



ADMINISTRATIVE CENTER **GOVERNING BOARD**

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SUPERINTENDENT
Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, July 6, 2016

**REGULAR MEETING
BOARD ROOM
7:30 P.M.**

**PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION II.A. OF THE AGENDA**

I. PUBLIC HEARING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business is requested.

Motion _____ Second _____ Vote _____

E. Public Hearing on 2016-2017 Proposed Budget and Insurance Proceeds – Legal Ref. ARS 15-905, 15-905.01 and 15-1103 and 15-1107

On June 15, 2016, the Governing Board approved the proposed budget for publication and established this date for a public hearing on the 2016-2017 budget, insurance proceeds and litigation recovery. At this time, Louis Wiegand, Chief Financial Officer, will summarize the budget and answer any questions regarding these items.

F. Comments from the public on the proposed budget

If there is anyone in the audience who wishes to be heard regarding any items of the budget, or insurance proceeds please rise, go to the podium, state your name, and wait for recognition by the Board President.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

II. REGULAR MEETING**A. Public participation at Board meetings**

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

III. CONSENT ITEMS***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

It is requested that the Governing Board approve the minutes of the meeting held on June 15, 2016.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date</u>	<u>Expense</u>	<u>Payroll</u>	<u>Auxiliary/Tax Credit</u>
<u>Reviewed</u>	<u>Voucher</u>	<u>Voucher</u>	<u>Voucher</u>
06/13/2016	1,026,685.45	N/A	37,933.55
06/20/2016	475,024.60	1,167,252.27	24,166.06
06/27/2016	1,813,772.08	N/A	N/A

Approval is requested for the vouchers listed on the enclosure.

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approval is requested for the purchase orders listed on the enclosure.

***D. Authorization for Executive Session – Policy Ref. BEC**

It is requested that the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

***E. Bid returns – Policy Ref. DJE (Enclosure)**

It is requested that the Governing Board approve the recommendations on the following bid returns:

1. BID 17-04 Construction Materials – Arizona Materials
2. RFP 17-03 Annual Inspection Maintenance & Repairs of Water Based Fire Protection Systems – Metro Fire Equipment, Inc.

*F. Professional visits – Policy Ref. GCCE

It is requested that the Governing Board approve the following professional visits:

1. Phoenix Desert Advanced Placement Summer Institute

Where: Phoenix, AZ

When: July 18-21, 2016

Persons involved: Sabrina Grader (A); Shannon Dinovo (GW); Denise Franczak-Johnson (I); Melanie Allen, Jennifer Metheny (MV); Linda Lightfoot, Kevin Semelsberger (S); Dennis Baker, Shari Schmidt (T); Robert Bernier, Adam Roberts (W)

Purpose: Professional development in curriculum for advanced placement courses

Cost to Title IIA funds: Registration = \$7,995

2. Instructure Con

Where: Keystone, CO

When: July 18-21, 2016

Persons involved: Christine Lord (OLA); Jessica Coates, Ashley Hyman (DO)

Purpose: Conference for management systems support for online education

Cost to Title IIA funds: Transportation - \$810; Registration = \$2,975; Lodging = \$1,305;

Meals = \$615

3. Cherry Creek Advanced Placement Summer Institute - Physics

Where: Denver, CO

When: July 25-28, 2016

Person involved: Zachary Barton (G)

Purpose: Professional development in curriculum for advanced placement physics' courses

Cost to Title IIA funds: Transportation = \$272; Registration = \$675

4. Weld Quality and Inspection, Welding Codes, Specifications and Safety

Where: Cleveland, OH

When: July 31-August 5, 2016

Person involved: Nick Wostl (C)

Purpose: Advanced welding training for student certification

Cost to CTE funds: Transportation = \$610; Registration = \$350; Lodging = \$605;

Meals = \$305

5. Teacher Leadership Conference

Where: Prescott, AZ

When: August 26-27, 2016

Person involved: Rebecca McGinnis (W)

Purpose: Professional development for business teachers and FBLA (Future Business Leaders of America) advisers

Cost to CTE funds: Transportation = \$89; Registration = \$200; Lodging = \$260;

Meals = \$118; Substitute = \$100

6. NIAAA (National Interscholastic Athletic Administrators Association) Certification & Leadership Conference

Where: Indianapolis, IN

When: September 9-13, 2016

Person involved: Eric Zimmerman (W)

Purpose: Leadership training and certification

No cost

Professional visits (continued)

7. ACTE (Association of Career & Technical Education) Best Practices Conference

Where: Tampa, FL

When: September 27-October 1, 2016

Person involved: Amanda Shively (DO)

Purpose: Conference presenter and receive updates in CTE best practices

Cost to CTE funds: Transportation = \$450; Registration = \$250; Lodging = \$757; Meals = \$164

*G. Student trips – Policy Ref. IJOA

It is requested that the Governing Board approve the following student trips:

1. GWHS Spiritline

Where: Phoenix, AZ

When: July 28-31, 2016

Persons involved: 21 students and 3 chaperones

Arrangements: Private vehicles departing 7/28/16, 9 am returning 7/31/16, 3 pm

Purpose: Cheer Camp

No loss of school days

Cost to Club funds: Registration = \$400; Lodging = \$8,091

2. GHS C-CAP (Careers through Culinary Arts Program)

Where: New Rochelle, NY

When: August 6-11, 2016

Persons involved: 1 students and 2 chaperones

Arrangements: Commercial carrier departing 8/6/16 returning 8/11/16

Purpose: Culinary Bootcamp

Student will miss 4 school days

Cost to CTE/Club funds: Transportation = \$1,950; Lodging = \$3,000; Substitute = \$400

*H. Personnel

1. Certified Staffa. Employment – Policy Ref. GCF Professional Staff Hiring

The following employees are recommended for employment and are assigned for the 2016-2017 school year as listed:

AHS - Kenna Harrison, Math – Effective 8/1/16CHS - Steven Salazar, NJROTC – Effective 7/1/16GHS - Janet White, English – Effective 8/1/16

Sheryl Zeller, Math – Effective 8/1/16

IHS - Michael Cunningham, English – Effective 8/1/16

Sarah Powell, English – Effective 8/1/16

MVHS - Laura Abate, Biology – Effective 8/1/16

John Harvell, English – Effective 8/1/16

Anza Hopper, Culinary Arts – Effective 8/1/16

THS - Matthew Unsworth, Social Studies – Effective 8/1/16WHS - Joshua Cole, Math – Effective 8/1/16b. Re-employment

The following employee is recommended for re-employment and is assigned for the 2016-2017 school year as listed:

GWHS - Patricia Bohmaker, 3/5 English – Effective 8/1/16

c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

It is requested that the Governing Board accept the following resignation:
GWHS - Justin Jarrel, Math – Effective 6/28/16

2. Support Staff

a. Employment – Policy Ref. GDF Support Staff Hiring

The following employees are recommended for employment and are assigned for the 2015-2016 school year as listed:

GWHS - Shannon Nelson, Special Ed Instructional Assistant – Effective 2/8/16

THS - Marlyn Gill, Custodian – Effective 2/25/16

b. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

It is requested that the Governing Board accept the following reclassifications:

GWHS - Anabel Fernandez Villalobos, from Receptionist to Attendance Assistant – Effective 7/18/16

WHS - Jose Catarino Briones, from Maintenance I to Assistant Foreman – Effective 5/31/16

c. Leave of absence – Policy Ref. GCC Professional/Support Staff Leaves and Absences

The following employees are requesting a leave of absence:

AHS - Augustine Lopez, Maintenance III – Night Lead – Effective 6/14/16

MVHS - Michael Segur, Maintenance I – Effective 6/7/16

d. Resignation – Policy Ref. GDOB Resignation of Support Staff Members

It is requested that the Governing Board accept the following resignations:

AHS - Dolores Ronquillo, Cafeteria Assistant – Effective 5/26/16

WHS - Megan Powers, Data Processor – Effective 7/1/16

RECOMMENDATION: That the Governing Board approve the recommendations for Consent agenda items III. *A through III. *H.

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS

A. Adoption of the 2016-2017 Expenditure and Revenue Budgets – ARS 15-905, ARS 15-910, Policy Ref. DBF, DIE (Enclosure)

Districts must adopt an expenditure budget no later than July 15. The District's 2016-2017 Annual Expenditure Budget and the required Desegregation Supplement was properly proposed on June 15, 2016, and the required public hearing held July 6, 2016. Revenue budgets are prepared annually (based on adopted expenditure budgets) for inclusion in the district's audited Comprehensive Annual Financial Report.

RECOMMENDATION: It is requested that the Governing Board adopt the 2016-2017 expenditure budget, related revenue budget, insurance proceeds, litigation recovery and authorize the signing and filing of the related forms.

Motion _____ Second _____ Vote _____

B. Authorization for the Signing of Vouchers at Times Other than Meetings of the Governing Board

In accordance with ARS 15-321.G, the Governing Board must authorize signing of orders (vouchers) for salaries or other expenses between Board meetings. The signing of orders (vouchers) must be ratified at the next regular or special meeting of the Governing Board.

RECOMMENDATION: That the Governing Board authorizes the Governing Board Clerk for the signing of orders (vouchers) for salaries or other expenses between Board meetings.

Motion _____ Second _____ Vote _____

C. Appointment of Hearing Officers for Student Disciplinary Matters

In accordance with the student due process policy, it is necessary for the Governing Board to appoint Hearing Officers for student disciplinary matters which result in long-term suspension.

RECOMMENDATION: That the Governing Board appoints Matt Belden as Hearing Officer for student discipline matters and appoint Craig Mussi to serve as an alternate.

Motion _____ Second _____ Vote _____

D. Appointment of Hearing/Review Officer for Disciplinary Action Involving Certificated Staff – Legal Ref. 15-341

In accordance with the rules and hearing procedures for disciplinary action involving certificated staff, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: That the Governing Board appoints Matt Belden as its Hearing/Review Officer for disciplinary action involving certificated staff and appoint Craig Mussi to serve as an alternate.

Motion _____ Second _____ Vote _____

E. Appointment of Hearing/Review Officer for Disciplinary Action Involving Support Staff

In accordance with the rules and hearing procedures for disciplinary action involving support staff, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: That the Governing Board appoint Matt Belden as its Hearing/Review Officer for disciplinary action involving support staff and appoint Craig Mussi to serve as an alternate.

Motion _____ Second _____ Vote _____

F. Appointment of Hearing/Review Officer for Disciplinary Action Involving Administrative Staff

In accordance with the rules and hearing procedures for disciplinary action involving an administrator, it is necessary for the Governing Board to appoint a Hearing/Review Officer.

RECOMMENDATION: That the Governing Board appoint Matt Belden as its Hearing/Review Officer for disciplinary action involving administrative staff and appoint Allison Mattingly, and Craig Mussi to serve as alternates.

Motion _____ Second _____ Vote _____

G. Appointment of Governing Board’s Meet and Confer Representatives-Policy Ref. HD

It is appropriate for the Governing Board to appoint their representatives to the meet and confer process for 2016-2017.

RECOMMENDATION: That the Governing Board appoint Allison Mattingly, Chairperson; Matt Belden, Craig Mussi, Lou Wiegand, Robert Ambrose and Kevin Cashatt as representatives for the meet and confer process for 2016-2017.

Motion _____ Second _____ Vote _____

H. Assignment of Delegate and Alternate Delegate to attend Arizona School Boards Association (ASBA) Delegate Assembly (Enclosure)

Request the designation of a Delegate and an Alternate Delegate to represent the Glendale Union High School District at the 2016 ASBA Delegate Assembly on September 10, 2016. This would afford the Glendale Union High School District the opportunity to take part in discussion and review of legislative proposals that would be presented in the policy-determining session.

RECOMMENDATION: That the Governing Board designate a Delegate and an Alternate Delegate to represent the Glendale Union High School District at the ASBA Delegate Assembly.

Motion _____ Second _____ Vote _____

I. Approval of Intergovernmental Agreement (IGA) with the Arizona Department of Public Safety (DPS) (Enclosure)

The Glendale Union High School District uses off-duty DPS Law Enforcement Officers to provide security for school events. The enclosed IGA with the Arizona DPS authorizes the use of off-duty DPS officers for the 2016-2017 school years and defines district requirements.

RECOMMENDATION: That the Governing Board authorize Louis Wiegand, Chief Financial Officer, to sign the appropriate documents with the Arizona DPS to continue use of off-duty DPS Law Enforcement Officers for the 2016-2017 school year.

Motion _____ Second _____ Vote _____

J. Cooperative Purchase Agreement NON-RENEWAL (Enclosure)

Glendale Union High School District #205 is requesting termination of the ASPIN/MOHAVE Food Service Cooperative Purchasing Agreement.

RECOMMENDATION: That the Governing Board authorize Yome Gokool, Administrator of Food Service, to terminate the Food Service Cooperative Purchasing Agreement between Glendale Union High School District #205 and ASPIN/MOHAVE effective July 6, 2016.

Motion _____ Second _____ Vote _____

V. INFORMATION AND REPORTS

- A. Financial reports (Enclosure)
- B. Bid specification (Enclosure)
 - 1. RFP-17-08 AP Biology In Focus Textbook

RECOMMENDATION: It is requested that the Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

VI. CURRENT EVENTS

- A. Authorization for District Administrators and Superintendent to present information
- B. Board comments

RECOMMENDATION: It is requested that the Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

VII. FUTURE MEETINGS AND DATES TO REMEMBER

July 7-8	Board Study Session	Orcutt Winslow 8 am – 4 pm
Aug 3	Regular Meeting	Administrative Center/Board room – 7:30 pm
Aug 8	School begins	
Aug 17	Regular Meeting	Administrative Center/Board room – 7:30 pm

VIII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. The information discussed in executive session cannot be, and is prohibited from being, subjects of discussion outside this executive session, with the exception of what is reported in the general meeting. Board members are also reminded that they cannot state how he or she intends to vote or the action he or she intends to take on a subject that is discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on June 15, 2016.
- C. Discussion/consideration of confidential information pursuant to ARS 38-431.03(2)
 - 1. Receipt of confidential matters subsequent to the posting of the agenda.

IX. RECONVENE INTO PUBLIC MEETING

X. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)

XI. ADJOURNMENT
The meeting adjourned at _____.