GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA
Wednesday, August 7, 2019

REGULAR MEETING
BOARD ROOM
7:30 P.M.

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING
   A. Call to order
      The meeting was called to order at __________.
   B. Roll call
   C. Pledge of Allegiance
      The Governing Board President will lead the Pledge of Allegiance.
   D. Adoption of agenda – Policy Ref. BEDB
      Adoption of the agenda as the order of business.

      Motion________________________________ Second__________________ Vote____________

   E. Public participation at Board meetings
      Members of the public wishing to appear before the Governing Board concerning an item on the
      agenda must fill out a request form located on the counter just inside the entrance to the board
      room and give it to the board secretary. Presentations are limited to a maximum of three (3)
      minutes. At the discretion of the Governing Board President, the number of presentations may be
      limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any
      action on items not listed on the agenda.

      Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board
members receive the agenda along with the extensive background material which they study individually before
action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any
member of the Governing Board may remove items from the consent agenda.
II. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the study session July 8-9 and meeting held on July 10, 2019.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

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*Encumbrance Vouchers

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.
*E. Professional visits – Policy Ref. GCCE

1. **Special Education Directors’ Academy**
   Where: Avondale, Chandler, Phoenix, Tolleson, AZ
   When: August 9, 22; September 27; November 1, 2019; January 17 and 24, 2020
   Participant: Alissa Krantz
   Purpose: Information on how state and federal special education policy and legislation impacts the daily management of special education programs.
   Cost to SPED funds: Registration = $650

2. **AZ CASE (Council of Administrators of Special Education) Academy**
   Where: Avondale, Chandler, Phoenix, Tolleson, AZ
   When: August 9, 22; September 27; November 1-2, 2019; January 24-25, 27-28, 2020
   Participant: Denise Scafone
   Purpose: Professional development specific to special education administrators charged with program implementation and financial oversight.
   Cost to SPED funds: Registration = $1,200

3. **Leveraging TI-Nspire™ for ACT® Test for Success**
   Where: Phoenix, AZ
   When: August 17, 2019
   Participants: David Coates, Bonnie Cowan, Jennifer Metheny, Sheri Speyer, Rachel Woolfenden, (MV); Linda Lightfoot (S)
   Purpose: Professional development to reinforce technology skills, key topics and test preparation strategies.
   Cost to Title I funds: Registration = $1,750

4. **AZ Annual Directors’ Institute**
   Where: Phoenix, AZ
   When: August 21-23, 2019
   Participants: Erin Golden, Alissa Krantz, Natalie Schoenbauer (DO)
   Purpose: Building success through collaboration
   Cost to SPED funds: Registration = $900

5. **2019 Teacher Leadership Conference**
   Where: Tucson, AZ
   When: August 22-25, 2019
   Participants: Brett Tracy (I); Rebecca McGinnis (W)
   Purpose: Annual conference for FBLA (Future Business Leaders of America) teachers
   Cost to CTE funds: Registration = $600; Lodging = $600; Meals = $259; Transportation = $200; Substitute = $200

6. **TECBD (Teacher Educators for Children with Behavior Disorders) Conference**
   Where: Tempe, AZ
   When: October 24-26, 2019
   Participant: Natalie Schoenbauer (DO)
   Purpose: Professional development for student mental health issues
   Cost to SPED funds: Registration = $250
**F. Student trips – Policy Ref. IJOA**

1. **SHS Volleyball**
   Where: Sedona, AZ
   When: August 24-25, 2019
   Participants: 14 students and 3 chaperones
   Arrangements: Private vehicles departing 8/24/19, 8:00 am returning 8/25/19, 2:00 pm
   Purpose: Team building
   No loss of school days
   Cost to Club funds: Lodging = $950

**G. Personnel**

1. **Administrative**
   a. **Reclassification – Policy Ref. GCP Professional Staff Promotions**
      DO - Morgan O’Neal, from Payroll Clerk to Payroll Supervisor – Effective 8/5/19
   b. **Employment – Policy Ref. GCG Professional Staff Hiring**
      DO - Dane Baxter, Business Manager – Effective 8/26/19
   c. **Resignation – Policy Ref. GCQC Resignation of Professional Staff Members**
      DO - Giustino Cuatto, Grants and Audit Supervisor – Effective 8/9/19

2. **Certified**
   a. **Employment – Policy Ref. GCG Professional Staff Hiring**
      CHS - Dustin Hansen, Social Studies Teacher – Effective 7/29/19
      Enrique Martinez, ELL Teacher – Effective 7/29/19
      DO - Emily Edwards, Occupational Therapist – Effective 7/29/19
      DO - Jill Sabo, Speech Pathologist – Effective 7/29/19
      IHS - Shane Hagen, ELL Teacher – Effective 7/29/19
      NA - John Broomfield, Special Ed Teacher – Effective 7/29/19
      THS - Corrine Cosic, English Teacher – Effective 7/29/19
      Francisco Rangel, Marketing/Math Teacher – Effective 7/29/19

3. **Classified**
   a. **Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassifications**
      CHS - Rocky Ozuna, from Maintenance III at GWHS to Special Ed Instructional Assistant at CHS – Effective 7/29/19
      GHS - Kimberly Gaur, from Title One Instructional Assistant to Athletic Secretary – Effective 7/31/19
      GWHS - Joseph Marzella, from Parking Lot Attendant to Maintenance III – Effective 7/29/19
   b. **Employment – Policy Ref. GDF Support Staff Hiring**
      AHS - Ysabel Bustos, Custodian – Effective 7/3/19
      DO - Paola Enriquez, Receptionist – Effective 7/22/19
      GHS - Jeffrey Lawson, Custodian – Effective 7/8/19
      WHS - Leticia Madrid, Custodian – Effective 7/8/19
   c. **Reemployment**
      AHS - Eddie Pena, Parking Lot Attendant – Effective 8/5/19
   d. **Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members**
      DO - Waldemar Montalvo, Computer Repair – Effective 7/19/19
Personnel (continued)
e. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

DO - Christopher Dominguez, Bus Assistant – Effective 7/22/19
Andrea Singer, Bus Driver – Effective 7/23/19
Valeria Uriaz, Bus Assistant – Effective 7/21/19

GHS - Haydee Valdez Acosta, Cafeteria Assistant – Effective 7/22/19
Melissa Nguyen, Special Ed Instructional Assistant – Effective 7/30/19
Teresa Verdin, Cafeteria Assistant – Effective 7/22/19

MVHS - Carlos Contreras, Special Ed Instructional Assistant – Effective 7/17/19

SHS - Laurie Robles, Title One Instructional Assistant – Effective 7/24/19
Renee San Nicholas, Cafeteria Assistant – Effective 7/24/19

WHS - Jose Catarino Briones, Asst. Facilities Supervisor – Effective 8/9/19

RECOMMENDATION: The Governing Board approve the recommendations for Consent items

II. *A through II. *G.

Motion_________________________Second____________________Vote____________

III. NEW BUSINESS

A. Governing Board Study Session on Student Achievement

Request the Governing Board hold a Study Session on October 2, 2019 to receive the annual
Student Achievement report.

RECOMMENDATION: The Governing Board approve a Study Session on October 2, 2019
to receive the annual Student Achievement report.

Motion_________________________Second____________________Vote____________

B. Governing Board Study Session on Continuous Improvement

Request the Governing Board hold a Study Session on December 4, 2019 to receive the annual
Continuous Improvement report.

RECOMMENDATION: The Governing Board approve a Study Session on December 4, 2019
to receive the annual Continuous Improvement report.

Motion_________________________Second____________________Vote____________

C. Arizona School Boards Association (ASBA) Proposed 2020 Political Agenda, Assignment
of Delegate and Alternate Delegate for Delegate Assembly (Enclosure)

Request the designation of a Delegate and Alternate Delegate to represent the Glendale Union High
School District at the ASBA Delegate Assembly on September 7, 2019. This would afford the
Glendale Union High School District the opportunity to take part in discussion and review of
legislative proposals presented in the policy-determining session.

RECOMMENDATION: The Governing Board discuss the proposed 2020 ASBA political
agenda and designate a Delegate and Alternate Delegate to represent the Glendale Union High School
District at the ASBA Delegate Assembly.

Motion_________________________Second____________________Vote____________
D. **Intergovernmental Agreement (IGA) City of Glendale Police Department** (Enclosure)
The Glendale Union High School District uses off-duty City of Glendale Law Enforcement Officers to provide security for school events. The enclosed IGA with the City of Glendale authorizes the use of off-duty officers for the 2019-2020 school years and defines district requirements.

**RECOMMENDATION:** The Governing Board authorize Lou Wiegand, Chief Financial Officer, to sign the appropriate documents with the City of Glendale Police Department to continue use of off-duty Law Enforcement Officers for the 2019-2020 school year.

Motion________________ Second________________ Vote____________

E. **Intergovernmental Agreement (IGA) Arizona Department of Public Safety (DPS)** (Enclosure)
The Glendale Union High School District uses off-duty Arizona Department of Public Safety (DPS) Law Enforcement Officers to provide security for school events. The enclosed IGA with the DPS authorizes the use of off-duty DPS officers for the 2019-2020 school years and defines district requirements.

**RECOMMENDATION:** The Governing Board authorize Louis Wiegand, Chief Financial Officer, to sign the appropriate documents with Arizona DPS to continue use of off-duty Law Enforcement Officers for the 2019-2020 school year.

Motion________________ Second________________ Vote____________

F. **Intergovernmental Agreement (IGA) Amendment Arizona Department of Economic Security (ADES) 2019-2020 School Year** (Enclosure)
The GUHSD has participated in an agreement with the Arizona DES to increase vocational, independent living and self-advocacy skills training with students with disabilities. This agreement allows for enhanced disability–related services and supports to our students due to a federal funding match formula through the DES/Vocational Rehabilitation and our school district.

**RECOMMENDATION:** The Governing Board authorize Alissa Krantz, Director of Special Education, to sign the IGA with the ADES for vocational services through the Transition from School to Work Services for the 2019-2020 school year and allocate up to $934,887.64 to serve our students.

Motion________________ Second________________ Vote____________

G. **Grand Canyon University Academic Excellence Site (MOU) Memo of Understanding:** (Enclosure)
This Program is intended to provide extended learning opportunities for the students, faculty and parents at Cortez High School in order to increase student achievement. More specifically, in conjunction with this MOU, GCU will offer academic assistance, embedded teacher preparation, targeted professional development, coaching and campus visitations to Cortez High School students, faculty and parents.

**RECOMMENDATION:** The Governing Board authorize Brian Capistran, Superintendent to sign the MOU with Grand Canyon University to create an Academic Excellence Site at Cortez High School.

Motion________________ Second________________ Vote____________
H. Grand Canyon University Learning Lounge (MOU) Memo of Understanding: (Enclosure)
The Program is intended to provide extended learning opportunities for the students at Washington High School in order to increase student achievement. More specifically, in conjunction with this MOU, GCU will offer academic tutoring to Washington High School students.

RECOMMENDATION: The Governing Board authorize Brian Capistran, Superintendent to sign the MOU with Grand Canyon University to create a Learning Lounge at Washington High School.

Motion_______________________Second___________________Vote_____________

I. Sole Source Procurement for Turnitin (Enclosure)
In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for a material, service, or construction item without competition if the Governing Board determines by resolution that there is only one source for this required item.

Turnitin encourages original work, investigates authorship and deters students from submitting assignments that compromise integrity.

RECOMMENDATION: That the Governing Board approves the sole source procurement for Turnitin.

Motion_______________________Second___________________Vote____________

J. Policy JJIB - Interscholastic Sports
All schools are members of the Arizona Interscholastic Association and will abide by the eligibility regulations of the Association.

General

The purpose of interscholastic athletics is both educational and recreational. The school sports program should encourage participation by as many students as possible and should always be conducted with the best interests of the participants as the first consideration.

District participation in interscholastic athletics shall be subject to approval by the Board. This shall include approval of membership in any leagues, associations, or conferences, and of any new agreements with other schools for a series of games or events.

The following rules shall be observed for participation by individual students:

- For A. For each type of sport in which the student engages, the parents or guardian must give written consent.

- The B. The student must be determined by a physician to be physically fit for the sport.

The Superintendent shall set up other rules for participation, such as those governing academic standing, in accordance with policies of the District and pertinent regulations and recommendations of the Arizona Interscholastic Athletic Association state interscholastic athletic association.
Health and Safety of Participants

The health and safety of participants in interscholastic athletic activities must receive careful consideration. The District shall prescribe and enforce policies and procedures relating to the health and safety of all pupils participating in District-sponsored practice sessions or games or other interscholastic athletic activities.

Participants must be provided access to water at all times during practice sessions, games, or other interscholastic athletic activities.

The Board shall develop, in consultation with the Arizona Interscholastic Association (AIA) guidelines, information and forms to inform and educate coaches, pupils and parents of the dangers of concussions and head injuries and the risks of continued participation in athletic activity after a concussion.

Before a student participates in an athletic activity, the student, the student's parents, and the coaches shall participate in a District program to educate program participants of the danger of concussions, head injuries, and the risk of continued participation in athletic activity after a concussion. Students and parents shall sign the AIA form (Exhibit JJIB-EA) at least once each school year stating awareness of the nature and risk of concussion. The District shall retain documentation of the participation of all affected coaching staff members in the program. For the purpose of this policy, athletic activity does not include:

A. dance.

B. rhythmic gymnastics.

C. competition or exhibitions of academic skills or knowledge or other similar forms of physical noncontact activities,

D. civic activities or academic activities, whether engaged in for the purpose of competition or recreation.

A student who is suspected of sustaining a concussion in a practice session, a game, or other interscholastic athletic activity shall be immediately removed from the athletic event and the pupil's parent or guardian shall be notified. A coach from the student's team or an official or licensed health care provider may remove a student from play. A team parent may also remove his or her own child from play. A student may return to play on the same day if a health care provider rules out a suspected concussion at the time the student is removed from play. On a subsequent day, the student may return to play if the student has been evaluated by and receives written clearance to resume participation in athletic activity from a health care provider who has been trained in the evaluation and management of concussions and head injuries as prescribed by A.R.S. 15-341.

A group or organization that uses property or facilities owned or operated by the District for athletic activities shall comply with the policies of the Board related to concussions and head injury. This requirement does not apply to teams based in another state participating in athletic events in Arizona.
A District employee, team coach, official, team volunteer or a parent or guardian of a team member is not subject to civil liability for any act, omission or policy undertaken in good faith to comply with the requirements of this policy or for decisions made or actions taken by a health care provider. Further, the District and its employees and volunteers are not subject to civil liability for any other person’s or organization’s failure or alleged failure to comply with the requirements of this policy.

The Board shall develop, in consultation with the Arizona Interscholastic Association (AIA) guidelines, information and forms to inform and educate coaches, pupils and parents of the dangers of heat-related illnesses, sudden cardiac death and prescription opioid use. Before a pupil participates in any District-sponsored practice session, game or other interscholastic athletic activity, the pupil and the pupil's parent must be provided with information at least once each school year on the risks of heat-related illnesses, sudden cardiac death and prescription opioid addiction.

District and school health and safety management plans may include Heat Acclimatization Protocol, Hydration Strategies, Return to Play standards, and follow-up/clearance requirements released by the Arizona Interscholastic Association (AIA) as Bylaw 14.17 and duplicated in JJIB-EB.

The Superintendent shall require that regulations for health and safety of participants in interscholastic athletics be developed, implemented, and enforced. Such regulations may, at the discretion of the Superintendent, be incorporated into this policy as an administrative regulation.

Adopted: December 1, 2010

LEGAL REF.:  
A.R.S.  
15-341  
15-802.01  
A.A.C. R7-2-808  
A.G.O. I86-095  
CROSS REF.:  
JJJ - Extracurricular Activity Eligibility  
KF - Community Use of School Facilities

RECOMMENDATION: The Governing Board approve the first of three readings for policy JJIB – Interscholastic Sports.

Motion_______________________Second___________________Vote_____________

K. JLCD – Medicines/Administering Medicines to Students

The safe and effective use of medication for the treatment of illness and disability may enable the student to attend school, improve or maintain their health status and/or improve their potential for learning.

Under certain circumstances, when it is necessary for a student to take medicine during school hours, the District will cooperate with the healthcare provider family physician and the parents if the following requirements are met:
● There A. There must be a written order from a healthcare provider stating the name of the medication, the dosage, and the time it is to be given. The original prescription container shall serve as the health provider's order as the prescription is on file at the pharmacy.

● There B. There must be written permission or authorization of a parent or legal guardian from the parent to allow the school or the student to administer the medicine. Appropriate forms are available from the school office.

● The C. The medicine must come to the school office in the original labeled prescription container or, if it is over-the-counter medication, in the original container with all warnings and directions intact.

The Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of auto-injectable epinephrine by a trained employee of the School District pursuant to section A.R.S. 15-157 and subsequent to the adoption of rules by the State Board of Education on or before January 1, 2014 pertaining to annual training in the administration of auto-injectable epinephrine, recognition of anaphylactic shock symptoms and the procedures to follow when anaphylactic shock occurs and the requirements of A.R.S. 15-203(A)(40).

The Governing Board recognizes that the prescribed annual training is optional during any fiscal year in which a school does not stock epinephrine auto-injectors at the school during that fiscal year.

A school district or charter school may accept monetary donations for or apply for grants for the purchase of epinephrine auto-injectors or may participate in third-party programs to obtain epinephrine auto-injectors at fair market, free or reduced prices.

Exceptions:

● Following completion of the appropriate permissions and with written health care provider instructions, students

● Students A. Students who have been diagnosed with anaphylaxis may carry and self-administer emergency medications including auto-injectable epinephrine. The pupil's name shall be is on the medication's prescription label, on the medication container or device. Annual and annual written documentation and permissions from the pupil's parent or guardian shall be is provided that authorizes possession and self-administration. The student shall notify the school nurse office secretary as soon as practicable following the use of the medication;

● For B. For breathing disorders, handheld inhaler devices may be carried for self-administration provided the pupil's name is on the prescription label, on the medication container, or on the handheld inhaler device. Annual annual written documentation from the pupil's parents parent or guardian shall be is provided that authorizes possession and self-administration;

● Students C. Students with diabetes who have a Diabetes medical management plan provided by the student's parent or guardian, signed by a licensed healthcare provider health professional or nurse practitioner as specified by A.R.S. 15-344.01, may carry appropriate medications and monitoring equipment and self-administer the medications medication.
Policy JLCD (continued)

District employees may volunteer to be a student's diabetic care assistant, subject to approval by the student's parent or guardian, in an emergency situation as described in 15-344.01. The Superintendent may develop regulations for implementing this provision.

The District reserves the right, in accordance with procedures established by the Superintendent, to circumscribe or disallow the use or administration of any medication on the school premises if the threat of abuse or misuse of the medication may pose a risk of harm to a member or members of the student population.

The Governing Board directs the Superintendent to prescribe and enforce regulations and procedures for the emergency administration of naloxone hydrochloride or any other opioid antagonist approved by the United States Food and Drug Administration by an employee of a school district pursuant to Section 36-2267, Administration of opioid antagonist; exemption from civil liability; definition, which, in part states the following:

A. A person may administer an opioid antagonist that is prescribed or dispensed pursuant to section 32-1979 or 36-2266 in accordance with the protocol specified by the physician, nurse practitioner, pharmacist or other health professional to a person who is experiencing an opioid-related overdose.

B. A person who in good faith and without compensation administers an opioid antagonist to a person who is experiencing an opioid-related overdose is not liable for any civil or other damages as the result of any act or omission by the person rendering the care or as the result of any act or failure to act to arrange for further medical treatment or care for the person experiencing the overdose, unless the person while rendering the care acts with gross negligence, willful misconduct or intentional wrongdoing.

C. "Person" includes an employee of a school district or charter school who is acting in the person's official capacity.

This policy and any related policies or amendments to such policies shall be forwarded to the District liability insurance carrier for review.

Adopted: December 1, 2010

LEGAL REF.: A.R.S.
15-157
15-158
15-203
15-341
15-344
15-344.01
32-1601
32-1901

RECOMMENDATION: The Governing Board approve the first of three readings for policy JLCD – Medicines/Administering Medicines to Students.

Motion_______________________Second___________________Vote_____________
IV. INFORMATION AND REPORTS
A. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion_______________________Second__________________ Vote________________

V. CURRENT EVENTS
A. Authorization for Principals, District Administrators & Superintendent to present information
B. Board comments

RECOMMENDATION: The Governing Board accept the Current Events.

Motion___________________________Second__________________ Vote________________

VI. FUTURE MEETINGS AND DATES TO REMEMBER
Aug 12  Open House  Greenway High School – 6:00 pm
Aug 15  Open House  Sunnyslope High School – 6:00 pm
Aug 19  Open House  Glendale High School – 6:00 pm
Aug 20  Open House  Apollo High School – 6:00 pm
          Cortez High School – 6:00 pm
          Online Learning Academy – 6:00 pm
          Thunderbird High School – 6:00 pm
Aug 21  Regular Meeting  Administrative Center/Board Room – 7:30 pm
Aug 26  Open House  Washington High School – 6:00 pm
Aug 27  Open House  Independence High School – 6:30 pm
Sept 4  Regular Meeting  Administrative Center/Board Room – 7:30 pm
Sept 5  Open House  Moon Valley High School – 5:45 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)
Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

A. Call to order

B. Minutes
Review the minutes of the executive session held on June 19, 2019.

C. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)

X. ADJOURNMENT
The meeting adjourned at _________.