



**ADMINISTRATIVE CENTER    GOVERNING BOARD**

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Patty Kennedy, President ▪ Andrew Pulcifer, Clerk  
Patti Hussey ▪ Susan Maland ▪ Pam Reicks

**SUPERINTENDENT**  
Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, January 16, 2019**

**RECOGNITION RECEPTION  
BOARD PATIO  
7:00 P.M.**

**REGULAR MEETING  
BOARD ROOM  
7:30 P.M.**

PUBLIC RESPONSE TO AGENDA ITEMS  
PLEASE REFER TO SECTION I.F. OF THE AGENDA

**I. REGULAR MEETING**

- A. Call to order  
The meeting was called to order at \_\_\_\_\_.
- B. Roll call
- C. Pledge of Allegiance  
The Governing Board President will lead the Pledge of Allegiance.
- D. Adoption of agenda – Policy Ref. BEDB  
Adoption of the agenda as the order of business.

Motion \_\_\_\_\_, Second \_\_\_\_\_, Vote \_\_\_\_\_

- E. Special recognitions
  1. Presentation of *Achievement Above All* award to Glendale High School teacher Blair Haddle.
  2. Presentation of *Achievement Above All* award to Glendale High School student Andrea Ramirez.
  3. Presentation of *Certificate of Achievement* to Glendale High School’s DECA (Distributive Education Clubs of America), Adam Moukad, sponsor.
  4. Presentation of *Achievement Above All* award to Glendale High School support staff employee LaDon Salmon.
  5. Presentation of *Volunteer Recognition* award to Glendale High School volunteer Krista Howes.

**Note:** As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**II. CONSENT ITEMS**

\*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meetings held on December 19, 2018 and January 9, 2019.

\*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
12/17/2018	41,019.84 193,146.70 359,017.36	4,438,849.03	44,608.23
12/21/2018	42,009.10 75,140.37 143,264.41 379.28	100,602.53	N/A
01/08/2019	11,880.12 245,628.31 241,055.61	4,396,555.62	35,490.58

\*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

\*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

\*E. Bid awards – Policy Ref. DJE (Enclosure)

1. RFP 19-11 Content and Project Management for CTE Marketing Materials – Foglesong Communications.
2. RFP 19-12 Design and Printer Liaison for CTE Marketing Materials – Tomko Design.

\*F. Acceptance of gifts – Policy Ref. KCD

1. Donation of two microscopes, one centrifuge and miscellaneous supplies from Franklin Phil Eckland to Northern Academy.

\*G. Professional visits – Policy Ref. GCCE

1. AASBO (Arizona Association of School Business Officials) Winter Conference

Where: Phoenix, AZ

When: January 29-30, 2019

Participants: Giustino Cuatto, Brad Nassif, Cindy Resendes, Lou Wiegand

Purpose: Audit and compliance updates

Cost to Indirect funds: Registration = \$530

2. AZSCA (Arizona School Counselors Association) Annual Conference

Where: Scottsdale, AZ

When: February 4-5, 2019

Participants: Teresa Cabrera, Bronwyn Campbell (G); Nancy Burns (I); Reena Gosalia (MV); Angelina Miller (OLA)

Purpose: School counselor updates and resources

Cost to CTE funds: Registration = \$1,595

3. College Board Western Regional Forum

Where: Newport Beach, CA

When: February 20-22, 2019

Participant: John Boie (DO)

Purpose: College Board updates and strategies

Cost to Title I funds: Registration = \$395; Lodging = \$452; Meals = \$75; Transportation = \$321

4. National School Social Work Conference

Where: Orlando, FL

When: April 4-6, 2019

Participant: Laura Ilardo (T)

Purpose: Professional development addressing mental health intervention strategies

Cost to Title IV funds: Lodging = \$425; Meals = \$98

\*H. Student trips – Policy Ref. IJOA

1. IHS/SHS/WHS Student Council

Where: Prescott, AZ

When: January 24-26, 2019

Participants: 35 students and 5 chaperones

Arrangements: Commercial carrier departing 1/24/19, 11:00 am returning 1/26/19, 6:00 pm

Purpose: State convention

Students will miss 1.5 school days

Cost to Club funds: Transportation = \$1,113; Registration = \$1,900; Lodging = \$3,524;

Substitute = \$1,000

## Student trips (continued)

2. GWHS Vocal Ensemble & Concert Choir  
Where: Flagstaff, AZ  
When: February 8-9, 2019  
Participants: 48 students and 5 chaperones  
Arrangements: District vehicles departing 2/8/19, 7:15 am returning 2/9/19, 2:45 pm  
Purpose: Jazz Madrigal Festival  
Students will miss 1 school day  
Cost to District funds: Transportation = \$743; Substitute = \$100  
Cost to Club funds: Registration = \$800; Lodging = \$1,929
  
3. MVHS Vocal Ensemble  
Where: Flagstaff, AZ  
When: February 8-9, 2019  
Participants: 21 students and 3 chaperones  
Arrangements: District vehicle departing 2/8/19, 7:00 am returning 2/9/19, 4:00 pm  
Purpose: Jazz Madrigal Festival  
Students will miss 1 school day  
Cost to District funds: Transportation = \$735; Substitute = \$100  
Cost to Club funds: Lodging = \$765
  
4. CHS Special Olympics  
Where: Washington, D.C.  
When: February 11-13, 2019  
Participants: 2 students and 1 chaperone  
Arrangements: Commercial carrier departing 2/11/19 returning 2/13/19  
Purpose: Special Olympic International Capitol Hill Day  
Students will miss 3 school days  
No cost
  
5. SHS Softball  
Where: Sedona, AZ  
When: February 22-23, 2019  
Participants: 14 students and 2 chaperones  
Arrangements: Private vehicles departing 2/22/19, 6:00 am returning 2/23/19, 8:00 pm  
Purpose: Softball tournament  
Students will miss 1 school day  
Cost to Tax Credit funds: Registration = \$450; Lodging = \$694; Substitute = \$100
  
6. THS Softball  
Where: Cottonwood, AZ  
When: February 22-23, 2019  
Participants: 14 students and 2 chaperones  
Arrangements: District vehicle departing 2/22/19, 8:00 am returning 2/23/19, 8:00 pm  
Purpose: Softball tournament  
Students will miss 1 school day  
Cost to Club funds: Transportation = \$275; Lodging = \$645; Substitute = \$100

\*I. Personnel

1. Certified

- a. Leave of Absence – Policy Ref. GCCC Professional/Support Leave of Absence  
CHS - Marshall Rubin, CTE – Effective 4/25/19
- b. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members  
AHS - Adam Maynes, English – Effective 12/21/18  
WHS - John Lasher, English – Effective 1/7/19

2. Classified

- a. Employment – Policy Ref. GDF Support Staff Hiring  
AHS - Kelly Samara, Cafeteria Assistant – Effective 10/17/18  
Markus Walker, Cafeteria Assistant – Effective 9/13/18  
CHS - Valentin Rascon, Maintenance III – Effective 9/4/18  
Matthew Starchman, Maintenance I – Effective 9/10/18  
GHS - Georgina Collins, Cafeteria Assistant – Effective 9/4/18  
Ryan Goins, Maintenance III – Effective 9/10/18  
GWHS - Anthony Rivera, Special Ed Instructional Assistant – Effective 8/27/18  
NS - Jai Teas, Special Ed Instructional Assistant – Effective 9/10/18  
SHS - Veronica Guzman Acosta, Cafeteria Assistant – Effective 9/4/18  
WHS - Victor White, Title One Instructional Assistant – Effective 8/20/18
- b. Resignation – Policy Ref. GDQB Resignation of Support Staff Members  
AHS - Jasmin Paez, ELL Instructional Assistant – Effective 1/11/19  
CHS - Daniel Holguin, Campus Technology Assistant – Effective 12/22/18  
DO - Rosemarie Gazzera, Bus Driver – Effective 2/1/19  
Yazmin Hernandez, Bus Assistant – Effective 1/7/19  
GHS - David Segovia, Title One Instructional Assistant – Effective 12/21/18  
MVHS - Jose-Maria Crespo, Special Ed Instructional Assistant – Effective 1/11/19  
Andrea Wilson, Special Ed Instructional Assistant – Effective 12/20/18  
THS - Molly Franklund, Special Ed Instructional Assistant – Effective 1/18/19  
WHS - William Coleman, Special Ed Instructional Assistant – Effective 1/7/19  
Maria Villalobos, Special Ed Instructional Assistant – Effective 12/21/18

**RECOMMENDATION:** The Governing Board approve the recommendations for Consent items II.

\*A through II. \*I.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. NEW BUSINESS**

**A. Statement of Assurance Teacher Evaluation System Status ARS 15-952.A, ARS 15-537**  
(Enclosure)

Local Governing Boards must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in ARS 15-537.

**RECOMMENDATION:** The Governing Board authorize the Board President, or designee, to sign the Statement of Assurance to be submitted to the Arizona Department of Education.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Gifted Scope and Sequence** (Enclosure)

The Governing Board has received the information on the district’s revised scope and sequence review. Governing Board approval of the scope and sequence revised report is mandated every five years by the Arizona Department of Education.

**RECOMMENDATION:** The Governing Board approve the revised Gifted Scope and Sequence report as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. INFORMATION AND REPORTS**

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**V. CURRENT EVENTS**

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

**RECOMMENDATION:** The Governing Board accept the Current Events.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. FUTURE MEETINGS AND DATES TO REMEMBER**

Jan 17	Future Freshman Night	All Schools – 6:30 pm
Jan 21	Martin L. King Jr. Day	District office and all schools closed
Jan 26	Study Session	Administrative Center/Board room – 8:00 am
Feb 6	Reception – AAA Greenway	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Feb 18	Presidents’ Day	District office and all schools closed
Feb 20	Reception – AAA Independence	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm

**VII. CONVENE INTO EXECUTIVE SESSION** (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

A. Call to order

B. Minutes

Review the minutes of the executive session held on December 19, 2018.

C. Discussion/consideration of confidential information pursuant to ARS 38-431.03

Receipt of confidential matters subsequent to the posting of the agenda.

**VIII. RECONVENE INTO PUBLIC MEETING**

**IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

(Each item will be identified and voted on separately.)

**X. ADJOURNMENT**

The meeting adjourned at \_\_\_\_\_.