



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Don DeBusk, President ▪ Susan Maland, Clerk
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, September 21, 2016

**RECOGNITION RECEPTION
BOARD PATIO
7:00 P.M.**

**REGULAR MEETING
BOARD ROOM
7:30 P.M.**

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business is requested.

Motion _____ Second _____ Vote _____

E. Special recognition of National Merit Semi-Finalists:

Jake Dean	Sunnyslope High School
Makenna Lockwood	Sunnyslope High School
Stephen Graham	Thunderbird High School

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Apollo ▪ Cortez ▪ Glendale ▪ Greenway ▪ Independence ▪ Moon Valley ▪ Sunnyslope ▪ Thunderbird ▪ Washington ▪ Online Learning Academy

F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

It is requested that the Governing Board approve the minutes of the meeting held on September 7, 2016.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date</u>	<u>Expense</u>	<u>Payroll</u>	<u>Auxiliary/Tax Credit</u>
<u>Reviewed</u>	<u>Voucher</u>	<u>Voucher</u>	<u>Voucher</u>
09/06/2016	1,159,225.48	N/A	22,881.63
09/12/2016	3,754,524.28	3,987,516.43	52,655.66

Approval is requested for the vouchers listed on the enclosure.

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approval is requested for the purchase orders listed on the enclosure.

*D. Authorization for Executive Session – Policy Ref. BEC

It is requested that the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Bid returns – Policy Ref. DJE (Enclosure)

It is requested that the Governing Board approve the recommendation on the following bid return:

1. RFP 17-13 American Government 2016 Textbook – Pearson Education Inc.

*F. Acceptance of gifts – Policy Ref. KCD

It is requested that the Governing Board accept the following gifts:

1. Donation of \$500 from the Thunderbirds Foundation to Thunderbird High School for their Golf program.
2. Donation of \$500 from the Weitz Construction Company to Washington High School for the remodel of their Weight Room.
3. Donation of services from Pete King Construction to Washington High School for the remodel of their Weight Room.
4. Donation of services from McCarthy Construction to Washington High School for the remodel of their Weight Room.
5. Donation of paint from the Sherwin-Williams Company to Washington High School for the remodel of their Weight Room.

*G. Professional visits – Policy Ref. GCCE

It is requested that the Governing Board approve the following professional visits:

1. NDEO (National Dance Education Organization) Speaking with our Feet Conference
Where: Washington, D.C.
When: October 6-9, 2016
Persons involved: Kelli Abramovich, Tracey Holberg (W)
Purpose: National conference for advocating, analyzing and advancing dance education
Cost to Club funds: Substitute = \$400
2. 2016 TECBD (Teacher Educators for Children with Behavior Disorders) Conference
Where: Tempe, AZ
When: October 20-22, 2016
Person involved: Denise Scafone (NA)
Purpose: Research-based strategies for improving outcomes
Cost to SPED funds: Registration = \$225; Substitute = \$200
3. ASA (Arizona School Administrators) Into the Future Conference
Where: Prescott, AZ
When: October 23-25, 2016
Person involved: Brian Capistran (DO)
Purpose: Represent GUHSD at this higher education conference for superintendents
Cost to DO funds: Transportation = \$80; Registration = \$250; Lodging = \$295; Meals = \$59
4. National Council of Teachers of Mathematics
Where: Phoenix, AZ
When: October 26-28, 2016
Persons involved: Veronica Carlson, Kim Thomas (MV)
Purpose: Conference speakers, information on instructional strategies and assessments
Cost to Civic funds: Substitute = \$400
5. WOW Your Students with Math – Embedded Academics
Where: Phoenix, AZ
When: October 28-29, 2016
Person involved: Rhonda Sykes (MV)
Purpose: Math in CTE Teacher Training
Cost to CTE funds: Registration = \$299

6. Edupoint National Users Conference
Where: Anaheim, CA
When: November 2-4, 2016
Persons involved: Chad Barclay, Trina Carricart, Jodie Donner, Trent Graham, Kevin Greenberg, Becky Reese, Levi Reicks, Brett Tracy (DO)
Purpose: Knowledge of the features and functionality of Synergy
Cost to Title I funds: Transportation = \$622; Registration = \$7,200; Lodging = \$384; Meals = \$696

7. Annual ACOVA (Arizona Council of Vocational Administrators) Fall Conference
Where: Prescott, AZ
When: November 2-4, 2016
Person involved: Amanda Shively (DO)
Purpose: Annual professional development for CTE and Director's meeting
Cost to CTE funds: Transportation = \$82; Registration = \$195; Lodging = \$220; Meals = \$132

8. Valley Schools Annual Study Session
Where: Prescott, AZ
When: November 2-4, 2016
Person involved: Brad Nassif (DO)
Purpose: Updates on Trust programs, network analysis and wellness integration
Cost to Indirect funds: Transportation = \$77; Meals = \$14

*H. Student trips – Policy Ref. IJOA

It is requested that the Governing Board approve the following student trips:

1. WHS FBLA (Future Business Leaders of America)
Where: Prescott, AZ
When: September 22-24, 2016
Persons involved: 10 students and 1 chaperones
Arrangements: District vehicle departing 9/22/16, 1 pm returning 9/24/16, 3 pm
Purpose: Officer training
Students will miss 1.5 school days
Cost to Club/CTE funds: Transportation = \$250; Registration/Lodging = \$1,485; Substitute = \$150

2. SHS Golf
Where: Prescott, AZ
When: September 23-24, 2016
Persons involved: 5 students and 1 chaperone
Arrangements: District vehicle departing 9/23/16, 8 am returning 9/24/16, 6 pm
Purpose: Tournament
Students will miss 1 school day
Cost to Tax Credit/Club funds: Transportation = \$125; Registration = \$325; Lodging = \$200; Substitute = \$100

Student trips (continued)

3. MVHS HOSA (Health Occupations Students of America)
Where: Prescott, AZ
When: September 29-October 1, 2016
Persons involved: 14 students and 4 chaperones
Arrangements: District vehicle departing 9/29/16, 9 am returning 10/1/16, 4 pm
Purpose: Chapter Leadership Camp
Students will miss 2 school days
Cost to Tax Credit funds: Transportation = \$238; Registration/Lodging = \$2,520

4. MVHS NJROTC
Where: Riverside, CA
When: October 7-9, 2016
Persons involved: 12 students and 2 chaperones
Arrangements: Commercial carrier departing 10/7/16, 3:30 pm returning 10/9/16, 1 pm
Purpose: Academic competition
No loss of school days
Cost to Club funds: Transportation = \$600; Lodging = \$360

5. WHS Swim & Dive
Where: Flagstaff, AZ
When: October 10-12, 2016
Persons involved: 50 students and 11 chaperones
Arrangements: Commercial carrier departing 10/10/16, 5 am returning 10/12/16, 9 pm
Purpose: College visitation, team practice, leadership building
No loss of school days
Cost to Club funds: Transportation = \$2,500; Lodging = \$6,488

6. GHS NJROTC
Where: San Diego, CA
When: October 11-14, 2016
Persons involved: 40 students and 4 chaperones
Arrangements: Commercial carrier departing 10/11/16, 11 am returning 10/14/16, 11 am
Purpose: Training
No loss of school days
Cost to Club funds: Transportation = \$1,654; Lodging = \$36

7. AHS Key Club
Where: Prescott, AZ
When: November 11-13, 2016
Persons involved: 14 students and 2 chaperones
Purpose: Leadership camp
No loss of school days
Cost to Tax Credit funds: Transportation = \$250; Registration/Lodging = \$2,160

Student trips (continued)

8. THS Choir & Orchestra

Where: Anaheim, CA

When: March 16-18, 2017

Persons involved: 50 students and 5 chaperones

Arrangements: Commercial carrier departing 3/16/17, 3 pm returning 3/18/17, 4 pm

Purpose: Industry workshops at Disneyland

No loss of school days

Cost to Tax Credit funds: Transportation = \$3,285; Registration = \$6,700,

Lodging = \$4,600

*I. Personnel

1. Certified Staffa. Employment – Policy Ref. GCF Professional Staff Hiring

The following employees are recommended for employment and are assigned for the 2016-2017 school year as listed:

AHS - Laura Richards, Spanish – Effective 8/1/16

CHS - Jennifer Reed, 4/5 Counseling – Effective 9/19/16

Shameran Talia Mrza, Special Ed – Effective 8/1/16

IHS - Sarah Farson, Theatre – Effective 8/1/16

b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

It is requested that the Governing Board accept the following resignations:

CHS - Kelly Riley, 4/5 Guidance Counselor – Effective 9/23/16

GHS - David Nangle, Math – Effective 9/28/16

3. Support Staffa. Employment – Policy Ref. GDF Support Staff Hiring

The following employees are recommended for employment and are assigned for the 2016-2017 school year as listed:

CHS - Shelia Edmond, Cafeteria Assistant – Effective 3/21/16

GWHS - Irving Valenzuela, Counseling Secretary – Effective 4/21/16

IHS - Roberto Cervantes, Maintenance I – Effective 6/1/16

MVHS - Kathryn Gartman, Cafeteria Assistant – Effective 3/21/16

SHS - Deirdre Eagar, CTE Instructional Assistant – Effective 2/29/16

WHS - Jenice Blair, COOP Preschool Director – Effective 3/23/16

b. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

It is requested that the Governing Board accept the following reclassifications:

WHS - Brendon Fitzgerald, from Title I Instructional Assistant to Campus Technology Assistant – Effective 9/14/16

c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members

The following employee is requesting retirement through Arizona State Retirement System:

SHS - Richard Graham, Parking Lot Attendant – Effective 9/30/16

Personnel (continued)

- d. Resignation – Policy Ref. GDOB Resignation of Support Staff Members
 It is requested that the Governing Board accept the following resignations:
DO - Cecelia Casas, Bus Driver – Effective 9/9/16
GHS - Mary Jendry, CTSS Secretary – Effective 9/16/16
GWHS - Adrian Guthrie, Custodian – Effective 9/12/16
IHS - Karen Allan, Cafeteria Assistant – Effective 9/4/16
MVHS - Melissa Heffley, Cafeteria Assistant – Effective 9/1/16
- e. Employment Release
 The following employee’s employment has ended:
CHS - Gary Thompkins, Special Ed Instructional Assistant – Effective 9/9/16

RECOMMENDATION: That the Governing Board approve the recommendations for Consent agenda items II. *A through II. *I.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Retirement of Facilities – Policy FCB (Closing a School Facility)

If it is determined the Board needs to consider closing a school facility the Board may consult with the Arizona School Facilities Board (SFB) for technical assistance and for information on the impact of closing a school. The information provided from the SFB shall not require the Board to take or not take any action.

The Board recognizes the impact closing a school has on the community, the students who attend the school being considered, the projected impact on other schools in the District, and the District. In response the Board shall discuss and consider a proposed school closing at a scheduled Board meeting. The Superintendent shall present at a Board meeting demographic data related to present and future school facility needs along with information related to a school closing.

Following a decision to sell or lease a vacant and unused building or a vacant and unused portion of a building, the District may not prohibit a charter school from negotiating to buy or lease the property in the same manner as other potential buyers or lessees. The District shall attempt to obtain the highest possible value under current market conditions for the sale or lease of the vacant and unused building or the vacant and unused portion of a building.

Community members shall be provided an opportunity to address the consideration at the Board meeting.

Adopted: date of adoption

LEGAL REF.:
A.R.S.
15-341
38-431.01

CROSS REF.:
JC - School Attendance Area

RECOMMENDATION: That the Governing Board approve the first of three readings for the adoption of policy FCB - Retirement of Facilities.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)

RECOMMENDATION: It is requested that the Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: It is requested that the Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Oct 4	Open house	Independence High School – 6:30 pm
Oct 5	Student Achievement Report	Apollo High School – 5:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Oct 7	1 st quarter ends	
Oct 10-14	Fall recess	All schools (no students/teachers)
Oct 19	PSAT	All schools
	Reception – AAA Sunnyslope	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. The information discussed in executive session cannot be, and is prohibited from being, subjects of discussion outside this executive session, with the exception of what is reported in the general meeting. Board members are also reminded that they cannot state how they intend to vote or the action they intend to take on a subject that is discussed in the executive session.

- A. Call to order
- B. Minutes
Review the minutes of the executive session held on September 7, 2016.
- C. Discussion/consideration of confidential information pursuant to ARS 38-431.03
 - 1. Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)

X. ADJOURNMENT
The meeting adjourned at _____.