



**ADMINISTRATIVE CENTER GOVERNING BOARD**

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Don DeBusk, President ▪ Susan Maland, Clerk  
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

**SUPERINTENDENT**  
Brian Capistran

**GOVERNING BOARD MEETING  
Administrative Center/Board Room  
September 21, 2016**

**Regular Meeting**

Compliance with  
ARS 38-431.02

Consistent with the requirement set forth in ARS 38-431.02, notices of this regular meeting held in public were appropriately posted.

The following Board members were present Don DeBusk, President; Vicki Johnson, Patty Kennedy, and Pam Reicks. Also present were: Brian Capistran, Superintendent; district administrators, and principals.

Call to order, Roll call,

President DeBusk called the meeting to order at 7:31 pm. with all Board members present except Susan Maland who was absent.

Pledge of Allegiance

The Pledge of Allegiance was led by President DeBusk.

Adoption of agenda  
(Pol. Ref. BEDB)

Approved agenda as printed.

MOTION: Kennedy                      SECOND: Reicks                      CARRIED: 4-0

Special recognitions

Presentation of National Merit Semi-Finalists  
Jake Dean                      Sunnyslope High School  
Makenna Lockwood                      Sunnyslope High School  
Stephen Graham                      Thunderbird High School

Public participation

There were no requests.

**Consent Items**

Minutes  
(Pol. Ref. BEDG)

**Action taken on Consent Items as follows:**  
Approved the minutes of the meeting held on September 7, 2016.

Vouchers  
(Pol. Ref. DK)

Ratified vouchers for recording in the official minutes.  
The total vouchers reviewed were:

Date	Expense	Payroll	Auxiliary/Tax Credit
<u>Reviewed</u>	<u>Voucher</u>	<u>Voucher</u>	<u>Voucher</u>
09/06/2016	1,159,225.48	N/A	22,881.63
09/12/2016	3,754,524.28	3,987,516.43	52,655.66

Purchase order  
(Pol. Ref. DJA)

Approved purchase orders.

Executive session  
(Pol. Ref. BEC)

Authorized executive session.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

Bid return  
(Pol. Ref. DJE)

Approved the following bid return:

1. RFP 17-13 American Government 2016 Textbook – Pearson Education Inc.

Gift Acceptance  
(Pol. Ref. K)

Accepted the following gifts:

1. Donation of \$500 from the Thunderbirds Foundation to Thunderbird High School for their Golf program.
2. Donation of \$500 from the Weitz Construction Company to Washington High School for the remodel of their Weight Room.
3. Donation of services from Pete King Construction to Washington High School for the remodel of their Weight Room.
4. Donation of services from McCarthy Construction to Washington High School for the remodel of their Weight Room.
5. Donation of paint from the Sherwin-Williams Company to Washington High School for the remodel of their Weight Room.

Professional visit  
(Pol. Ref. GCCE)

Approved the following professional visits:

1. NDEO (National Dance Education Organization) Speaking with our Feet Conference  
Where: Washington, D.C.  
When: October 6-9, 2016  
Persons involved: Kelli Abramovich, Tracey Holberg (W)  
Purpose: National conference for advocating, analyzing and advancing dance education  
Cost to Club funds: Substitute = \$400
2. 2016 TECBD (Teacher Educators for Children with Behavior Disorders) Conference  
Where: Tempe, AZ  
When: October 20-22, 2016  
Person involved: Denise Scafone (NA)  
Purpose: Research-based strategies for improving outcomes  
Cost to SPED funds: Registration = \$225; Substitute = \$200
3. ASA (Arizona School Administrators) Into the Future Conference  
Where: Prescott, AZ  
When: October 23-25, 2016  
Person involved: Brian Capistran (DO)  
Purpose: Represent GUHSD at this higher education conference for superintendents  
Cost to DO funds: Transportation = \$80; Registration = \$250; Lodging = \$295;  
Meals = \$59
4. National Council of Teachers of Mathematics  
Where: Phoenix, AZ  
When: October 26-28, 2016  
Persons involved: Veronica Carlson, Kim Thomas (MV)  
Purpose: Conference speakers, information on instructional strategies and assessments  
Cost to Civic funds: Substitute = \$400
5. WOW Your Students with Math – Embedded Academics  
Where: Phoenix, AZ  
When: October 28-29, 2016  
Person involved: Rhonda Sykes (MV)  
Purpose: Math in CTE Teacher Training  
Cost to CTE funds: Registration = \$299

Professional visits  
(continued)

6. Edupoint National Users Conference  
Where: Anaheim, CA  
When: November 2-4, 2016  
Persons involved: Chad Barclay, Trina Carricart, Jodie Donner, Trent Graham, Kevin Greenberg, Becky Reese, Levi Reicks, Brett Tracy (DO)  
Purpose: Knowledge of the features and functionality of Synergy  
Cost to Title I funds: Transportation = \$622; Registration = \$7,200; Lodging = \$384; Meals = \$696
7. Annual ACOVA (Arizona Council of Vocational Administrators) Fall Conference  
Where: Prescott, AZ  
When: November 2-4, 2016  
Person involved: Amanda Shively (DO)  
Purpose: Annual professional development for CTE and Director's meeting  
Cost to CTE funds: Transportation = \$82; Registration = \$195; Lodging = \$220; Meals = \$132
8. Valley Schools Annual Study Session  
Where: Prescott, AZ  
When: November 2-4, 2016  
Person involved: Brad Nassif (DO)  
Purpose: Updates on Trust programs, network analysis and wellness integration  
Cost to Indirect funds: Transportation = \$77; Meals = \$14

Student trip  
(Pol. Ref. IJOA)

Approved the following student trips:

1. WHS FBLA (Future Business Leaders of America)  
Where: Prescott, AZ  
When: September 22-24, 2016  
Persons involved: 10 students and 1 chaperones  
Arrangements: District vehicle departing 9/22/16, 1 pm returning 9/24/16, 3 pm  
Purpose: Officer training  
Students will miss 1.5 school days  
Cost to Club/CTE funds: Transportation = \$250; Registration/Lodging = \$1,485; Substitute = \$150
2. SHS Golf  
Where: Prescott, AZ  
When: September 23-24, 2016  
Persons involved: 5 students and 1 chaperone  
Arrangements: District vehicle departing 9/23/16, 8 am returning 9/24/16, 6 pm  
Purpose: Tournament  
Students will miss 1 school day  
Cost to Tax Credit/Club funds: Transportation = \$125; Registration = \$325; Lodging = \$200; Substitute = \$100
3. MVHS HOSA (Health Occupations Students of America)  
Where: Prescott, AZ  
When: September 29-October 1, 2016  
Persons involved: 14 students and 4 chaperones  
Arrangements: District vehicle departing 9/29/16, 9 am returning 10/1/16, 4 pm  
Purpose: Chapter Leadership Camp  
Students will miss 2 school days  
Cost to Tax Credit funds: Transportation = \$238; Registration/Lodging = \$2,520

Student trips  
(continued)

4. MVHS NJROTC  
Where: Riverside, CA  
When: October 7-9, 2016  
Persons involved: 12 students and 2 chaperones  
Arrangements: Commercial carrier departing 10/7/16, 3:30 pm  
returning 10/9/16, 1 pm  
Purpose: Academic competition  
No loss of school days  
Cost to Club funds: Transportation = \$600; Lodging = \$360
  
5. WHS Swim & Dive  
Where: Flagstaff, AZ  
When: October 10-12, 2016  
Persons involved: 50 students and 11 chaperones  
Arrangements: Commercial carrier departing 10/10/16, 5 am returning 10/12/16, 9 pm  
Purpose: College visitation, team practice, leadership building  
No loss of school days  
Cost to Club funds: Transportation = \$2,500; Lodging = \$6,488
  
6. GHS NJROTC  
Where: San Diego, CA  
When: October 11-14, 2016  
Persons involved: 40 students and 4 chaperones  
Arrangements: Commercial carrier departing 10/11/16, 11 am  
returning 10/14/16, 11 am  
Purpose: Training  
No loss of school days  
Cost to Club funds: Transportation = \$1,654; Lodging = \$36
  
7. AHS Key Club  
Where: Prescott, AZ  
When: November 11-13, 2016  
Persons involved: 14 students and 2 chaperones  
Purpose: Leadership camp  
No loss of school days  
Cost to Tax Credit funds: Transportation = \$250; Registration/Lodging = \$2,160
  
8. THS Choir & Orchestra  
Where: Anaheim, CA  
When: March 16-18, 2017  
Persons involved: 50 students and 5 chaperones  
Arrangements: Commercial carrier departing 3/16/17, 3 pm returning 3/18/17, 4 pm  
Purpose: Industry workshops at Disneyland  
No loss of school days  
Cost to Tax Credit funds: Transportation = \$3,285; Registration = \$6,700,  
Lodging = \$4,600

Personnel

Certified

Employment  
(Pol. Ref. GCF)

Approved the following recommendations for employment:

AHS - Laura Richards, Spanish – Effective 8/1/16  
CHS - Jennifer Reed, 4/5 Counseling – Effective 9/19/16  
Shameran Talia Mrza, Special Ed – Effective 8/1/16  
IHS - Sarah Farson, Theatre – Effective 8/1/16

Resignation  
(Pol. Ref. GCQC)

Accepted the following resignations:

CHS - Kelly Riley, 4/5 Guidance Counselor – Effective 9/23/16  
GHS - David Nangle, Math – Effective 9/28/16

Support Staff

Employment  
(Pol. Ref. GDF)

Approved the following recommendations for employment:

CHS - Shelia Edmond, Cafeteria Assistant – Effective 3/21/16  
GWHS -Irving Valenzuela, Counseling Secretary – Effective 4/21/16  
IHS - Roberto Cervantes, Maintenance I – Effective 6/1/16  
MVHS -Kathryn Gartman, Cafeteria Assistant – Effective 3/21/16  
SHS - Deirdre Eagar, CTE Instructional Assistant – Effective 2/29/16  
WHS - Jenice Blair, COOP Preschool Director – Effective 3/23/16

Reclassification  
(Pol. Ref. GDP)

Accepted the following reclassification:

WHS - Brendon Fitzgerald, from Title I Instructional Assistant to Campus  
Technology Assistant – Effective 9/14/16

Retirement  
(Pol. Ref. GCQE)

Approved the following request for retirement:

SHS - Richard Graham, Parking Lot Attendant – Effective 9/30/16

Resignation  
(Pol. Ref. GDQB)

Accepted the following resignations:

DO - Cecelia Casas, Bus Driver – Effective 9/9/16  
GHS - Mary Jendry, CTSS Secretary – Effective 9/16/16  
GWHS -Adrian Guthrie, Custodian – Effective 9/12/16  
IHS - Karen Allan, Cafeteria Assistant – Effective 9/4/16  
MVHS -Melissa Heffley, Cafeteria Assistant – Effective 9/1/16

Employment release

Approved the following employment release:

CHS - Gary Thompkins, Special Ed Instructional Assistant – Effective 9/9/16

MOTION: Kennedy                      SECOND: Reicks

Board Member Kennedy requested that Consent Item \*D Executive Session be  
pulled from the agenda and cancelled.

Approved consent items as amended.

MOTION: Kennedy                      SECOND: Johnson                      CARRIED: 4-0

**New Business**

Retirement of Facilities  
Policy FCB

Approved the first of three readings.

If it is determined the Board needs to consider closing a school facility the Board may consult with the Arizona School Facilities Board (SFB) for technical assistance and for information on the impact of closing a school. The information provided from the SFB shall not require the Board to take or not take any action.

The Board recognizes the impact closing a school has on the community, the students who attend the school being considered, the projected impact on other schools in the District, and the District. In response the Board shall discuss and consider a proposed school closing at a scheduled Board meeting. The Superintendent shall present at a Board meeting demographic data related to present and future school facility needs along with information related to a school closing.

Following a decision to sell or lease a vacant and unused building or a vacant and unused portion of a building, the District may not prohibit a charter school from negotiating to buy or lease the property in the same manner as other potential buyers or lessees. The District shall attempt to obtain the highest possible value under current market conditions for the sale or lease of the vacant and unused building or the vacant and unused portion of a building.

Community members shall be provided an opportunity to address the consideration at the Board meeting.

Adopted: date of adoption

LEGAL REF.:  
A.R.S.  
15-341  
38-431.01

CROSS REF.:  
JC - School Attendance Area

Board member Johnson requested clarification on the role of the School Facility Board. Matt Belden, Assistant Superintendent, explained that the District may choose to use the School Facility Board as a consultant regarding their recommendation on any of our facilities. Secondly, Board Member Johnson asked if they can force us to close a facility. Mr. Belden stated that their role is solely as a consultant. They do not possess the power to require us to close a facility. Board Member Kennedy asked if the School Facility Board can in any way undermine the Governing Board's authority with regard to retirement or closure of a facility. Mr. Belden stated they do not have that authority.

MOTION: Kennedy                      SECOND: Reicks                      CARRIED: 4-0

**Information and  
Reports**

- A. Suspension reports
- B. Financial reports

Information and Reports were accepted as presented.

MOTION: Reicks                      SECOND: Johnson                      CARRIED: 4-0

**Current Events**

- A. Principals, District Office Administrators and Superintendent comments
- B. Board comments

Current Events were accepted as presented.

MOTION: Kennedy                      SECOND: Reicks                      CARRIED: 4-0

**Future Meetings and Dates to Remember**

Oct 4	Open house	Independence High School – 6:30 pm
Oct 5	Student Achievement Report	Apollo High School – 5:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Oct 7	1st quarter ends	
Oct 10-14	Fall recess	All schools (no students/teachers)
Oct 19	PSAT	All schools
	Reception – AAA Sunnyslope	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm

**Adjournment**

The meeting adjourned at 8:05 pm.

**APPROVED:**

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Don DeBusk, President

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Vicki L. Johnson, Member

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Susan Maland, Clerk

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Patty Kennedy, Member

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Pam Reicks, Member

Joie Eddings  
Administrative Assistant  
to the Governing Board