



ADMINISTRATIVE CENTER GOVERNING BOARD

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Don DeBusk, President ▪ Susan Maland, Clerk
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

SUPERINTENDENT
Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, August 3, 2016

**REGULAR MEETING
BOARD ROOM
7:30 P.M.**

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business is requested.

Motion_____Second_____Vote_____

E. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

II. CONSENT ITEMS

***A. Approval of minutes – Policy Ref. BEDG (Enclosure)**

It is requested that the Governing Board approve the minutes of the meeting held on July 6, 2016 and summary of the study session on July 7-8, 2016.

***B. Ratification of vouchers – Policy Ref. DK (Enclosure)**

For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
07/05/2016	1,983,858.53	1,745,901.24	N/A
*07/05/2016	1,811,169.11	N/A	N/A
07/11/2016	935,656.47	N/A	241,664.29
*07/11/2016	790,130.99	N/A	N/A
07/18/2016	62,145.14	N/A	N/A
*07/18/2016	591,728.57	N/A	N/A
07/25/2016	296,921.44	863,869.42	19,580.31
*07/25/2016	3,043,515.8	N/A	N/A

***Encumbrance Voucher**

Approval is requested for the vouchers listed on the enclosure.

***C. Purchase orders – Policy Ref. DJA (Enclosure)**

As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approval is requested for the purchase orders listed on the enclosure.

***D. Authorization for Executive Session – Policy Ref. BEC**

It is requested that the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

***E. Bid returns – Policy Ref. DJE (Enclosure)**

It is requested that the Governing Board approve the recommendation on the following bid return:

1. RFP 17-08 AP Biology In Focus Textbook – Pearson Education Inc.

*F. Professional visits – Policy Ref. GCCE

It is requested that the Governing Board approve the following professional visits:

1. First Things First Early Childhood Summit 2016
Where: Phoenix, AZ
When: August 22-23, 2016
Persons involved: Beverly Ducey, Jeanine Busse (A)
Purpose: Learn and share strategies
Cost to CTE/Club funds: Registration = \$398; Substitute = \$200
2. Cisco CCNA (Cisco Certified Network Associate) Routing and Switching Training
Where: Phoenix, AZ
When: August 22-26, 2016
Person involved: Josh Dean (DO)
Purpose: Training to install, operate, configure and verify basic IPv4/Ipv6 networks
Cost to Indirect funds: Registration - \$3,195
3. ASBA Law Conference and Delegate Assembly
Where: Scottsdale, AZ
When: September 7-10, 2016
Persons involved: Don DeBusk, Vicki Johnson, Patty Kennedy, Susan Maland, Pam Reicks, Brian Capistran (DO)
Purpose: Obtain legislative education updates and participate in the delegate assembly
Cost to DO funds: Registration = \$3,730
4. AIAAA (Arizona Interscholastic Athletic Administrators Association) Conference 2016
Where: Prescott, AZ
When: September 10-13, 2016
Persons involved: Ben White (A); Brian Fitzgerald (I); Eddie Lopez (MV); Tim Matteson (S); Chris Francis (T); Matt Belden (DO)
Purpose: Annual Athletic Administrators Conference
Cost to Civic funds: Registration = \$1,650; Lodging = \$1,606
5. 2016 Directors Institute
Where: Glendale, AZ
When: September 13-15, 2016
Person involved: Alissa Krantz (DO)
Purpose: Collaboration on best practices, assessments, data analysis for SPED Directors
Cost to SPED funds: Registration = \$380

*G. Student trips – Policy Ref. IJOA

It is requested that the Governing Board approve the following student trips:

1. GHS NJROTC
Where: Flagstaff, AZ
When: August 5-7, 2016
Persons involved: 20 students and 2 chaperones
Arrangements: District vehicles departing 8/5/16, 4 pm returning 8/7/16, 9 am
Purpose: Training
No loss of school time
Cost to Club funds: Transportation = \$600; Lodging = \$60

Student trips (continued)

2. AHS/GWHS DECA (Distributive Education Clubs of America)/Marketing
 Where: Seattle, WA
 When: November 16-20, 2016
 Persons involved: 26 students and 3 chaperones
 Arrangements: Commercial carrier departing 11/16/16, 6 pm returning 11/20/16, 9 pm
 Purpose: Western Region Leadership Conference
 Students will miss 2 school days
 Cost to Club funds: Transportation = \$9,800; Registration = \$3,510; Lodging = \$7,164;
 Cost to CTE funds = Substitute = \$400; Registration = \$260

*H. Personnel

1. Administrative Staffa. Resignation – Policy Ref. GCQC Resignation of Professional Staff

It is requested that the Governing Board accept the following resignations:

- DO - Mark Mach, Supervisor of Network Systems – Effective 7/29/16
 Matthew Reams, Auditor – Effective 7/14/16

2. Certified Staffa. Employment – Policy Ref. GCF Professional Staff Hiring

The following employees are recommended for employment and are assigned for the 2016-2017 school year as listed:

- CHS - Zackary Meier, History – Effective 8/1/16
 Rebecca Reshan, Special Ed – Effective 8/1/16
- GHS - Christine Cadigan, Integrated Science – Effective 8/1/16
 Elizabeth Carter, English – Effective 8/1/16
 Amy Rodas, ELL – Effective 8/1/16
- IHS - Samantha Colburn, Special Ed – Effective 8/1/16
 Matthew Massic, Engineering Science – Effective 8/1/16
 Joshua Odom, Art – Effective 8/1/16
- MVHS - Audrey Adkins, Math – Effective 8/1/16
 Debora Crawford, School Psychologist – Effective 7/25/16
 Jeff Jacobs, Special Ed – Effective 8/1/16
- SHS - Leah Clark, English – Effective 8/1/16
- THS - Michael Jacobs, Special Ed – Effective 8/1/16
 Jairo Marshall, History – Effective 8/1/16
 Matthew Nalette, P.E. – Effective 8/1/16
- WHS - Doug LaPalm, P.E. – Effective 8/1/16
 Mary Plante, English – Effective 8/1/16
 Christine Reed, Biology – Effective 8/1/16
 David Touhill, CTE Coding – Effective 8/1/16

b. Re-employment

The following employees are recommended for re-employment and are assigned for the 2016-2017 school year as listed:

- WHS - Steve Chisman, 2/5 P.E. – Effective 8/1/16
 Jill Patruno, 2/5 English – Effective 8/1/16

Personnel (continued)

3. Support Staffa. Employment – Policy Ref. GDF Support Staff Hiring

The following employees are recommended for employment and are assigned for the 2015-2016 school year as listed:

AHS - Deborah Dunn, Social Worker – Effective 7/13/16

DO - Gregorio Barraza, Mechanic – Effective 4/13/16

MVHS - Melissa Fisher, School Nurse – Effective 7/25/16

Rochelle Richardson, Social Worker – Effective 8/1/16

WHS - Valerie Cook Kill, Special Ed Instructional Assistant – Effective 8/3/15

b. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

It is requested that the Governing Board accept the following reclassifications:

AHS - Mario Juarez, from Maintenance III to Maintenance I – Effective 7/18/16
Sharon Schieser, from Attendance Assistant at IHS to Receptionist at AHS – Effective 8/1/16

DO - Brian Perez, from Bus Assistant to Bus Driver – Effective 7/6/16

GWHS - Sara Hooser, from Special Ed Instructional Assistant at IHS to Receptionist at GWHS – Effective 7/18/16

IHS - Teresa Brown, from Attendance Assistant to Counseling Secretary – Effective 7/1/16

Francis Martinez, from Attendance Assistant at AHS to Attendance Assistant at IHS – Effective 8/1/16

SHS - Roman Roman, from Bus Assistant at DO to Custodian at SHS – Effective 7/27/16

WHS - Luisa Banos, from Attendance Assistant to Counseling Secretary – Effective 7/13/16

Alainna Varnadoe, from Counseling Secretary to Data Processor – Effective 7/6/16

c. Reduction in Force – Policy Ref. GDQA Support Staff Reduction in Force

It is requested that the Governing Board approve the following Reductions in Force:

CHS - Stephanie De La Cruz, Educational Interpreter – Effective 5/25/16

Next Step - Kaitlin Lloyd, Educational Interpreter – Effective 5/25/16

d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

It is requested that the Governing Board accept the following resignations:

AHS - Corina Moreno, Receptionist – Effective 7/25/16

Cynthia Shembab, Bookstore Manager – Effective 7/29/16

CHS - Maria Moreno, Special Ed Instructional Assistant – Effective 7/28/16

Crystal Salazar, Counseling Secretary – Effective 7/29/16

DO - Melvin Churchill, Bus Driver – Effective 7/21/16

GHS - Bridget Harris, Educational Interpreter – Effective 7/11/16

Darlene Subers, ELL Instructional Assistant – Effective 6/28/16

Frank Ulloa, Custodian – Effective 7/29/16

GWHS - Jennifer Nieves, Special Ed Instructional Assistant – Effective 8/5/16

OLA - Misty Scillieri, Instructional Assistant – Effective 7/18/16

SHS - Sylvia Bryant, Compliance & Transition Support Specialist – Effective 7/11/16

Gabriel Castaneda, Custodian – Effective 6/15/16

WHS - Bradley Meese, Bookstore Manager – Effective 8/5/16

Personnel (continued)

- e. Termination – Policy Ref. GDQ Support Staff Termination of Employment
It is requested that the Governing Board approve the following termination:
SHS - Victoria Gooden, Custodian – Effective 7/14/16

RECOMMENDATION: That the Governing Board approve the recommendations for Consent agenda items II. *A through II. *H.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Approval for Governing Board Study Session on Student Achievement

It is requested that the Governing Board hold a Study Session on October 5, 2016, to receive the annual Student Achievement report.

RECOMMENDATION: That the Governing Board approve a Study Session on October 5, 2016, to receive the annual Student Achievement report.

Motion _____ Second _____ Vote _____

B. Approval for Governing Board Study Session on Continuous Improvement

It is requested that the Governing Board hold a Study Session on December 7, 2016, to receive the annual Continuous Improvement report.

RECOMMENDATION: That the Governing Board approve a Study Session on December 7, 2016, to receive the annual Continuous Improvement report.

Motion _____ Second _____ Vote _____

C. Intergovernmental Agreement (IGA) with the Arizona Department of Economic Security (DES) for the 2016-2017 School Year (Enclosure)

The GUHSD has participated in an agreement with the Arizona DES to increase vocational, independent living and self-advocacy skills training with students with disabilities. This agreement allows for enhanced disability – related services and supports to our students due to a federal funding match formula through the DES/Vocational Rehabilitation and our school district.

RECOMMENDATION: That the Governing Board authorize Alissa Krantz, Director of Special Education, to sign the IGA with the Arizona DES for vocational services through the Transition from School to Work Services for the 2016-2017 school year and allocate up to \$597,804 to serve our students.

Motion _____ Second _____ Vote _____

D. Intergovernmental Agreement (IGA) with the City of Phoenix (Enclosure)

The Glendale Union High School District is required to enter into an Intergovernmental Agreement (IGA) with the City of Phoenix for the purpose of utilizing City of Phoenix Police Officers in SRO (School Resource Officer) positions at Greenway, Moon Valley, Sunnyslope, and Washington High Schools for the 2016-2017 school year. Funding for these positions are provided through the School Safety Grant.

RECOMMENDATION: That the Governing Board authorize Allison Mattingly, Assistant Superintendent as signatory on the IGA amendment with the City of Phoenix for School Resource Officer positions.

Motion _____ Second _____ Vote _____

E. Consideration of Governing Board the Arizona School Boards Association (ASBA) Political Agenda (Enclosure)

Discussion and possible action on 2017 the Arizona School Boards Association (ASBA) Political Agenda. The board will discuss the various proposals and give direction to its delegate as to how to represent the board at the ASBA Delegate Assembly which will consist of delegates from school districts throughout the state and where action will be taken to adopt ASBA’s Political Agenda which will guide ASBA in its legislative and legal advocacy efforts for the coming year.

RECOMMENDATION: That the Governing Board members discuss the various proposals and give direction to its delegate as to how to represent the board at the Arizona School Board Association Delegate Assembly on September 10, 2016.

Motion _____ Second _____ Vote _____

F. Policy Revisions (Enclosures)

Revisions are recommended to align language for the following board polices and regulation:

- | | |
|------------|--|
| GBK, GBK-R | Staff Grievances |
| GCQE | Retirement of Professional/Support Staff Members |

RECOMMENDATION: That the Governing Board approve the revisions to GBK, GBK-R and GCQE.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

A. Financial reports (Enclosure)

RECOMMENDATION: It is requested that the Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for District Administrators and Superintendent to present information
- B. Board comments

RECOMMENDATION: It is requested that the Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Aug 8	School begins	
Aug 15	Open house	Greenway High School – 6:00 pm Sunnyslope High School – 6:00 pm
Aug 16	Open house	Moon Valley School - 9 th grade 6:00 pm
Aug 17	Regular meeting	Administrative Center/Board room – 7:30 pm
Aug 23	Open house	Apollo High School – 6:00 pm Cortez High School – 6:00 pm Moon Valley High School – 10-12 th grades 6:00 pm Thunderbird High School – 6:00 pm
Aug 29	Open house	Glendale High School – 6:30 pm
Aug 30		Washington High School – 6:00 pm
Sept 7	Regular meeting	Administrative Center/Board room – 7:30 pm
Sept 21	Reception – National Merit	Administrative Center/Patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Oct 4	Open house	Independence High School – 6:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. The information discussed in executive session cannot be, and is prohibited from being, subjects of discussion outside this executive session, with the exception of what is reported in the general meeting. Board members are also reminded that they cannot state how they intend to vote or the action they intend to take on a subject that is discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on July 6, 2016.
- C. Discussion/consideration of confidential information pursuant to ARS 38-431.03(2)
 - 1. Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Items will be identified and voted on separately.)

X. ADJOURNMENT
The meeting adjourned at _____.