



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Patty Kennedy, President ■ Susan Maland, Clerk
Laura Arita ■ Patti Hussey ■ Pam Reicks

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, October 5, 2022

BOARD ROOM - 6:00 P.M.

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

II. CONSENT ITEMS

- *A. Approval of minutes – Policy Ref. BEDG (Enclosure)
Approve the minutes of the meeting held on September 21, 2022.
- *B. Ratification of vouchers – Policy Ref. DK (Enclosure)
For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

Note: As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

Ratification of vouchers (continued)

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
09/19/2022	137,532.18	5,414,194.62	2,387.62
	1,005,536.36		6,792.50
	85,146.44		10,733.85
	45.57		1,856.54
	558,589.00		
	2,187.70		
09/26/2022	133,777.68	N/A	5,357.89
	227,411.63		884.31
	314,884.70		9,868.86
	473.21		7,882.48
			5,455.23

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Acceptance of gifts – Policy Ref. KCD

1. Donation of \$800 from Nancy Bonner, Anthony Holly Foundation to the Greenway High School Badminton program.
2. Donation of 36 trees and supplies from Arizona Sustainability Alliance to Washington High School.
3. Donation of \$1,800 from Hillary Frank to the construction tech program at Sunnyslope High School for wood projects.

*F. Professional visits – Policy Ref. GCCE

1. 2022 Valley Schools Annual Summit
Where: Prescott, AZ
When: October 27-28, 2022
Participant: Dane Baxter (DO)
Purpose: Increase knowledge of benefits and insurance
Indirect funds: Transportation = \$83
2. NDEO (National Dance Education Organization) Conference
Where: Atlanta, GA
When: October 29-November 1, 2022
Participant: Tracey Holberg (W)
Purpose: Professional development specific to dance educators
Club funds: Registration = \$445; Substitute = \$200

Professional visits (continue)

3. ASPAA (Arizona School Personnel Administrators Association) Fall Conference
Where: Prescott, AZ
When: November 16-19, 2022
Participant: Jan Cordova (DO)
Purpose: Information on benefits and compliance requirements
Indirect funds: Registration/Dues: \$490; Lodging = \$289; Transportation = \$82
4. 2022 Learning Forward Annual Conference
Where: Nashville, TN
When: December 4-7, 2022
Participants: Lindsay Walls (A); Kathryn Griep (C); Angela Johnson (G); Jennifer Walp (GW); Christina Frazen (I); Anne Kauffman (MV); Michelle Olshan (S); Melissa Zimmerman (T); Amanda Humphrey (W)
Purpose: Professional development to enhance mentoring skills
Project AWARE Grant funds: Registration = \$9,378; Lodging = \$3,030; Meals = \$1,602; Transportation = \$3,942; Substitute = \$2,025
5. OELAS (Office of English Language Acquisition Services) Conference 2022
Where: Tucson, AZ
When: December 7-9, 2022
Participants: Shannon Olson (A)
Purpose: Professional development in equitable outcomes, data, technology and CCR
Title III funds: Registration = \$395; Lodging = \$282; Meals = \$46; Transportation = \$117; Substitute = \$360

*G. Student trips – Policy Ref. IJOA

1. CHS NJROTC
Where: San Diego, CA
When: October 21-22, 2022
Participants: 90 students and 9 chaperones
Arrangements: Commercial carrier departing 10/21/22, 8:30 am returning 10/22/22, 10:00 pm
Purpose: Career orientation/Bootcamp challenge
Students will miss 1 school day
CTE funds: Transportation = \$8,780; Lodging = \$2,500; Substitute = \$200

*H. Personnel

1. Administrative
 - a. Reclassification – Policy Ref. GCP Professional Staff Members Promotions
DO - Joseph Sweeney, from, IT Programmer to IT Distance Learning Specialist –
Effective 9/25/22
2. Certified
 - a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
WHS - Mary Tracy, English Teacher – Effective 11/23/22

Personnel (continued)

3. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassification
 CHS - Rebecca Gallegos, from Custodian to Night Lead Custodian - Effective 9/6/22
 GHS - Nallely Meza Robles, from Title 1 Instructional Assistant to EL Compliance Aide – Effective 8/22/22
 THS - Brandon Martinez, from Night Lead Custodian to Custodian - Effective 9/23/22
- b. Employment – Policy Ref. GDF Support Staff Hiring
 THS - Mikael Nelson – Campus Technology Assistant- Effective 04/25/22
- c. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
 AHS - Julie Stuart – Café Assistant - Effective 9/20/22
 CHS - Maite Cruz – EL Instructional Assistant - Effective 9/26/22
 THS - Cassandra Martinez – Custodian - Effective 9/26/22
 Nayve Delgado – Café Assistant - Effective 8/26/22

RECOMMENDATION: The Governing Board approve the Consent Items.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Approval of Qualified Evaluators of Certificated Personnel

ARS 15-537 outlines the essential components of a teacher-performance evaluation system, including the following requirements: “The Governing Board shall designate persons who are qualified to evaluate teachers to serve as evaluators for the district’s teacher performance evaluation system”. Consistent with this statutory requirement and with procedures outlined in the district’s Teacher Performance Evaluation System, it is necessary to identify those administrators whose specific training will permit them to act as qualified evaluators.

- | | |
|------------------------------------------|------------------------------------------------|
| Brian Capistran, Superintendent | Joshua Dean, Chief IT & Research Officer |
| Allison Mattingly, Assoc. Superintendent | Alissa Krantz, Director Special Education |
| Matt Belden, Asst. Superintendent | Stephanie Slover, Administrator Next Step |
| Justin Tarver, Asst. Superintendent | Denise Scafone, Administrator Northern Academy |
| Amanda McAdams, Exec. Director | Principals and Assistant Principals |

RECOMMENDATION: The Governing Board approve the administrators listed whose training will permit them to act as qualified evaluators of certificated personnel.

Motion _____ Second _____ Vote _____

B. Approval and Authorization to Post Annual Financial Report (AFR) - Fiscal Year 2022 (Enclosure)

ARS 15-904 requires school districts to prepare and submit an AFR, in electronic format, by October 15. In accordance with ARS 15-904, the AFR will be posted on the Arizona Department of Education website. Additionally, a narrative summary of CSF (Classroom Site Funds) usage at the district level will be filed with the Arizona Department of Education by November 15, 2022.

RECOMMENDATION: The Governing Board approve, sign and authorize the posting of the Annual Financial Report for fiscal year 2022.

Motion _____ Second _____ Vote _____

C. Establishment of Support Staff Proposal Committee

It is appropriate for the Governing Board to authorize the administration to establish a Support Staff Proposal Committee for the 2022-2023 school year.

RECOMMENDATION: The Governing Board authorize the administration to establish a Support Staff Proposal Committee with Justin Tarver, Nate Bowler and Steve Ducey to serve as the Governing Board’s representatives on the committee.

Motion_____Second_____Vote_____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Summer Learning report - Amanda McAdams Executive Director of Academic Support, School Safety and Title IX

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion_____Second_____Vote_____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information on current events
- B. Board comments on current events

RECOMMENDATION: The Governing Board accept the Current Events as presented.

Motion_____Second_____Vote_____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Oct 10-14	Fall Recess	All schools (no students/teachers)
Oct 19	Governing Board	Student Achievement report – 5:20 pm Apollo High School Regular Meeting – 7:30 pm Administrative Center/Board Room
Nov 2	Governing Board	Regular Meeting – 6:00 pm Greenway Auditorium Greenway Achievement Above All Recognitions

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

RECOMMENDATION: The Governing Board move into Executive Session at this time.

Motion_____Second_____Vote_____

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Student discipline matters ARS 15-843
Hear recommendation for long-term suspension at Independence High School.
- C. Minutes
Review the minutes of the executive session held on September 21, 2022.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)

X. ADJOURNMENT

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.