



ADMINISTRATIVE CENTER GOVERNING BOARD

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Don DeBusk, President ▪ Susan Maland, Clerk
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

SUPERINTENDENT
Brian Capistran

**GOVERNING BOARD MEETING
Administrative Center/Board Room
August 3, 2016**

Regular Meeting

Compliance with
ARS 38-431.02

Consistent with the requirement set forth in ARS 38-431.02, notices of this regular meeting held in public were appropriately posted.

The following Board members were present Don DeBusk, President; Susan Maland, Clerk; Vicki Johnson, Patty Kennedy, and Pam Reicks. Also present were: Brian Capistran, Superintendent; and district administrators

Call to order, Roll call,
Pledge of Allegiance

President DeBusk called the meeting to order at 7:30 pm. with all Board members present. The Pledge of Allegiance was led by President DeBusk.

Adoption of agenda
(Pol. Ref. BEDB)

Approved agenda as printed.

MOTION: Kennedy SECOND: Maland CARRIED: 5-0

Public participation

There were no requests.

Consent Items

Action taken on Consent Items as follows:

Minutes
(Pol. Ref. BEDG)

Approved the minutes of the meeting held on July 6, 2016, and summary of the study session July 7-8, 2016.

Vouchers
(Pol. Ref. DK)

Ratified vouchers for recording in the official minutes.
The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
07/05/2016	1,983,858.53	1,745,901.24	N/A
*07/05/2016	1,811,169.11	N/A	N/A
07/11/2016	935,656.47	N/A	241,664.29
*07/11/2016	790,130.99	N/A	N/A
07/18/2016	62,145.14	N/A	N/A
*07/18/2016	591,728.57	N/A	N/A
07/25/2016	296,921.44	863,869.42	19,580.31
*07/25/2016	3,043,515.8	N/A	N/A

*Encumbrance Voucher

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Purchase order
(Pol. Ref. DJA)

Approved purchase orders.

Executive session
(Pol. Ref. BEC)

Authorized executive session.

Bid return
(Pol. Ref. DJE)

Approved the following bid return:

1. RFP 17-08 AP Biology In Focus Textbook – Pearson Education Inc.

Professional visit
(Pol. Ref. GCCE)

Approved the following professional visits:

1. First Things First Early Childhood Summit 2016
Where: Phoenix, AZ
When: August 22-23, 2016
Persons involved: Beverly Ducey, Jeanine Busse (A)
Purpose: Learn and share strategies
Cost to CTE/Club funds: Registration = \$398; Substitute = \$200
2. Cisco CCNA (Cisco Certified Network Associate) Routing and Switching Training
Where: Phoenix, AZ
When: August 22-26, 2016
Person involved: Josh Dean (DO)
Purpose: Training to install, operate, configure and verify basic IPv4/Ipv6 networks
Cost to Indirect funds: Registration - \$3,195
3. ASBA Law Conference and Delegate Assembly
Where: Scottsdale, AZ
When: September 7-10, 2016
Persons involved: Don DeBusk, Vicki Johnson, Patty Kennedy, Susan Maland, Pam Reicks, Brian Capistran (DO)
Purpose: Obtain legislative education updates and participate in the delegate assembly
Cost to DO funds: Registration = \$3,730
4. AIAAA (Arizona Interscholastic Athletic Administrators Association) Conference 2016
Where: Prescott, AZ
When: September 10-13, 2016
Persons involved: Ben White (A); Brian Fitzgerald (I); Eddie Lopez (MV); Tim Matteson (S); Chris Francis (T); Matt Belden (DO)
Purpose: Annual Athletic Administrators Conference
Cost to Civic funds: Registration = \$1,650; Lodging = \$1,606
5. 2016 Directors Institute
Where: Glendale, AZ
When: September 13-15, 2016
Person involved: Alissa Krantz (DO)
Purpose: Collaboration on best practices, assessments, data analysis for SPED Directors
Cost to SPED funds: Registration = \$380

Student trip
(Pol. Ref IJOA)

Approved the following student trips:

1. GHS NJROTC
Where: Flagstaff, AZ
When: August 5-7, 2016
Persons involved: 20 students and 2 chaperones
Arrangements: District vehicles departing 8/5/16, 4 pm returning 8/7/16, 9 am
Purpose: Training
No loss of school time
Cost to Club funds: Transportation = \$600; Lodging = \$60
2. AHS/GWHS DECA (Distributive Education Clubs of America)/Marketing
Where: Seattle, WA
When: November 16-20, 2016
Persons involved: 26 students and 3 chaperones
Arrangements: Commercial carrier departing 11/16/16, 6 pm
returning 11/20/16, 9 pm
Purpose: Western Region Leadership Conference
Students will miss 2 school days
Cost to Club funds: Transportation = \$9,800; Registration = \$3,510;
Lodging = \$7,164;
Cost to CTE funds = Substitute = \$400; Registration = \$260

Personnel
Administrative
Resignation
(Pol. Ref. GCQC)

Accepted the following resignations:

- DO - Mark Mach, Supervisor of Network Systems – Effective 7/29/16
Matthew Reams, Auditor – Effective 7/14/16

Certified
Employment
(Pol. Ref. GCF)

Approved the following recommendations for employment:

- CHS - Zackary Meier, History – Effective 8/1/16
Rebecca Reshan, Special Ed – Effective 8/1/16
- GHS - Christine Cadigan, Integrated Science – Effective 8/1/16
Elizabeth Carter, English – Effective 8/1/16
Amy Rodas, ELL – Effective 8/1/16
- IHS - Samantha Colburn, Special Ed – Effective 8/1/16
Matthew Massic, Engineering Science – Effective 8/1/16
Joshua Odom, Art – Effective 8/1/16
- MVHS - Audrey Adkins, Math – Effective 8/1/16
Debora Crawford, School Psychologist – Effective 7/25/16
Jeff Jacobs, Special Ed – Effective 8/1/16
- SHS - Leah Clark, English – Effective 8/1/16
- THS - Michael Jacobs, Special Ed – Effective 8/1/16
Jairo Marshall, History – Effective 8/1/16
Matthew Nalette, P.E. – Effective 8/1/16
- WHS - Doug LaPalm, P.E. – Effective 8/1/16
Mary Plante, English – Effective 8/1/16
Christine Reed, Biology – Effective 8/1/16
David Touhill, CTE Coding – Effective 8/1/16

Re-employment

Approved the following recommendations for re-employment:

- WHS - Steve Chisman, 2/5 P.E. – Effective 8/1/16
Jill Patruno, 2/5 English – Effective 8/1/16

Personnel (continued)

Support Staff

Employment

(Pol. Ref. GDF)

Approved the following recommendations for employment:

- AHS - Deborah Dunn, Social Worker – Effective 7/13/16
- DO - Gregorio Barraza, Mechanic – Effective 4/13/16
- MVHS - Melissa Fisher, School Nurse – Effective 7/25/16
- Rochelle Richardson, Social Worker – Effective 8/1/16
- WHS - Valerie Cook Kill, Special Ed Instructional Assistant – Effective 8/3/15

Reclassifications

(Pol. Ref. GDP)

Accepted the following reclassifications:

- AHS - Mario Juarez, from Maintenance III to Maintenance I – Effective 7/18/16
- Sharon Schieser, from Attendance Assistant at IHS to Receptionist at AHS – Effective 8/1/16
- DO - Brian Perez, from Bus Assistant to Bus Driver – Effective 7/6/16
- GWHS - Sara Hooser, from Special Ed Instructional Assistant at IHS to Receptionist at GWHS – Effective 7/18/16
- IHS - Teresa Brown, from Attendance Assistant to Counseling Secretary – Effective 7/1/16
- Francis Martinez, from Attendance Assistant at AHS to Attendance Assistant at IHS – Effective 8/1/16
- SHS - Roman Roman, from Bus Assistant at DO to Custodian at SHS – Effective 7/27/16
- WHS - Luisa Banos, from Attendance Assistant to Counseling Secretary – Effective 7/13/16
- Alainna Varnadoe, from Counseling Secretary to Data Processor – Effective 7/6/16

Reduction in Force

(Pol. Ref. GDQA)

Approved the following request recommendations for reduction in force:

- CHS - Stephanie De La Cruz, Educational Interpreter – Effective 5/25/16
- Next Step - Kaitlin Lloyd, Educational Interpreter – Effective 5/25/16

Resignation

(Pol. Ref. GDQB)

Accepted the following resignations:

- AHS - Corina Moreno, Receptionist – Effective 7/25/16
- Cynthia Shembab, Bookstore Manager – Effective 7/29/16
- CHS - Maria Moreno, Special Ed Instructional Assistant – Effective 7/28/16
- Crystal Salazar, Counseling Secretary – Effective 7/29/16
- DO - Melvin Churchill, Bus Driver – Effective 7/21/16
- GHS - Bridget Harris, Educational Interpreter – Effective 7/11/16
- Darlene Subers, ELL Instructional Assistant – Effective 6/28/16
- Frank Ulloa, Custodian – Effective 7/29/16
- GWHS - Jennifer Nieves, Special Ed Instructional Assistant – Effective 8/5/16
- OLA - Misty Scillieri, Instructional Assistant – Effective 7/18/16
- SHS - Sylvia Bryant, Compliance & Transition Support Specialist – Effective 7/11/16
- Gabriel Castaneda, Custodian – Effective 6/15/16
- WHS - Bradley Meese, Bookstore Manager – Effective 8/5/16

Termination

(Pol. Ref. GDQD)

Approved the following recommendation for termination:

- SHS - Victoria Gooden, Custodian – Effective 7/14/16

Consent Items

MOTION: Johnson SECOND: Kennedy

Board Member Kennedy requested that Consent Item *D Executive Session be pulled from the agenda and cancelled.

Approved consent items as amended.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

New Business

Study Session on
Student Achievement

Approved the Study Session on October 5, 2016, to receive the annual Student Achievement report.

MOTION: Maland SECOND: Johnson CARRIED: 5-0

Study Session on
Continuous Improvement

Approved the Study Session on December 7, 2016, to receive the annual Continuous Improvement report.

MOTION: Kennedy SECOND: Johnson CARRIED: 5-0

IGA with Arizona DES
Transition from School
to Work Services

Authorized Alissa Krantz, Director of Special Education, to sign the IGADES for 2016-2017 with the Arizona DES for vocational services through the Transition from School to Work Services for the 2016-2017 school year and allocate up to \$597,804 to serve our students.

MOTION: Reicks SECOND: Maland CARRIED: 5-0

IGA City of Phoenix
School Resource Officers

Authorized Allison Mattingly, Assistant Superintendent as the signatory on the IGA for with the City of Phoenix for the purpose of utilizing the City of Phoenix Police Officers in SRO (School Resource Officer) positions at Greenway, Moon Valley, Sunnyslope, and Washington High Schools for the 2016-2017 school year. Funding for these positions are provided through the School Safety Grant.

MOTION: Maland SECOND: Johnson CARRIED: 5-0

ASBA 2017
Political Agenda

The Board discussed and directed the delegate to support all items currently on the political agenda at the Arizona School Board Association Delegate Assembly on September 10, 2016.

MOTION: Reicks SECOND: Kennedy CARRIED: 5-0

Policy Revisions
GBK, GBK-R, GCQE

Approved the revisions to GBK, GBK-R Staff Grievances and GCQE Retirement of Professional/Support Staff Members

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

**Information and
Reports**

A. Financial reports
Information and Reports were accepted as presented.

MOTION: Kennedy SECOND: Maland CARRIED: 5-0

Current Events

- A. District Office Administrators and Superintendent comments
- B. Board comments

Current Events were accepted as presented.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

Future Meetings and Dates to Remember

Aug 8	School begins	
Aug 15	Open house	Greenway High School – 6:00 pm Sunnyslope High School – 6:00 pm
Aug 16	Open house	Moon Valley School - 9 th grade 6:00 pm
Aug 17	Regular meeting	Administrative Center/Board room – 7:30 pm
Aug 23	Open house	Apollo High School – 6:00 pm Cortez High School – 6:00 pm Moon Valley High School – 10-12 th grades 6:00 pm Thunderbird High School – 6:00 pm
Aug 29	Open house	Glendale High School – 6:30 pm
Aug 30		Washington High School – 6:00 pm
Sept 7	Regular meeting	Administrative Center/Board room – 7:30 pm
Sept 21	Reception – National Merit	Administrative Center/Patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Oct 4	Open house	Independence High School – 6:30 pm

Adjournment

The meeting adjourned at 7:41 pm.

APPROVED:

Don DeBusk, President

Vicki L. Johnson, Member

Susan Maland, Clerk

Patty Kennedy, Member

Pam Reicks, Member

Joie Eddings
Administrative Assistant
to the Governing Board