



ADMINISTRATIVE CENTER GOVERNING BOARD

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SUPERINTENDENT
Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, December 19, 2018

**RECOGNITION RECEPTION
BOARD PATIO
7:00 P.M.**

**REGULAR MEETING
BOARD ROOM
7:30 P.M.**

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
The meeting was called to order at _____.
- B. Roll call
- C. Pledge of Allegiance
The Governing Board President will lead the Pledge of Allegiance.
- D. Adoption of agenda – Policy Ref. BEDB
Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

- E. Special recognitions
 1. Presentation of *Achievement Above All* award to Cortez High School teacher Ashley Wickert.
 2. Presentation of *Achievement Above All* award to Cortez High School student Adriana Quintero Pacheco.
 3. Presentation of *Certificate of Achievement* to Cortez High School’s Colt Buddies, Dan Van Tienderen, sponsor.
 4. Presentation of *Achievement Above All* award to Cortez High School support staff employee Kay Beauchamp.
 5. Presentation of *Volunteer Recognition* award to Cortez High School volunteer Jennifer Kingery.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on December 5, 2018.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
12/03/2018	10,869.82	4,408,982.74	34,446.78
	35,540.41		
	105,346.04		
	673,114.32		
12/11/2018	81,248.80	N/A	21,423.73
	104,904.89		
	471,221.69		
	593.97		

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Bid awards – Policy Ref. DJE (Enclosure)

1. RFP-05R Printing-Newspaper Publishing: Signature Offset and Valley Newspaper

*F. Acceptance of gifts – Policy Ref. KCD

1. Donation of tables and chairs from donorschoose.org to Washington High School.
2. Donation of 2 Walter BMT Series Cordless Compound Microscopes from donorschoose.org to Northern Academy.

*G. Professional visits – Policy Ref. GCCE1. Integrating MAC OSX in the Enterprise

Where: Rockville, MD

When: January 14-18, 2019

Participants: Will O'Donnell, Marcelo Pereyra (DO)

Purpose: Proactive adaption of changing needs and requirements of complex MAC devices

Cost to CTE funds: Registration = \$5,318; Lodging = \$2,000; Meals = \$250;

Transportation = \$1,000

2. ISTE (International Society of Technology in Education) Certification

Where: Glendale, AZ

When: January 17-18, 2019

Participant: Jessica Coates (DO)

Purpose: Information to transform learning with technology and instructional design

Cost to Title I funds: Registration = \$749

3. 2019 Midwinter Leadership Conference

Where: Prescott, AZ

When: February 5-8, 2019

Participant: Amanda Shively (DO)

Purpose: Conference presenter, ACOVA (Arizona Council of Vocational Administrators) meeting

Cost to CTE funds: Registration = \$260; Lodging = \$327; Meals = \$189; Transportation = \$89

4. AASA (American Association of School Administrators) Conference

Where: Los Angeles, CA

When: February 14-16, 2019

Participant: Brian Capistran (DO)

Purpose: Represent GUHSD at National Conference

Cost to District funds: Registration = \$690; Lodging = \$972; Meals = \$121; Transportation = \$250

5. 2019 WBEA/ABEA (Western/Arizona Business Educators Association) Conference

Where: Tucson, AZ

When: February 14-18, 2019

Participant: Rebecca McGinnis (W)

Purpose: Professional development

Cost to CTE funds: Registration = \$275; Lodging = \$800; Meals = \$240; Transportation = \$89;

Substitute = \$200

*H. Student trips – Policy Ref. IJOA1. AHS Basketball

Where: Prescott, AZ

When: December 28-29, 2018

Participants: 13 students and 5 chaperones

Arrangements: Private vehicles departing 12/28/18, 8:00 am returning 12/29/18, 2:00 pm

Purpose: Basketball tournament

No loss of school days

Cost to Club funds: Registration = \$425; Lodging = \$1,333

Student trips (continued)

2. AHS/GHS/GWHS Student Council

Where: Prescott, AZ

When: January 24-26, 2019

Participants: 37 students and 6 chaperones

Arrangements: District vehicles departing 1/24/19, 11:00 am returning 1/26/19, 12:00 pm

Purpose: State Convention

Students will miss 1.5 school days

Cost to District funds: Transportation = \$785

Cost to Club funds: Registration = \$4,010; Lodging = \$3,144; Substitute = \$700

3. IHS/THS Vocal Ensembles

Where: Flagstaff, AZ

When: February 8-9, 2019

Participants: 39 students and 4 chaperones

Arrangements: District vehicle departing 2/8/19, 1:15 pm returning 2/9/19, 4:45 pm

Purpose: Jazz/Madrigal Festival

Students will miss 1.5 hours of school time

Cost to District funds: Transportation = \$640

Cost to Club/Tax Credit funds: Registration = \$600; Lodging = \$1,615; Substitute = \$25

4. THS Jazz

Where: Flagstaff, AZ

When: February 22-23, 2019

Participants: 59 students and 6 chaperones

Arrangements: Commercial carrier departing 2/22/19, 1:15 pm returning 2/23/19, 7:00 pm

Purpose: NAU jazz competition

Students will miss 2 hours of school time

Cost to Tax Credit funds: Transportation = \$3,480; Registration = \$750; Lodging = \$2,773

5. SHS Band and Orchestra

Where: Anaheim, CA

When: March 16-18, 2019

Participants: 100 students and 10 chaperones

Arrangements: Commercial carrier departing 3/16/19, 10:00 am returning 3/18/19, 3:15 pm

Purpose: Workshops and soundtrack session

No loss of school days

Cost to Tax Credit funds: Transportation = \$7,600; Registration = \$16,000; Lodging = \$10,494

*I. Personnel1. Certified

- a. Leave of Absence – Policy Ref. GCCC Professional/Support Leave of Absence
GWHS - Keegan Kuhlman, Math – Effective 1/30/19

Personnel (continued)

2. Classifieda. Employment – Policy Ref. GDF Support Staff Hiring

- AHS - Dushka Barron, Special Ed Instructional Assistant – Effective 9/4/18
Helen Pianga, ELL Instructional Assistant – Effective 8/27/18
- CHS - Kimberly Hesketh, Special Ed Instructional Assistant – Effective 7/31/18
Rika Kuwahara, ELL Instructional Assistant – Effective 7/30/18
Ryan Lewis, Cafeteria Assistant – Effective 8/10/18
Jerrica Sandoval, ELL Instructional Assistant – Effective 8/8/18
- DO - Richard Pharms, Bus Assistant – Effective 8/29/18
Gerardo Santoyo, Bus Driver – Effective 8/27/18
Veronica Sapien, Bus Assistant – Effective 8/29/18
- GHS - Nayve Delgado, Cafeteria Assistant – Effective 8/23/18
Nicholas Lewis, Parking Lot Attendant – Effective 8/20/18
Jacqueline Martinez, Special Ed Instructional Assistant – Effective 9/5/18
Kathlyn McKeever, Special Ed Instructional Assistant – Effective 8/29/18
Mikel Plumlee, Special Ed Instructional Assistant – Effective 8/27/18
- GWHS - Rocky Ozuna, Maintenance III – Effective 9/5/18
- IHS - Shane Hagen, Title One Instructional Assistant – Effective 8/20/18
- MVHS - Jose Crespo, Special Ed Instructional Assistant – Effective 9/10/18
Dulce Pajon, Cafeteria Assistant – Effective 8/24/18
- WHS - Sabrina Caro, Special Ed Instructional Assistant – Effective 9/4/18
Maria Villalobos, Special Ed Instructional Assistant – Effective 8/13/18

b. Re-employment

- GWHS - Joseph Marzella, Parking Lot Attendant – Effective 12/12/18
- THS - Amy Mickelson, Title One Instructional Assistant – Effective 1/8/19

c. Retirement (ASRS) – Policy Ref. GCQE Retirement of Professional/Support Staff Members

- THS - Gloria Mason, Parking Lot Attendant – Effective 1/11/19

d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

- THS - Michael Siwek, Title One Instructional Assistant – Effective 12/21/18

RECOMMENDATION: The Governing Board approve the recommendations for Consent items II.

*A through II. *I.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS**A. IHB – Special Instructional Programs**

A long-range plan will be the basis for providing special education services for students with exceptional needs and educational requirements. These services may include specialized programs, personnel, facilities, materials, and equipment needed to promote the individual physical, social, intellectual, and emotional growth of exceptional students.

The Superintendent shall ~~develop~~ ensure that procedures ~~that~~ provide educational opportunities for ~~students~~ individuals with disabilities and ~~that shall~~ accomplish District compliance with federal laws including the Individuals with Disabilities Education Act (IDEA), the Arizona revised statutes, and the lawful regulations of the State Board of Education. Such procedures shall include, but not limited to, the following provisions:

● ~~Child Find responsibilities that include the identification, location and evaluation of children who may have a suspected disability, including children attending religious or private schools or are home schooled, and who may be in need of special education and related services.~~

A. The District will ensure that all children with disabilities, between the age of birth (0) through twenty-one (21) years, within the boundaries of the District, including children with disabilities who are homeless or wards of the state, and children with disabilities attending private schools or home schools, regardless of the severity of their disability, and who are in need of special education and related services are identified, located, and evaluated.

B. A free appropriate public education (FAPE) shall be available to ~~eligible high school aged youth~~ all children with disabilities aged three (3) through twenty-one (21) years within the District's jurisdiction, including children advancing from grade to grade, those who have been suspended or expelled from school in accordance with the applicable IDEA rules and regulations, and any child with a disability the District has placed in or referred to a private school facility. The District may refer to and contract with approved public or private agencies as necessary to ensure the provision of FAPE for children with disabilities. FAPE for an eligible student with a disability may extend through conclusion of the instructional year during which the student attains the age of twenty-two (22) ~~based upon recommendation of the individualized education program (IEP) team.~~

C. A full individual initial evaluation will be conducted by the ~~District~~ public education agency before the initial provision of special education and related services to a child with a disability in accordance with 34 C.F.R. 300.-300.311 of the IDEA regulations. A reevaluation of each child with a disability will be conducted by the District in accordance with 34 C.F.R. 300.-300.311 of the ~~requirements~~ IDEA regulations.

D. Procedures for child identification and referral shall meet the requirements of the IDEA and its regulations, A.R.S. Title 15, chapter 7, and its regulations, and the State Board of Education rules R7-2-401.

E. The District shall ensure that ~~A~~an individualized education program (IEP) is developed and implemented for each eligible child served by the District and for each eligible child the District places in or referred to a private school or facility by the ~~public agency~~ District in accordance with 34 C.F.R. 300.320-300.325 of the IDEA regulations. An IEP or an individualized family service plan (IFSP) will be in place for each child with a disability prior to the provision of FAPE.

- F. ~~Students with disabilities will be educated to the maximum extent appropriate with children who are not disabled. To the maximum extent appropriate, opportunities for the least restrictive environment, inclusion in educational exercises with regular program students, and for interaction with the total school environment will be provided to exceptional students, the exception to be only when the student's condition, with supplementary aids and services, make such regular class education unsatisfactory in accordance with 34 C.F.R. 300.114-300.117 of the IDEA regulations.~~
- G. The District ~~will~~ shall establish, maintain and implement procedural safeguards that meet requirements of 34 C.F.R. 300.300-300.311 of ~~the set forth in~~ IDEA regulations. Parents will be provided with notices of procedural safeguards in each specified instance and all due process conditions will be satisfied with respect to the provision of a free appropriate public education.
- H. The District will ensure that protection of the confidentiality of any personally identifiable data, information, and records collected ~~is or maintained by the District will be in~~ accordance with ~~regulations set forth by Family Educational Rights and Privacy Act (FERPA) and IDEA 34 C.F.R. 300-611-300.627.~~
- I. To the extent essential to provide FAPE to children with disabilities aged three (3) through twenty-one (21), extended school year (ESY) services shall be made available and implemented as necessary ~~if the IEP team determines the child has met the criteria.~~
- J. Criteria for the graduation of exceptional students, including accomplishment in reading, writing, and mathematics, shall be as specified in the District policy on graduation requirements. Such standards shall be equivalent to or greater than those established by the State Board of Education.
- K. Not later than March 1 of each year conduct a review of the reasonable and acceptable ratio of students per teacher for each disability category. The applicable ratios shall be specified in a regulation accompanying the District policy on class size.
- L. The discipline of exceptional students ~~with disabilities~~, and unevaluated students suspected of having a qualifying disability, is to be conducted in such a manner as to comply with FAPE and requirements of the IDEA. ~~Students with disabilities may be disciplined for a violation of the student code of conduct, including removal from his or her current placement to an appropriate interim alternative educational setting, another setting, suspension, or expulsion in accordance with IDEA regulations.~~

A child with a disability may be disciplined for a violation of the student code of conduct, including removal from his or her current placement to an appropriate interim alternative education setting, another setting, suspension, or expulsion in accordance with IDEA Regulations 34 C.F.R. 300.530 through 300.536.

For the purpose of this policy as it relates to a child with a disability, home school district means the school district in which the person resides who has legal custody of the child as provided in A.R.S. 15-284. If the child is a ward of the state and a specific person does not have legal custody of the child or is a ward of this state and the child is enrolled in an accommodation school pursuant to A.R.S. 15-913, the home school district is the district the child last attended or, if the child has not previously attended a public school in this state, the school district within which the child currently resides.

The Superintendent is authorized and directed to establish procedures for the development and administration of the necessary programs, and to document District compliance with the law and this policy. Such procedures will be made available to staff members and to parents as necessary to enhance compliance.

Adopted: ~~December 1, 2010~~

LEGAL REF.:

A.R.S.	A.A.C.
15-761	R7-2-401
15-761.01	R7-2-402
15-763	R7-2-403
15-763.01	R7-2-405
15-764	R7-2-601
15-765 to 15-769	R7-2-602
15-771	R7-2-603
15-773	20 U.S.C. 1400 <i>et seq.</i> ,
15-881	Individuals with Disabilities Education Act
15-1181 to 15-1185	29 U.S.C. 794
15-1201 to 15-1205	Rehabilitation Act of 1973, (Section 504)
36-555	34 C.F.R. Part 300

CROSS REF.:

IIB - Class Size
IKE - Promotion, Retention, and Acceleration of Students
IKF - Graduation Requirements
JKD - Student Suspension
JKE - Expulsion of Students
JR ~~*et seq.*~~ - Student Records

RECOMMENDATION: The Governing Board approve the third and final reading for policy IHB – Special Instructional Programs.

Motion _____ Second _____ Vote _____

B. Sole Source Procurement: Spinitar-VariQuest equipment/supplies/updates (Enclosure)

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for a material, service, or construction item without competition if the Governing Board determines by resolution that there is only one source for this required item.

Spinitar-VariQuest equipment, supplies, updates are learning tools specially designed to help effectively educate, motivate and communicate individually and collectively.

RECOMMENDATION: The Governing Board approve the sole source procurement update for Spinitar-VariQuest equipment/supplies/updates.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Bid specifications (Enclosure)
 - 1. RFP 19-11 Content and Project Management for CTE Marketing Materials
 - 2. RFP 19-12 Design and Printer Liaison for CTE Marketing Materials

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Dec 24-Jan 4	Winter recess	District office and all schools closed
Jan 7	Professional Development Day	No students on campus
Jan 8	2 nd semester begins	
Jan 9	Organizational Meeting	Administrative Center/Board room – 5:00 pm
Jan 10	Pathways to America’s Top Colleges and Universities	Moon Valley High School – 5:30 pm
Jan 16	Reception – AAA Glendale	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Jan 17	Future Freshman Night	All Schools – 6:30 pm
Jan 21	Martin L. King Jr. Day	District office and all schools closed
Jan 26	Study Session	Administrative Center/Board room – 8:00 am

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

A. Call to order

B. Minutes

Review the minutes of the executive session held on December 5, 2018.

C. Student discipline matters ARS 15-843

Hear recommendations for long-term suspensions at Glendale, Independence and Washington High Schools.

D. Discussion/consideration of confidential information pursuant to ARS 38-431.03

Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION

(Each item will be identified and voted on separately.)

X. ADJOURNMENT

The meeting adjourned at _____.