ADMINISTRATIVE CENTER
7650 N. 43rd Avenue
Glendale, AZ 85301-1661
Tel 623.435.6000
Fax 623.435.6078
www.guhsdaz.org

GOVERNING BOARD
Don DeBusk, President ▪ Susan Maland, Clerk
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

SUPERINTENDENT
Brian Capistran

GOVERNING BOARD MEETING
CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA
Wednesday, September 7, 2016

REGULAR MEETING
BOARD ROOM
7:30 P.M.

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

A. Call to order
The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance
The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business is requested.

Motion_____Second_____Vote_____

E. Public participation at Board meetings
Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

II. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)
It is requested that the Governing Board approve the minutes of the meeting held on August 17, 2016.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)
For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

Date Reviewed	Expense Voucher	Payroll Voucher	Auxiliary/Tax Credit Voucher
08/15/2016	1,148,924.44	2,473,436.33	77,564.48
*No Encumbrance this week	*N/A	N/A	N/A
08/22/2016	888,510.02	N/A	33,375.15
*08/22/2016	321,224.76	N/A	N/A
08/29/2016	2,559,791.07	3,755,774.42	6,754.23
*08/29/2016	49,552.84	N/A	N/A

*Encumbrance voucher

Approval is requested for the vouchers listed on the enclosure.

*C. Purchase orders – Policy Ref. DJA (Enclosure)
As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approval is requested for the purchase orders listed on the enclosure.

*D. Authorization for Executive Session – Policy Ref. BEC
It is requested that the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Bid returns – Policy Ref. DJE (Enclosure)
It is requested that the Governing Board approve the recommendation on the following bid return:

1. RFP 17-09 United States History & Geography 2016 Textbook – McGraw Hill Education
2. RFP 17-10 Big Ideas Math Algebra 2 Textbook – Houghton Mifflin Harcourt
3. RFP 17-11 AP Calculus First Edition Textbook – Cengage Learning, Inc.

*F. Acceptance of gifts – Policy Ref. KCD

It is requested that the Governing Board accept the following gift:

1. Donation of six music stands and music storage cart from DonorsChoose.org to Greenway High School for their choir program.

*G. Professional visits – Policy Ref. GCCE

It is requested that the Governing Board approve the following professional visits:

1. Arizona K12 Center Cognitive Coaching Training
   Where: Phoenix, AZ
   When: September 15-16, October 27-28 and December 15-16, 2016
   Persons involved: Erin Golden, Jessica Coates (DO)
   Purpose: Information and training to refine techniques for more effective teaching
   Cost to Title IIA funds: Registration = $1,100

2. Cisco CCNA (Cisco Certified Network Associate) Routing and Switching Training Part II
   Where: Phoenix, AZ
   When: September 19-23, 2016
   Person involved: Josh Dean (DO)
   Purpose: Training to install, operate, configure and verify basic IPv4/Ipv6 networks
   Cost to Indirect funds: Registration - $3,195

3. *i*NACOL (International Association for K-12 Online Learning)
   Where: San Antonio, TX
   When: October 25-28, 2016
   Persons involved: Christine Lord (OLA); Jessica Coates, Craig Mussi (DO)
   Purpose: Learn best practices for online and blended learning
   Cost to Title I funds: Transportation = $1,200; Registration - $1,905; Lodging = $2,250; Meals = $261

4. ASPAA (AZ School Personnel Administrators Association) Fall Conference
   Where: Prescott, AZ
   When: November 16-18, 2016
   Persons involved: Allison Mattingly (DO)
   Purpose: Annual Professional Development Conference
   Cost to Indirect funds: Transportation = $81; Registration = $395; Lodging = $258

*****H. Student trips – Policy Ref. IJOA

It is requested that the Governing Board approve the following student trips:

1. AHS/GHS/GWHS/MVHS/THS/WHS FCCLA
   (Family, Career & Community Leaders of America)
   Where: Anaheim, CA
   When: September 8-10, 2016
   Persons involved: 36 students and 12 chaperones
   Arrangements: Commercial carrier departing 9/8/16, 4:30 pm returning 9/10/16, 6 am
   Purpose: Officer Leadership Training
   Students will miss 1 school day
   Cost to CTE/Club funds: Transportation = $5,425; Registration = $12,000; Lodging = $8,946; Substitute = $900

Student trips (continued)

2. IHS Volleyball
   Where: Lake Havasu, AZ
   When: September 9-11, 2016
   Persons involved: 15 students and 4 chaperones
   Arrangements: Commercial carrier departing 9/9/16, 3:30 pm returning 9/11/16, 4 pm
   Purpose: Tournament
   No loss of school time
   Cost to Club funds: Transportation = $295; Registration - $350; Lodging = $554

3. AHS/GWHS DECA (Distributive Education Clubs of America)
   Where: Heber, AZ
   When: September 16-18, 2016
   Persons involved: 13 students and 2 chaperones
   Arrangements: District vehicle departing 9/16/16, 1 pm returning 9/18/16, 5 pm
   Purpose: AZ DECA Chapter Officer Training
   Students will miss 2 hours of school time
   Cost to Club funds: Transportation = $375; Registration/Lodging = $1,950

4. GHS Cross Country
   Where: Tucson, AZ
   When: October 8-11, 2016
   Persons involved: 20 students and 2 chaperones
   Arrangements: District vehicles departing 10/8/16, 6 am returning 10/11/16, 4 pm
   Purpose: Leadership training
   No loss of school time
   Cost to Tax Credit/Club funds: Transportation = $500; Lodging = $100

5. SHS Graphic Communication & Design
   Where: Seattle, WA
   When: April 6-9, 2017
   Persons involved: 10 students and 1 chaperone
   Arrangements: Commercial carrier departing 4/6/17, 8 am returning 4/9/17, 3 pm
   Purpose: National Convention
   Students will miss 2 school days
   Cost to Club funds: Transportation = $3,500; Registration = 1,100; Lodging = $1,800; Substitute = $200

6. THS Band
   Where: Anaheim, CA
   When: April 20-23, 2017
   Persons involved: 70 students and 7 chaperones
   Arrangements: Commercial carrier departing 4/20/17, 3 pm returning 4/23/17, 5 am
   Purpose: Participate in Industry Professional workshops
   No loss of school days
   Cost to Club funds: Transportation = $4,950; Registration = $17,500; Lodging = $6,776; Substitute = $100

*I. Personnel

1. Administrative Staff

a. Reclassification – Policy Ref. GCP Professional Staff Promotions

It is requested that the Governing Board accept the following reclassifications:

DO - Jessica Contreras, from CTE/Medicaid Secretary to Medicaid Specialist – Effective 8/26/16
Kevin Greenberg, from Programmer to Student Information Supervisor – Effective 8/25/16
Maria Hernandez, from Payroll Clerk to Accounts Payable/Payroll Supervisor – Effective 8/30/16
Brad Nassif, from Business Manager to Director of Business – Effective 7/18/16

2. Certified Staff

a. Employment – Policy Ref. GCF Professional Staff Hiring

The following employees are recommended for employment and are assigned for the 2016-2017 school year as listed:

CHS - Jennifer DeArcos, Music – Effective 8/1/16
GHS - Robert York, Integrated Science – Effective 8/1/16
IHS - Harley Howard, History – Effective 8/1/16
NA - Susan Cochran, Special Ed – Effective 8/1/16
SHS - Cameron Licht, Math – Effective 8/1/16
Mallory Robertson, Counseling – Effective 8/1/16
WHS - Samantha Berry, English – Effective 8/1/16
Kimberly Mercier, Math – Effective 8/1/16

3. Support Staff

a. Employment – Policy Ref. GDF Support Staff Hiring

The following employees are recommended for employment and are assigned for the 2016-2017 school year as listed:

CHS - Teresa Cortez, Custodian – Effective 5/12/16
DO - Sedona Rice, Bus Assistant – Effective 2/23/16
GHS - Marisela Chaidez Chaidez, Cafeteria Assistant – Effective 3/2/16
Sarai Sweet, Special Ed Instructional Assistant – Effective 3/4/16
GWHS - Shannon Nelson, Special Ed Instructional Assistant – Effective 2/8/16
SHS - Jose Enriquez, Maintenance I – Effective 5/9/16
WHS - Jazmin Hernandez Padilla, CTE Instructional Assistant – Effective 2/29/16

b. Re-employment

The following employees are recommended for re-employment and are assigned for the 2016-2017 school year as listed:

DO - Stephany Manygoats, Bus Assistant – Effective 8/11/16
Gary Martinez, Activity Driver – Effective 8/29/16
GHS - Carlos Meza, Parking Lot Attendant – Effective 8/22/16

c. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications

It is requested that the Governing Board accept the following reclassifications:

DO - Amanda Miera, from Purchasing Clerk Typist to Purchasing Assistant Buyer – Effective 8/18/16
IHS - Adriann Gardner, from Special Ed Instructional Assistant to Athletic Secretary - Effective 8/22/16
WHS - Victoria Bellamy, from Athletic Secretary at IHS to Bookstore Manager at WHS – Effective 8/15/16

Personnel (continued)

d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
It is requested that the Governing Board accept the following resignations:

AHS -	Annie Arellano, Cafeteria Assistant – Effective 5/23/16
	Davis Miles, Custodian – Effective 8/17/16
DO -	Robert Vasquez, Bus Assistant – Effective 8/19/16
GHS -	Mariely Diaz Santana, Cafeteria Production Lead – Effective 8/18/16
GWHS -	Bui Thanhhong, Cafeteria Assistant – Effective 8/3/16
NA -	Joseph Abney, Special Ed Instructional Assistant – Effective 8/19/16

RECOMMENDATION: That the Governing Board approve the recommendations for Consent agenda items II. *A through II. *I.

Motion_____Second_____Vote_____

III. NEW BUSINESS

A. Policy Revision (Enclosure)

A revision is recommended for the following board policy:

GCCE Professional/Support Staff Conferences/Visitations/Workshops

The policy revision was presented to DAC on August 22, 2016, and is hereby presented to the Governing Board for a single read.

RECOMMENDATION: That the Governing Board approve the revision to GCCE.

Motion_____Second_____Vote_____

B. School Facilities Board Capital Plan - A.R.S. 15-2041 C. (Enclosure)

Districts are required to submit a capital plan to the School Facilities Board and request monies from the new school facilities fund if the plan indicates a need for a new school or addition to an existing school within the next four years (through FY2019), or a need for land within the next ten years (through FY 2025).

If the district is not requesting any projects, only the District Information and Student Population Update sections are required to be filled out prior to submittal. The Capital Plan does not indicate a need for a new school, addition to an existing school, or a need for land.

RECOMMENDATION: It is requested that the Governing Board approve the School Facilities Board Capital Plan and authorize Matt Belden, Assistant Superintendent to sign and transmit the appropriate document.

Motion_____Second_____Vote_____

IV. INFORMATION AND REPORTS

A. Suspension reports (Enclosure)
B. Financial reports (Enclosure)
C. Bid specifications (Enclosure)
   1. Bid 17-12 Photography Equipment, Supplies and Repair
   2. RFP 17-13 American Government 2016 Textbook

RECOMMENDATION: It is requested that the Governing Board accept the Information and Reports as presented.

Motion_____Second_____Vote_____

V. CURRENT EVENTS

A. Authorization for Principals, District Administrators & Superintendent to present information
B. Board comments

RECOMMENDATION: It is requested that the Governing Board accept the Current Events as presented.

Motion_____Second_____Vote_____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Sept 21	Reception – National Merit	Administrative Center/Patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Oct 4	Open house	Independence High School – 6:30 pm
Oct 5	Student Achievement Report	Apollo High School – 5:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Oct 7	1st quarter ends	
Oct 10-14	Fall recess	All schools (no students/teachers)
Oct 19	PSAT	All schools
	Reception – AAA Sunnyslope	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. The information discussed in executive session cannot be, and is prohibited from being, subjects of discussion outside this executive session, with the exception of what is reported in the general meeting. Board members are also reminded that they cannot state how they intend to vote or the action they intend to take on a subject that is discussed in the executive session.

A. Call to order

B. Minutes
Review the minutes of the executive session held on July 6, 2016.

C. Negotiations pursuant to ARS 38-431.03(A)(5)
1. Update on process and timelines.

D. Student discipline matters ARS 15-843
1. Hear recommendations for long-term suspensions at Moon Valley and Washington High Schools.
2. Hear appeal request for a long-term suspension at Moon Valley High School.

E. Discussion/consideration of confidential information pursuant to ARS 38-431.03
   1. Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION

(Each item will be identified and voted on separately.)

X. ADJOURNMENT

The meeting adjourned at _____.