



ADMINISTRATIVE CENTER GOVERNING BOARD

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Don DeBusk, President ▪ Susan Maland, Clerk
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

SUPERINTENDENT
Brian Capistran

**GOVERNING BOARD MEETING
Administrative Center/Board Room
October 5, 2016**

Regular Meeting

Compliance with
ARS 38-431.02

Consistent with the requirement set forth in ARS 38-431.02, notices of this regular meeting held in public were appropriately posted.

The following Board members were present Susan Maland, Acting President; Patty Kennedy, Acting Clerk; Vicki Johnson, and Pam Reicks. Don DeBusk was excused. Also present were: Brian Capistran, Superintendent; district administrators, and principals.

Call to order, Roll call,
Pledge of Allegiance

Acting President Maland called the meeting to order at 7:28 pm. with all Board members present. The Pledge of Allegiance was led by Acting President Maland.

Adoption of agenda
(Pol. Ref. BEDB)

Approved agenda as printed.

MOTION: Kennedy SECOND: Reicks CARRIED: 4-0

Public participation

There were no requests.

Consent Items

Action taken on Consent Items as follows:

Minutes
(Pol. Ref. BEDG)

Approved the minutes of the meeting held on September 21, 2016.

Vouchers
(Pol. Ref. DK)

Ratified vouchers for recording in the official minutes.
The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
09/19/2016	1,211,522.20	N/A	33,185.05
09/26/2016	709,851.30	4,064,772.57	18,023.82

Purchase order
(Pol. Ref. DJA)

Approved purchase orders.

Executive session
(Pol. Ref. BEC)

Authorized executive session.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Gift Acceptance
(Pol. Ref. K)

Accepted the following gift:

1. Donation of \$1,000 from the Schneider Family Trust to Sunnyslope High School for the volleyball program.
2. Donation of \$5,000 from Tracy and Kathy Ferring to Sunnyslope High School for the Robotics Team.

Professional visit
(Pol. Ref. GCCE)

Approved the following professional visits:

1. Closing the Gap
Where: Minneapolis, MN
When: October 17-21, 2016
Person involved: Jennifer Perry (I)
Purpose: Preconference presenter and professional development in assistive technology
Cost to SPED funds: Lodging = \$361; Meals = \$270; Transportation = \$299; Substitute = \$500
2. Adaptive Schools Foundation Seminar
Where: Phoenix, AZ
When: November 17-18, 2016 and February 2-3, 2017
Persons involved: Brooke Parsons (A); Walter Sampson (C); Kevin Cashatt (G); Jon Vreeken (GW); Robert Ambrose (I); Anat Salyer (MV); Steve Ducey (S); Jeannie Paparella (T); Tami Strege (W); Brian Capistran, Ed Barnes, Matt Belden, Allison Mattingly, Kim Mesquita, Craig Mussi, Charity Aguilera, Kim Baron, Jessica Coates, Maryellen Coburn, Erin Golden, Demetria Graham, Betsy Lantka, Kim Means, Matt Schmitt, Cory Shinkle (DO)
Purpose: Seminar on effective, collaborative groups to enhance student learning
Cost to Title IIA funds: Registration = \$8,750
3. OLEAS (Office of English Language Acquisition Services) Conference
Where: Tucson, AZ
When: December 7-9, 2016
Persons involved: Delta Apodaca, Joel Laing, Amy McCabe (C); Lisa Wakefield (GW); Bonnie Elder (MV); Renee Lisowski (W)
Purpose: Content specific professional development
Cost to Title III funds: Registration = \$2,765; Lodging = \$1,500; Meals = \$455; Transportation = \$812; Substitute = \$1,800
4. Keelboat Sailing Training
Where: Phoenix, AZ
When: January 21-22, 2017
Persons involved: Erich Schmidt (A)
Purpose: Instructor training
No cost

Student trip
(Pol. Ref. IJOA)

Approved the following student trips:

1. WHS Cross Country
Where: Prescott, AZ
When: October 9-11, 2016
Persons involved: 28 students and 3 chaperones
Arrangements: District vehicles departing 10/9/16, 7 am returning 10/11/16, 4 pm
Purpose: Training
No loss of school days
Cost to Club funds: Transportation = \$625
2. MVHS NJROTC
Where: Apache Junction, AZ
When: November 4-5, 2016
Persons involved: 30 students and 3 chaperones
Arrangements: District bus departing 11/4/16, 3 pm returning 11/5/16, 3 pm
Purpose: Orienteering competition
No loss of school days
Cost to District funds: Transportation = \$130
3. SHS Vikingtown
Where: Prescott, AZ
When: November 7-11, 2016
Persons involved: 100 Students and 12 chaperones
Arrangements: District buses departing 11/7/16, 2 pm returning 11/11/16, 3 pm
Purpose: Diversity and tolerance camp to maintain a safe and respectful campus
Students will miss 3 school days
Cost to Club funds: Transportation = \$1,091; Lodging = \$11,400; Substitute = \$2,100
4. AHS NJROTC
Where: Waddell, AZ
When: March 24-25, 2017
Persons involved: 20 students and 2 chaperones
Arrangements: District vehicles departing 3/24/17, 3 pm returning 3/25/17, 12 pm
Purpose: Field exercise
No loss of school days
Cost to DO funds: Transportation = \$40

Personnel
Administrative
Reclassification
(Pol. Ref. GCP)

Accepted the following reclassification:

DO - Danny McDaniel, from Campus Technology Assistant at THS to
Programmer at DO – Effective 9/19/16

Resignation
(Pol. Ref. GCQC)

Accepted the following resignation:

AHS - Kristopher Alford, Facilities Supervisor – Effective 10/19/16

Personnel (continued)

Certified

Revised contract
(Pol. Ref. GCP)

Approved the following recommendation for a revised contract:
Next Step - Mary Kellogg, from Special Ed Instructional Assistant to Special Ed Teacher – Effective 8/1/16

Employment
(Pol. Ref. GCF)

Approved the following recommendation for employment:
OLA - Dawn Ratke, 2/5 Special Ed – Effective 8/22/16

Support Staff

Employment
(Pol. Ref. GDF)

Approved the following recommendations for employment:
SHS - Cole Chaisson, ELL Instructional Assistant – Effective 3/28/16
Deanne Streich, Special Ed Instructional Assistant – Effective 4/11/16
WHS - Kerstyn Godsey, Title One Instructional Assistant – Effective 3/21/16

Re-employment

Approved the following recommendations for re-employment:
GHS - Lola Mitchell, Career Transitions Support Staff – Effective 9/29/16
THS - Peter Arkin, Bus Driver – Effective 10/10/16

Reclassification
(Pol. Ref. GDP)

Accepted the following reclassifications:
DO - Linda Bechtel, from Special Ed Records Secretary to CTE Administrative Assistant – Effective 9/28/16
Timothy Tillman, from Bus Driver to Payroll Clerk – Effective 10/10/16
GWHS - Maria Roman, from Bus Driver to Custodian – Effective 9/26/16

Termination
(Pol. Ref. GDQD)

Approved the following recommendation for termination:
CHS - Jerry Cross, Athletic Trainer – Effective 9/23/16

Approved consent items.

MOTION: Reicks SECOND: Johnson CARRIED: 4-0

New Business

Qualified Evaluators
Certificated Personnel

Approved administrators as listed as qualified evaluators of certificated personnel:
Brian Capistran, Superintendent Alissa Krantz, Director Special Education
Matt Belden, Asst. Superintendent Christine Lord, Admin. Online Learning
Allison Mattingly, Asst. Superintendent Principals and Assistant Principals
Craig Mussi, Asst. Superintendent Denise Scafone, Admin. Northern Academy
Ed Barnes, Admin. Academic Support Erin Golden, Coordinator Special Education
Joshua Dean, Chief IT & Research Officer

MOTION: Reicks SECOND: Kennedy CARRIED: 4-0

Annual Financial
Fiscal Year 2016

Approved the signing and posting of the Annual Financial Report (AFR) for fiscal year 2016.

MOTION: Kennedy SECOND: Johnson CARRIED: 4-0

Retirement of Facilities
Policy FCB

Approved the second of three readings.

If it is determined the Board needs to consider closing a school facility the Board may consult with the Arizona School Facilities Board (SFB) for technical assistance and for information on the impact of closing a school. The information provided from the SFB shall not require the Board to take or not take any action.

The Board recognizes the impact closing a school has on the community, the students who attend the school being considered, the projected impact on other schools in the District, and the District. In response the Board shall discuss and consider a proposed school closing at a scheduled Board meeting. The Superintendent shall present at a Board meeting demographic data related to present and future school facility needs along with information related to a school closing.

Following a decision to sell or lease a vacant and unused building or a vacant and unused portion of a building, the District may not prohibit a charter school from negotiating to buy or lease the property in the same manner as other potential buyers or lessees. The District shall attempt to obtain the highest possible value under current market conditions for the sale or lease of the vacant and unused building or the vacant and unused portion of a building.

Community members shall be provided an opportunity to address the consideration at the Board meeting.

Adopted: date of adoption

LEGAL REF.:
A.R.S.
15-341
38-431.01

CROSS REF.:
JC - School Attendance Area

MOTION: Reicks SECOND: Johnson CARRIED: 4-0

Support Staff
Proposal Committee

Authorized the establishment of a Support Staff Proposal Committee with Allison Mattingly, Louis Wiegand and Anat Salyer to serve as the Governing Board's representatives to support staff.

MOTION: Kennedy SECOND: Johnson CARRIED: 4-0

Coronado Healthcare
Affiliation Agreement

Approved the affiliation agreement with Coronado Healthcare Center and authorized Amanda Shively, CTE Director, to sign the appropriate documents.

MOTION: Johnson SECOND: Kennedy CARRIED: 4-0

**Information and
Reports**

- A. Suspension reports
- B. Financial reports
- C. Summer Learning Report - Cory Shinkle, Math Curriculum Coordinator, reported on student success in Project SHARP (Summer High School Algebra Readiness Program) over the summer.

Information and Reports were accepted as presented.

MOTION: Kennedy SECOND: Reicks CARRIED: 4-0

Current Events

- A. Principals, District Office Administrators and Superintendent comments
- B. Board comments

Current Events were accepted as presented.

MOTION: Reicks SECOND: Kennedy CARRIED: 4-0

Future Meetings and Dates to Remember

Oct 7	1st quarter ends	
Oct 10-14	Fall recess	All schools (no students/teachers)
Oct 19	PSAT	All Schools
	Reception – AAA Sunnyslope	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Nov 2	Reception – AAA	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Nov 11	Veterans’ Day holiday	District office and all schools closed
Nov 15	Honors & Advanced Placement	
	Information Night	Moon Valley Auditorium – 6:30 pm
Nov 16	Reception – AAA Washington	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Nov 24-25	Thanksgiving recess	District office and all schools closed

Executive Session
(Pol. Ref. BEC)

The Governing Board convened into executive session at 8:04 pm.

Reconvened Regular Meeting

The Governing Board reconvened the regular meeting at 8:07 pm.

Adjournment

The meeting adjourned at 8:07 pm.

APPROVED:

(absent)

Don DeBusk, President

Vicki L. Johnson, Member

Susan Maland, Acting President

Patty Kennedy, Acting Clerk

Pam Reicks, Member

Joie Eddings
Administrative Assistant
to the Governing Board