda.

IX. RECONVENE INTO PUBLIC MEETING**X. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**
(Each item will be identified and voted on separately.)**XI. ADJOURNMENT**

The meeting adjourned at _____.