



**ADMINISTRATIVE CENTER**

7650 N. 43<sup>rd</sup> Avenue  
Glendale, AZ 85301-1661  
Tel 623.435.6000  
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www.guhsdaz.org

**GOVERNING BOARD**

Patty Kennedy, President ▪ Andrew Pulcifer,  
Clerk  
Patti Hussey ▪ Susan Maland ▪ Pam Reicks

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING**

**Administrative Center/Board Room**

**August 15, 2018**

**Regular Meeting**

Compliance with ARS 38-431.02 Consistent with the requirement set forth in ARS 38-431.02, notices were appropriately posted for this regular meeting held in public.

Call to order President Kennedy called the meeting to order at 7:30 pm.

Roll call Board members present: Patty Kennedy, President; Andrew Pulcifer, Clerk; Patti Hussey, Susan Maland and Pam Reicks. Others present were Brian Capistran, Superintendent; district administrators, and principals.

Pledge of Allegiance President Kennedy led the Pledge of Allegiance.

Adoption of agenda Approved agenda as printed.

Pol. Ref. BEDB

MOTION: Reicks SECOND: Hussey

Hussey: aye Kennedy: aye Maland: aye Pulcifer: aye Reicks: aye

Public participation No requests.

**Consent Items**

Minutes

Pol. Ref. BEDG

**Action taken on Consent Items as follows:**

Approved the minutes of the study session July 24-25, 2018 and the meeting held on August 1, 2018.

Vouchers

Pol. Ref. DK

Ratified vouchers for recording in the official minutes.

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
07/30/2018	9,967.58	1,291,155.97	212,108.34
	103,607.04		
	74,862.06		
	168,237.05		
	61,332.68		
	*76,784.94		
	*28,084.21		

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

Apollo ▪ Cortez ▪ Glendale ▪ Greenway ▪ Independence ▪ Moon Valley ▪ Sunnyslope ▪ Thunderbird ▪ Washington ▪ Online Learning Academy

Vouchers  
(continued)

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
	*485,534.23		
08/06/2018	61,332.68	N/A	28,962.29
	1,000.00		
	20,410.32		
	193,292.57		
	236,675.54		
	*10,453.83		
	*117,248.03		
	*3,673.32		
	*600.00		

\*Encumbrance Voucher

Purchase order  
Pol. Ref. DJA

Approved purchase orders.

Executive session  
Pol. Ref. BEC

Authorized executive session.

Professional visit  
Pol. Ref. GCCE

Approved the following professional visits:

1. FCCLA (Family, Career & Community Leaders of America) Advisor Boot Camp  
Where: Tucson, AZ  
When: August 23-25, 2018  
Participants: Beverly Ducey (A); Shawn Morris (G)  
Purpose: Advisor training  
Cost to CTE funds: Registration = \$250; Lodging = \$400; Meals = \$200;
2. ABEA (Arizona Business Education Association) Teacher Leadership Conference  
Where: Tucson, AZ  
When: August 23-26, 2018  
Participants: Rebecca McGinnis (W)  
Purpose: Professional development and board meeting  
Cost to CTE funds: Registration = \$290; Lodging = \$300; Meals = \$177;  
Transportation = \$89; Substitute = \$100
3. ASBA Law Conference  
Where: Phoenix, AZ  
When: September 6-8, 2018  
Participants: Patty Kennedy, Susan Maland, Andrew Pulcipher, Pam Reicks,  
Brian Capistran (DO)  
Purpose: Represent GUHSD and obtain educational law updates  
Cost to District funds: Registration = \$2,500

Professional visits  
(continued)

4. Best Practices & Innovations 2018 Conference  
Where: Louisville, KY  
When: September 26-29, 2018  
Participants: Pete Boyle, Mike Hawkins (W); Amanda Shively (DO)  
Purpose: Conference presenters  
Cost to CTE funds: Registration = \$750; Lodging = \$1,800; Meals = \$708;  
Transportation = \$1,500
5. AIAAA (Arizona Interscholastic Athletic Administrators Association) Conference 2018  
Where: Prescott, AZ  
When: September 7-11, 2018  
Participants: Ben White (A); Julie Patton (G); Brian Fitzgerald (I); Eddie Lopez (MV); Tim Matteson (S); Chris Francis (T); Todd Nelson (W); Matt Belden (DO)  
Purpose: Annual Athletic Administrators Conference  
Cost to Civic funds: Registration = \$2,280; Lodging = \$2,322

Student trip  
Pol. Ref. IJOA

Approved the following student trips:

1. SHS Volleyball  
Where: Phoenix, AZ  
When: August 24-25, 2018  
Participants: 14 students and 3 chaperones  
Arrangements: Private vehicles departing 8/24/18, 3:00 pm returning 8/25/18, 12:00 pm  
Purpose: Leadership training  
No loss of school time  
Cost to Tax Credit funds: Lodging = \$643
2. GHS DECA (Distributive Education Clubs of America)  
Where: Prescott, AZ  
When: September 6-8, 2018  
Participants: 6 students and 2 chaperones  
Arrangements: District vehicle departing 9/6/18, 12:00 pm returning 9/8/18, 4:00 pm  
Purpose: Leadership training camp  
Students will miss 1.5 school days  
Cost to Club funds: Registration = \$945  
Cost to CTE funds: Substitute = \$150
3. GWHS Cross Country  
Where: San Diego, CA  
When: September 14-16, 2018  
Participants: 20 students and 2 chaperones  
Arrangements: Commercial carrier departing 9/14/18, 8:00 am returning 9/16/18, 4:00 pm  
Purpose: Cross Country Invitational  
Students will miss 1 school day  
Cost to Tax Credit funds: Transportation = \$850; Registration = \$300;  
Lodging = \$1,428; Substitute = \$100

Personnel

Administrative

Leave of absence  
Pol. Ref. GCCC

Approved the following requests for leave of absence:

DO - Kimberly Baron, C & I Coordinator – Effective 8/10/18

Certified

Employment  
Pol. Ref. GCF

Approved the following recommendation for employment:

THS - Connie Hahne, ELL – Effective 7/30/18

Leave of absence  
Pol. Ref. GCCC

Approved the following requests for leave of absence:

AHS - Chelsea Schools, Social Studies – Effective 8/27/18

CHS - Jennifer DeArcos, Music – Effective 8/6/18

GHS - Vanessa Bernal, Theatre – Effective 8/30/18

Jessica Green, Science – Effective 9/24/18

IHS - Bart Bondeson, English – Effective 7/30/18

Karyn Kleissle, Science – Effective 7/30/18

WHS - Laura Hirschey, English – Effective 11/9/18

Classified

Reclassification  
Pol. Ref. GDP

Accepted the following reclassifications:

GHS - Oscar Segura, from Special Ed Instructional Assistant at Northern Academy to Special Ed Instructional Assistant at GHS – Effective 8/6/18

SHS - Jeffrey Wilson, from Maintenance III at MVHS to Maintenance III at SHS – Effective 8/7/18

WHS - Aaron Lohr, from Bus Assistant to Attendance Assistant – Effective 8/7/18

Leave of Absence  
Pol. Ref. GCCC

Approved the following request for leave of absence:

THS - Dina Meza, Attendance Secretary – Effective 9/18/18

Resignation  
Pol. Ref. GDQB

Accepted the following resignations:

AHS - Erika Avila, ELL Instructional Assistant – Effective 8/6/18

GHS - Ayiesha Anderson, Cafeteria Assistant – Effective 7/30/18

GWHS - Kelly Dowd, Parking Lot Attendant – Effective 8/6/18

IHS - James Imhoff, Athletic Trainer – Effective 8/7/18

THS - David Wende, Maintenance I – Effective 8/14/18

Approved consent items.

MOTION: Reicks                      SECOND: Hussey

Hussey: aye    Kennedy: aye    Maland: aye    Pulcipher: aye    Reicks: aye

New Business

IGA MCCCC

Approved the Intergovernmental Agreement (IGA) with Maricopa County Community College District (MCCCC) for providing students dual enrollment and credit Earning opportunities for the 2018-2019 school year.

MOTION: Maland                      SECOND: Reicks

Hussey: aye    Kennedy: aye    Maland: aye    Pulcipher: aye    Reicks: aye

IGA ADES

Approved the Intergovernmental Agreement (IGA) with Arizona Department of Economic Security (ADES) for vocational services through the Transition from School to Work Services for the 2018-2019 school year.

MOTION: Pulcifer                      SECOND: Maland

Hussey: aye    Kennedy: aye    Maland: aye    Pulcifer: aye    Reicks: aye

Sole Source

Approved the Sole Source Procurement for TrainingWare-Digital Apex LLC. Which Provides a computer screen reader program for blind and visually impaired students.

MOTION: Hussey                      SECOND: Maland

Hussey: aye    Kennedy: aye    Maland: aye    Pulcifer: aye    Reicks: aye

Sole Source

Approved the Sole Source Procurement for ServSafe Food Safety, and ServSafe Educational Materials – National Restaurant Association LLC for Culinary Arts certification.

MOTION: Maland                      SECOND: Pulcifer

Hussey: aye    Kennedy: aye    Maland: aye    Pulcifer: aye    Reicks: aye

Policy BCB

Approved the first of three readings for policy BCB – Board Member Conflict of Interest.

MOTION: Reicks                      SECOND: Pulcifer

Hussey: aye    Kennedy: aye    Maland: aye    Pulcifer: aye    Reicks: aye

Exhibit BCB-E

Approved the first of three readings for exhibit BCB-E – Board Member Conflict of Interest.

President Kennedy explained these updates are due to legislative changes to Arizona statutes.

MOTION: Pulcifer                      SECOND: Reicks

Hussey: aye    Kennedy: aye    Maland: aye    Pulcifer: aye    Reicks: aye

Policy GBEAA

Approved the first of three readings for policy GBEAA – Staff Conflict of Interest.

MOTION: Maland                      SECOND: Reicks

Hussey: aye    Kennedy: aye    Maland: aye    Pulcifer: aye    Reicks: aye

Exhibit GBEAA-E

Approved the first of three readings for exhibit GBEAA-E – Staff Conflict of Interest.

MOTION: Reicks                      SECOND: Hussey

Hussey: aye    Kennedy: aye    Maland: aye    Pulcifer: aye    Reicks: aye

**Information and Reports**

A. Financial reports  
Information and Reports accepted as presented.

MOTION: Pulcipher                      SECOND: Reicks

Hussey: aye    Kennedy: aye    Maland: aye    Pulcipher: aye    Reicks: aye

**Current Events**

A. Principals, District Office Administrators and Superintendent comments  
B. Board comments

Current Events accepted as presented.

MOTION: Hussey                      SECOND: Reicks

Hussey: aye    Kennedy: aye    Maland: aye    Pulcipher: aye    Reicks: aye

**Future Meetings and Dates to Remember**

Aug 16	Open House	Sunnyslope High School – 6:00 pm
Aug 20	Open House	Glendale High School – 6:00 pm
Aug 21	Open House	Apollo High School – 6:00 pm
		Cortez High School – 6:00 pm
		Thunderbird High School – 6:00 pm
Aug 23	Open House	Moon Valley High School – 6:00 pm
Aug 27	Open House	Washington High School – 6:00 pm
Aug 28	Open House	Independence High School – 6:30 pm
Sept 3	Labor Day Holiday	All Schools and District Office closed
Sept 5	Regular meeting	Administrative Center/Board room – 7:30 pm
Sept 13	Open House	Online Learning Academy – 6:00 pm
Sept 19	Reception – National Merit	Administrative Center/Patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm

**Executive Session**  
Pol. Ref. BEC

Governing Board convened into executive session at 7:55 pm.

**Reconvened Regular Meeting**

Governing Board reconvened the regular meeting at 8:18 pm.

**Adjournment**

Meeting adjourned at 8:18 pm.

**APPROVED:**

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Patty Kennedy, President

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Patti Hussey, Member

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Andrew Pulcipher, Clerk

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Susan Maland, Member

\_\_\_\_\_  
Pam Reicks, Member

Joie Eddings  
Administrative Assistant to the Governing Board