



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Don DeBusk, President ▪ Susan Maland, Clerk
Vicki L. Johnson ▪ Patty Kennedy ▪ Pam Reicks

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

Administrative Center/Board Room

September 7, 2016

Regular Meeting

Compliance with
ARS 38-431.02

Consistent with the requirement set forth in ARS 38-431.02, notices of this regular meeting held in public were appropriately posted.

The following Board members were present Don DeBusk, President; Susan Maland, Clerk; Vicki Johnson, Patty Kennedy, and Pam Reicks. Also present were: Brian Capistran, Superintendent; district administrators, and principals.

Call to order, Roll call,
Pledge of Allegiance

President DeBusk called the meeting to order at 7:30 pm. with all Board members present. The Pledge of Allegiance was led by President DeBusk.

Adoption of agenda
(Pol. Ref. BEDB)

Approved agenda as printed.

MOTION: Kennedy SECOND: Johnson CARRIED: 5-0

Public participation

There were no requests.

Consent Items

Action taken on Consent Items as follows:

Minutes
(Pol. Ref. BEDG)

Approved the minutes of the meeting held on August 17, 2016.

Vouchers
(Pol. Ref. DK)

Ratified vouchers for recording in the official minutes.

The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Auxiliary/Tax Credit Voucher</u>
08/15/2016	1,148,924.44	2,473,436.33	77,564.48
	*N/A	N/A	N/A
*No Encumbrance this week			
08/22/2016	888,510.02	N/A	33,375.15
*08/22/2016	321,224.76	N/A	N/A
08/29/2016	2,559,791.07	3,755,774.42	6,754.23
*08/29/2016	49,552.84	N/A	N/A
*Encumbrance voucher			

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Purchase order
(Pol. Ref. DJA)

Approved purchase orders.

Executive session
(Pol. Ref. BEC)

Authorized executive session.

Bid return
(Pol. Ref. DJE)

Approved the following bid returns:

1. RFP 17-09 United States History & Geography 2016 Textbook – McGraw Hill Education
2. RFP 17-10 Big Ideas Math Algebra 2 Textbook – Houghton Mifflin Harcourt
3. RFP 17-11 AP Calculus First Edition Textbook – Cengage Learning, Inc.

Gift Acceptance
(Pol. Ref. K)

Accepted the following gift:

Donation of six music stands and music storage cart from DonorsChoose.org to Greenway High School for their choir program.

Professional visit
(Pol. Ref. GCCE)

Approved the following professional visits:

1. Arizona K12 Center Cognitive Coaching Training
Where: Phoenix, AZ
When: September 15-16, October 27-28 and December 15-16, 2016
Persons involved: Erin Golden, Jessica Coates (DO)
Purpose: Information and training to refine techniques for more effective teaching
Cost to Title IIA funds: Registration = \$1,100
2. Cisco CCNA (Cisco Certified Network Associate) Routing and Switching Training Part II
Where: Phoenix, AZ
When: September 19-23, 2016
Person involved: Josh Dean (DO)
Purpose: Training to install, operate, configure and verify basic IPv4/IPv6 networks
Cost to Indirect funds: Registration - \$3,195
3. iNACOL (International Association for K-12 Online Learning)
Where: San Antonio, TX
When: October 25-28, 2016
Persons involved: Christine Lord (OLA); Jessica Coates, Craig Mussi (DO)
Purpose: Learn best practices for online and blended learning
Cost to Title I funds: Transportation = \$1,200; Registration - \$1,905;
Lodging = \$2,250; Meals = \$261
4. ASPAA (AZ School Personnel Administrators Association) Fall Conference
Where: Prescott, AZ
When: November 16-18, 2016
Persons involved: Allison Mattingly (DO)
Purpose: Annual Professional Development Conference
Cost to Indirect funds: Transportation = \$81; Registration = \$395; Lodging = \$258

Student trip
(Pol. Ref. IJOA)

Approved the following student trips:

1. AHS/GHS/GWHS/MVHS/THS/WHS FCCLA
(Family, Career & Community Leaders of America)
Where: Anaheim, CA
When: September 8-10, 2016
Persons involved: 36 students and 12 chaperones
Arrangements: Commercial carrier departing 9/8/16, 4:30 pm
returning 9/10/16, 6 am
Purpose: Officer Leadership Training
Students will miss 1 school day
Cost to CTE/Club funds: Transportation = \$5,425; Registration = \$12,000;
Lodging = \$8,946; Substitute = \$900
2. IHS Volleyball
Where: Lake Havasu, AZ
When: September 9-11, 2016
Persons involved: 15 students and 4 chaperones
Arrangements: Commercial carrier departing 9/9/16, 3:30 pm
returning 9/11/16, 4 pm
Purpose: Tournament
No loss of school time
Cost to Club funds: Transportation = \$295; Registration - \$350; Lodging = \$554
3. AHS/GWHS DECA (Distributive Education Clubs of America)
Where: Heber, AZ
When: September 16-18, 2016
Persons involved: 13 students and 2 chaperones
Arrangements: District vehicle departing 9/16/16, 1 pm returning 9/18/16, 5 pm
Purpose: AZ DECA Chapter Officer Training
Students will miss 2 hours of school time
Cost to Club funds: Transportation = \$375; Registration/Lodging = \$1,950
4. GHS Cross Country
Where: Tucson, AZ
When: October 8-11, 2016
Persons involved: 20 students and 2 chaperones
Arrangements: District vehicles departing 10/8/16, 6 am returning 10/11/16, 4 pm
Purpose: Leadership training
No loss of school time
Cost to Tax Credit/Club funds: Transportation = \$500; Lodging = \$100
5. SHS Graphic Communication & Design
Where: Seattle, WA
When: April 6-9, 2017
Persons involved: 10 students and 1 chaperone
Arrangements: Commercial carrier departing 4/6/17, 8 am returning 4/9/17, 3 pm
Purpose: National Convention
Students will miss 2 school days
Cost to Club funds: Transportation = \$3,500; Registration = 1,100;
Lodging = \$1,800; Substitute = \$200

Student trips (continued) 6. THS Band
Where: Anaheim, CA
When: April 20-23, 2017
Persons involved: 70 students and 7 chaperones
Arrangements: Commercial carrier departing 4/20/17, 3 pm
returning 4/23/17, 5 am
Purpose: Participate in Industry Professional workshops
No loss of school days
Cost to Club funds: Transportation = \$4,950; Registration = \$17,500;
Lodging = \$6,776; Substitute = \$100

Personnel
Administrative
Reclassification
(Pol. Ref. GCP)

Accepted the following reclassifications:

DO - Jessica Contreras, from CTE/Medicaid Secretary to Medicaid Specialist –
Effective 8/26/16
Kevin Greenberg, from Programmer to Student Information Supervisor –
Effective 8/25/16
Maria Hernandez, from Payroll Clerk to Accounts Payable/Payroll Supervisor –
Effective 8/30/16
Brad Nassif, from Business Manager to Director of Business – Effective 7/18/16

Certified
Employment
(Pol. Ref. GCF)

Approved the following recommendations for employment:

CHS - Jennifer DeArcos, Music – Effective 8/1/16
GHS - Robert York, Integrated Science – Effective 8/1/16
IHS - Harley Howard, History – Effective 8/1/16
NA - Susan Cochran, Special Ed – Effective 8/1/16
SHS - Cameron Licht, Math – Effective 8/1/16
Mallory Robertson, Counseling – Effective 8/1/16
WHS - Samantha Berry, English – Effective 8/1/16
Kimberly Mercier, Math – Effective 8/1/16

Support Staff
Employment
(Pol. Ref. GDF)

Approved the following recommendations for employment:

CHS - Teresa Cortez, Custodian – Effective 5/12/16
DO - Sedona Rice, Bus Assistant – Effective 2/23/16
GHS - Marisela Chaidez Chaidez, Cafeteria Assistant – Effective 3/2/16
Sarai Sweet, Special Ed Instructional Assistant – Effective 3/4/16
GWHS - Shannon Nelson, Special Ed Instructional Assistant – Effective 2/8/16
SHS - Jose Enriquez, Maintenance I – Effective 5/9/16
WHS - Jazmin Hernandez Padilla, CTE Instructional Assistant – Effective 2/29/16

Re-employment

DO - Stephany Manygoats, Bus Assistant – Effective 8/11/16
Gary Martinez, Activity Driver – Effective 8/29/16
GHS - Carlos Meza, Parking Lot Attendant – Effective 8/22/16

Reclassification
(Pol. Ref. GDP)

Accepted the following reclassifications:

DO - Amanda Miera, from Purchasing Clerk Typist to Purchasing Assistant
Buyer – Effective 8/18/16
IHS - Adriann Gardner, from Special Ed Instructional Assistant to Athletic
Secretary - Effective 8/22/16
WHS - Victoria Bellamy, from Athletic Secretary at IHS to Bookstore Manager
at WHS – Effective 8/15/16

Personnel (continued)
Resignation
(Pol. Ref. GDQB)

Accepted the following resignations:

- AHS - Annie Arellano, Cafeteria Assistant – Effective 5/23/16
Davis Miles, Custodian – Effective 8/17/16
DO - Robert Vasquez, Bus Assistant – Effective 8/19/16
GHS - Mariely Diaz Santana, Cafeteria Production Lead – Effective 8/18/16
GWHS - Bui Thanhong, Cafeteria Assistant – Effective 8/3/16
NA - Joseph Abney, Special Ed Instructional Assistant – Effective 8/19/16

Approved consent items.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

New Business

Policy Revision
GCCE

Approved the revision to Policy GCCE Professional/Support Staff Conferences/
Visitations/Workshops.

MOTION: Reicks SECOND: Maland CARRIED: 5-0

School Facilities Board
Capital Plan

Approved the School Facilities Board Capital Plan and authorized Matt Belden,
Assistant Superintendent to sign and transmit the appropriate document.

MOTION: Kennedy SECOND: Reicks CARRIED: 5-0

**Information and
Reports**

- A. Suspension reports
B. Financial reports
C. Bid specifications
 1. Bid 17-12 Photography Equipment, Supplies and Repair
 2. RFP 17-13 American Government 2016 Textbook

Information and Reports were accepted as presented.

MOTION: Reicks SECOND: Johnson CARRIED: 5-0

Current Events

- A. Principals, District Office Administrators and Superintendent comments
B. Board comments

Current Events were accepted as presented.

MOTION: Reicks SECOND: Kennedy CARRIED: 5-0

Future Meetings and Dates to Remember

Sept 21	Reception – National Merit	Administrative Center/Patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Oct 4	Open house	Independence High School – 6:30 pm
Oct 5	Student Achievement Report	Apollo High School – 5:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Oct 7	1 st quarter ends	
Oct 10-14	Fall recess	All schools (no students/teachers)
Oct 19	PSAT	All schools
	Reception – AAA Sunnyslope	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 p

Executive Session
(Pol. Ref. BEC)

The Governing Board convened into executive session at 8:10 pm.

Reconvened Regular Meeting

The Governing Board reconvened the regular meeting at 8:45 pm.

Student Discipline
Level III Appeal

I move that we adopt the Administration's findings and conclusions as our own.
I also move that the appeal to the Board be denied and that the Administration's decision be upheld.

MOTION: Kennedy SECOND: Maland CARRIED: 5-0

Adjournment

The meeting adjourned at 8:46 pm.

APPROVED:

Don DeBusk, President

Vicki L. Johnson, Member

Susan Maland, Clerk

Patty Kennedy, Member

Pam Reicks, Member

Joie Eddings
Administrative Assistant
to the Governing Board