



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Patty Kennedy, President ▪ Andrew Pulcifer, Clerk
Patti Hussey ▪ Susan Maland ▪ Pam Reicks

SUPERINTENDENT

Brian Capistran

**GOVERNING BOARD MEETING
Administrative Center/Board Room
December 19, 2018**

Regular Meeting

Compliance with
ARS 38-431.02

Consistent with the requirement set forth in ARS 38-431.02, notices were appropriately posted for this regular meeting held in public.

Call to order

President Kennedy called the meeting to order at 7:30 pm.

Roll call

Board members present: Patty Kennedy, President; Andrew Pulcifer, Clerk; Patti Hussey, Susan Maland and Pam Reicks. Others present were Brian Capistran, Superintendent; district administrators, and principals.

Pledge of Allegiance

President Kennedy led the Pledge of Allegiance.

Adoption of agenda
Pol. Ref. BEDB

Approved agenda as printed.

MOTION: Maland SECOND: Reicks
Hussey: aye Kennedy: aye Maland: aye Pulcifer: aye Reicks: aye

Special recognitions

Presentation of *Achievement Above All* award to Cortez High School teacher Ashley Wickert.

Presentation of *Achievement Above All* award to Cortez High School student Adriana Quintero Pacheco.

Presentation of *Certificate of Achievement* to Cortez High School's Colt Buddies, Dan Van Tienderen, sponsor.

Presentation of *Achievement Above All* award to Cortez High School support staff employee Kay Beauchamp.

Presentation of *Volunteer Recognition* award to Cortez High School volunteer Jennifer Kingery.

Public participation

No requests.

Consent Items

Minutes
Pol. Ref. BEDG

Action taken on Consent Items as follows:

Approved the minutes of the meeting held on December 5, 2018.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Vouchers
Pol. Ref. DK

Ratified vouchers for recording in the official minutes.

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
12/03/2018	10,869.82 35,540.41 105,346.04 673,114.32	4,408,982.74	34,446.78
12/11/2018	81,248.80 104,904.89 471,221.69 593.97	N/A	21,423.73

Purchase order
Pol. Ref. DJA

Approved purchase orders.

Executive session
Pol. Ref. BEC

Authorized executive session.

Bid return
Pol. Ref. DJE

Approved the following bid return:

1. RFP-05R Printing-Newspaper Publishing: Signature Offset and Valley Newspaper

Gift Acceptance
Pol. Ref. K

Accepted the following gift:

1. Donation of tables and chairs from donorschoose.org to Washington High School.
2. Donation of 2 Walter BMT Series Cordless Compound Microscopes from donorschoose.org to Northern Academy.

Professional visit
Pol. Ref. GCCE

Approved the following professional visits:

1. Integrating MAC OSX in the Enterprise
Where: Rockville, MD
When: January 14-18, 2019
Participants: Will O'Donnell, Marcelo Pereyra (DO)
Purpose: Proactive adaption of changing needs and requirements of complex MAC devices
Cost to CTE funds: Registration = \$5,318; Lodging = \$2,000; Meals = \$250;
Transportation = \$1,000
2. ISTE (International Society of Technology in Education) Certification
Where: Glendale, AZ
When: January 17-18, 2019
Participant: Jessica Coates (DO)
Purpose: Information to transform learning with technology and instructional design
Cost to Title I funds: Registration = \$749
3. 2019 Midwinter Leadership Conference
Where: Prescott, AZ
When: February 5-8, 2019
Participant: Amanda Shively (DO)
Purpose: Conference presenter, ACOVA (Arizona Council of Vocational Administrators) meeting
Cost to CTE funds: Registration = \$260; Lodging = \$327; Meals = \$189;
Transportation = \$89

Professional visits
(continued)

4. AASA (American Association of School Administrators) Conference
Where: Los Angeles, CA
When: February 14-16, 2019
Participant: Brian Capistran (DO)
Purpose: Represent GUHSD at National Conference
Cost to District funds: Registration = \$690; Lodging = \$972; Meals = \$121;
Transportation = \$250
5. 2019 WBEA/ABEA (Western/Arizona Business Educators Association) Conference
Where: Tucson, AZ
When: February 14-18, 2019
Participant: Rebecca McGinnis (W)
Purpose: Professional development
Cost to CTE funds: Registration = \$275; Lodging = \$800; Meals = \$240;
Transportation = \$89; Substitute = \$200

Student trip
Pol. Ref. IJOA

Approved the following student trips:

1. AHS Basketball
Where: Prescott, AZ
When: December 28-29, 2018
Participants: 13 students and 5 chaperones
Arrangements: Private vehicles departing 12/28/18, 8:00 am
returning 12/29/18, 2:00 pm
Purpose: Basketball tournament
No loss of school days
Cost to Club funds: Registration = \$425; Lodging = \$1,333
2. AHS/GHS/GWHS Student Council
Where: Prescott, AZ
When: January 24-26, 2019
Participants: 37 students and 6 chaperones
Arrangements: District vehicles departing 1/24/19, 11:00 am
returning 1/26/19, 12:00 pm
Purpose: State Convention
Students will miss 1.5 school days
Cost to District funds: Transportation = \$785
Cost to Club funds: Registration = \$4,010; Lodging = \$3,144; Substitute = \$700
3. IHS/THS Vocal Ensembles
Where: Flagstaff, AZ
When: February 8-9, 2019
Participants: 39 students and 4 chaperones
Arrangements: District vehicle departing 2/8/19, 1:15 pm returning 2/9/19, 4:45 pm
Purpose: Jazz/Madrigal Festival
Students will miss 1.5 hours of school time
Cost to District funds: Transportation = \$640
Cost to Club/Tax Credit funds: Registration = \$600; Lodging = \$1,615; Substitute = \$25

Student trips
(continued)

4. THS Jazz
Where: Flagstaff, AZ
When: February 22-23, 2019
Participants: 59 students and 6 chaperones
Arrangements: Commercial carrier departing 2/22/19, 1:15 pm
returning 2/23/19, 7:00 pm
Purpose: NAU jazz competition
Students will miss 2 hours of school time
Cost to Tax Credit funds: Transportation = \$3,480; Registration = \$750;
Lodging = \$2,773

5. SHS Band and Orchestra
Where: Anaheim, CA
When: March 16-18, 2019
Participants: 100 students and 10 chaperones
Arrangements: Commercial carrier departing 3/16/19, 10:00 am
returning 3/18/19, 3:15 pm
Purpose: Workshops and soundtrack session
No loss of school days
Cost to Tax Credit funds: Transportation = \$7,600; Registration = \$16,000;
Lodging = \$10,494

Personnel

Certified

Leave of absence
Pol. Ref. GCCC

Approved the following personnel requests:

GWHS - Keegan Kuhlman, Math – Effective 1/30/19

Classified

Employment
Pol. Ref. GDF

- AHS - Dushka Barron, Special Ed Instructional Assistant – Effective 9/4/18
Helen Pianga, ELL Instructional Assistant – Effective 8/27/18
- CHS - Kimberly Hesketh, Special Ed Instructional Assistant – Effective 7/31/18
Rika Kuwahara, ELL Instructional Assistant – Effective 7/30/18
Ryan Lewis, Cafeteria Assistant – Effective 8/10/18
Jerrica Sandoval, ELL Instructional Assistant – Effective 8/8/18
- DO - Richard Pharms, Bus Assistant – Effective 8/29/18
Gerardo Santoyo, Bus Driver – Effective 8/27/18
Veronica Sapien, Bus Assistant – Effective 8/29/18
- GHS - Nayve Delgado, Cafeteria Assistant – Effective 8/23/18
Nicholas Lewis, Parking Lot Attendant – Effective 8/20/18
Jacqueline Martinez, Special Ed Instructional Assistant – Effective 9/5/18
Kathlyn McKeever, Special Ed Instructional Assistant – Effective 8/29/18
Mikel Plumlee, Special Ed Instructional Assistant – Effective 8/27/18
- GWHS - Rocky Ozuna, Maintenance III – Effective 9/5/18
- IHS - Shane Hagen, Title One Instructional Assistant – Effective 8/20/18
- MVHS - Jose Crespo, Special Ed Instructional Assistant – Effective 9/10/18
Dulce Pajon, Cafeteria Assistant – Effective 8/24/18
- WHS - Sabrina Caro, Special Ed Instructional Assistant – Effective 9/4/18
Maria Villalobos, Special Ed Instructional Assistant – Effective 8/13/18

Re-employment

- GWHS - Joseph Marzella, Parking Lot Attendant – Effective 12/12/18
THS - Amy Mickelson, Title One Instructional Assistant – Effective 1/8/19

Personnel (continued)

Retirement (ASRS) THS - Gloria Mason, Parking Lot Attendant – Effective 1/11/19
Pol. Ref. GCQE

Resignation THS - Michael Siwek, Title One Instructional Assistant – Effective 12/21/18
Pol. Ref. GDQB

Approved consent items.

MOTION: Reicks SECOND: Hussey
Hussey: aye Kennedy: aye Maland: aye Pulcipher: aye Reicks: aye

New Business

Policy IHB Approved the third and final reading for policy IHB – Special Instructional Programs.

MOTION: Maland SECOND: Hussey
Hussey: aye Kennedy: aye Maland: aye Pulcipher: aye Reicks: aye

Sole Source Approved the sole source procurement update for Spinitar-VariQuest
Spinitar-VariQuest equipment/supplies/updates.

MOTION: Hussey SECOND: Pulcipher
Hussey: aye Kennedy: aye Maland: aye Pulcipher: aye Reicks: aye

Information and Reports

- A. Suspension reports
- B. Financial reports
- C. Bid specifications
 - 1. RFP 19-11 Content and Project Management for CTE Marketing Materials
 - 2. RFP 19-12 Design and Printer Liaison for CTE Marketing Materials

Accept the Information and Reports

MOTION: Hussey SECOND: Maland
Hussey: aye Kennedy: aye Maland: aye Pulcipher: aye Reicks: aye

Current Events

- A. Principals, District Office Administrators and Superintendent
- B. Board

Accept Current Events

MOTION: Reicks SECOND: Pulcipher
Hussey: aye Kennedy: aye Maland: aye Pulcipher: aye Reicks: aye

Future Meetings and Dates to Remember

Dec 24-Jan 4	Winter recess	District office and all schools closed No students on campus
Jan 7	Professional Development Day	
Jan 8	2 nd semester begins	
Jan 9	Organizational Meeting	Administrative Center/Board room – 5:00 pm
Jan 10	Pathways to America’s Top Colleges and Universities	Moon Valley High School – 5:30 pm
Jan 16	Reception – AAA Glendale Regular meeting	Administrative Center/Board patio – 7:00 pm Administrative Center/Board room – 7:30 pm
Jan 17	Future Freshman Night	All Schools – 6:30 pm
Jan 21	Martin L. King Jr. Day	District office and all schools closed
Jan 26	Study Session	Administrative Center/Board room – 8:00 am

Executive Session Governing Board convened into executive session at 8:29 pm.
Pol. Ref. BEC

Reconvened Regular Meeting Governing Board reconvened the regular meeting at 8:35 pm.

Adjournment Meeting adjourned at 8:35 pm.

APPROVED:

Patty Kennedy, President

Patti Hussey, Member

Andrew Pulcipher, Clerk

Susan Maland, Member

Pam Reicks, Member

Joie Eddings
Administrative Assistant
to the Governing Board