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GOVERNING BOARD
 Patty Kennedy, President ■ Susan Maland, Clerk
 Laura Arita ■ Patti Hussey ■ Pam Reicks

SUPERINTENDENT
 Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
 NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, December 7, 2022 – 6:00 P.M.

MOON VALLEY HIGH SCHOOL

PUBLIC RESPONSE TO AGENDA ITEMS

PLEASE REFER TO SECTION II.C. OF THE AGENDA

I. PUBLIC HEARING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Public Hearing on 2022-2023 Revised Budget

At this time, Nate Bowler, Chief Financial Officer, will summarize the 2022-2023 revised budget and answer any questions regarding this item.

F. Comments from the public on the Budget

If there is anyone in the audience who wishes to be heard regarding any item of the revised budget please rise, go to the podium, state your name, and wait for recognition by the Board President.

II. REGULAR MEETING

A. Special recognitions - Moon Valley High School

- Achievement Above All* award to teacher James Crawford.
- Achievement Above All* award to student Catherine Inman.
- Certificate of Achievement* to the Yearbook, Kimberly Fisher, sponsor
- Achievement Above All* award to support staff employee Christina Marrufo.
- Volunteer Recognition* award to volunteer Andrea Worth.

B. The Glendale Union High School District would like to honor board member, Susan Maland.

Note: As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

C. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

III. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)

Approve the minutes of the meeting held on November 16, 2022.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)

For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>	
11/15/2022	325,739.69	5,435,415.48	650.00	
	5,072,952.35		1,141.92	
	36,053.08			
	76,271.26			
11/18/2022	133,500.05	4,257,031.90	39,909.76	
	85,255.42			94,243.04
	278,025.01			18,980.16
	245.74			
11/28/2022	54,806.67	5,381,757.69	N/A	
	12,985.42			
	680,679.13			
	120.96			

*C. Purchase orders – Policy Ref. DJA (Enclosure)

As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC

Authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Sole Source Renewal - Policy Ref. DJE – Knowledge Matters, Inc. (Enclosure)

*F. Emergency Procurement - Policy Ref. DJE - Desert Diamond Arena Graduation Contract (Enclosure)

*G. Professional visits – Policy Ref. GCCE

1. ASA-ASBA Annual Conference (Arizona School Administrators-Arizona School Board Association)

Where: Phoenix, AZ

When: December 14-16, 2022

Participants: Brian Capistran, Patty Kennedy, Natalie Veidmark

Purpose: Training and information for superintendents and governing board members

Indirect funds: Registration = \$2,250

2. Consumer Technology Association 2023

Where: Las Vegas, NV

When: January 5-8, 2023

Participant: Brett Tracy (I)

Purpose: Professional development in technology trends

CTE funds: Substitute = \$300

3. ADOS (Autism Diagnostic Observation Schedule) -2 Training

Where: Charlottesville, VA

When: January 9-11, 2023

Participant: Jamilah Logan (A)

Purpose: Clinical training on using the Autism Diagnostic Observation Schedule

No cost

4. The Principal Institute

Where: Virtual

When: January 11-12, 2023

Participant: Alissa Krantz (DO)

Purpose: Provide legal information/advice to assist school administrators

SPED funds: Registration = \$79

5. ASBO (Association of School Business Officials) International Leadership Conference

Where: San Antonio, TX

When: February 22-25, 2023

Participant: Nate Bowler (DO)

Purpose: Professional development and training for school business officials

Indirect funds: Registration = \$975; Lodging = \$622; Meals = \$64; Transportation = \$547

*H. Student trips – Policy Ref. IJOA

1. AHS Basketball

Where: Prescott, AZ

When: December 29-30, 2022

Participants: 15 students and 4 chaperones

Arrangements: Private vehicles departing 12/29/22, 8:00 am returning 12/30/22, 9:00 pm

Purpose: Basketball tournament

No loss of school days

Club funds: Registration = \$450; Lodging = \$2,058

Student trips (continued)

2. GHS Student Council

Where: Bullhead City, AZ

When: January 26-28, 2023

Participants: 12 students and 2 chaperones

Arrangements: District vehicle departing 1/26/23, 11:00 am returning 1/28/23, 3:00 pm

Purpose: State Student Council Convention

Students will miss 1.5 school days

District funds: Transportation = \$528; Substitute = \$200

Club funds: Registration = \$1,230; Lodging = \$911

3. GWHS Vocal Ensemble & Concert Choir

Where: Flagstaff, AZ

When: February 9-11, 2023

Participants: 47 students and 6 chaperones

Arrangements: District vehicle departing 2/9/23, 3:00 pm returning 2/11/23, 12:00 pm

Purpose: NAU Jazz Madrigal Festival

Students will miss 1 school day

Club funds: Registration = \$400; Lodging = \$4,500

District funds: Transportation = \$520; Substitute = \$50

4. MVHS Spiritline

Where: Anaheim, CA

When: February 23-26, 2023

Participants: 23 students and 3 chaperones

Arrangements: Commercial carrier departing 2/23/23, 9:00 am returning 2/26/23, 4:00 pm

Purpose: USA Cheer Nationals competition

Students will miss 2 school days

Club funds: Transportation = \$1,856; Registration = \$3,105; Lodging = \$4,950;

Substitute = \$300

5. WHS Pom & Cheer

Where: Anaheim, CA

When: February 23-27, 2023

Participants: 10 students and 3 chaperones

Arrangements: Commercial carrier departing 2/23/23, 2:45 pm returning 2/27/23, 3:30 pm

Purpose: USA Spiritline Nationals competition

Students will miss 2 school days

Club funds: Transportation = \$1,166; Registration = \$829; Lodging = \$1,845

*I. Personnel1. Administrative

- a. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
DO – Jordan Frandrup, Administrator of Facilities – Effective 12/2/22

2. Certified

- a. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members
IHS – Robert Young, Math Teacher – Effective 12/1/22
- b. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff
SHS - Kimberly Montano, Math Teacher – Effective 1/3/23

Personnel (continued)

- c. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
SHS - Kurt Gewiss, English Teacher – Effective 11/14/22
THS - Sarah Forrest, Social Studies Teacher – Effective 2/14/23
WHS - Tracey Holberg, Math Teacher – Effective 12/12/22
3. Classified
- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassification
WHS - Michael Bejarano, from Maintenance I to Assistant Facilities Supervisor – Effective 11/7/22
- b. Employment – Policy Ref. GDF Support Staff Hiring
AHS - Jessica Navarro, Special Education Instructional Assistant- Effective 8/8/22
CHS- Kimberly Hernandez Alejo, Special Education Instructional Assistant – Effective 8/8/22
Michael Pianga, EL Instructional Assistant – Effective 8/1/22
DO - Christian Groves, Bus Driver – Effective 7/25/22
Sandra Aponte, Buyer – Effective 8/29/22
Ciara Haro, Assistant Buyer – Effective 8//15/22
GHS - Roosevelt Villalobos, Custodian – Effective 8/1/22
Rebecca Meade, Special Education Instructional Assistant – Effective 8/1/22
IHS - Anaya Rodriguez, Special Education Instructional Assistant – Effective 8/1/22
Tereena Rodriguez, Special Education Instructional Assistant – Effective 8/1/22
Adilene Fuentes Camacho, Special Education Instructional Assistant – Effective 8/2/22
Jason Cantu Roman, Special Education Instructional Assistant – Effective 8/1/22
Kaiden Escarcega-Sanchez, Special Education Instructional Assistant – Effective 8/4/22
Abel Rodriguez Jr., Cafeteria Assistant – Effective 8/10/22
MVHS - Marie Petit, Special Education Instructional Assistant – Effective 8/1/22
Luis Gallegos Patino, Custodian – Effective 7/18/22
SHS - Shelby Ferrari, Receptionist – Effective 8/12/22
THS - Lauren Williams, Title I Instructional Assistant- Effective 8/1/22
Victoria Howard, Special Education Instructional Assistant – Effective 8/1/22
Jonathan Buhl, Special Education Instructional Assistant – Effective 8/5/22
WHS - Vanessa Valdivia, Receptionist – Effective 8/1/22
Brianna Stanley, Attendance Assistant- Effective 8/1/22
Hayden Trujillo, Career Center Specialist – Effective 7/25/22
Iman Hanna, Special Education Instructional Assistant – Effective 8/3/22
- c. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
GHS - Brian Ress, Special Education Instructional Assistant – Effective 11/23/22
Joselin Castaneda, Special Education Instructional Assistant – Effective 12/16/22
MVHS - George Donaldson, Parking Lot Attendant- Effective 11/25/22
Gregory Randall Jr, Career Center Specialist – Effective 11/15/22

RECOMMENDATION: The Governing Board approve the Consent Items III *A – III *I.

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS

A. Adoption of the revised 2022-2023 school year budget (Enclosure)

In accordance with ARS 15-905, ARS 15-910 and ARS 15-943.01(B), the Glendale Union High School District is requesting to revise its 2022-2023 expenditure budget. The district will:

- Decrease its Maintenance and Operation Fund budget for current year average daily membership, carryover balance and other minor items in the total amount of \$1,330,637.
- Increase its Unrestricted Capital Outlay Fund budget for current year average daily membership, unrestricted capital outlay allocation, and carryover balance in the total amount of \$239,437.
- Increase its Classroom Site Fund budget for student count adjustments, carryover balances and interest earnings in the total amount of \$2,614,140.

RECOMMENDATION: The Governing Board approve the revision of the Maintenance and Operation Fund budget, Unrestricted Capital Outlay Fund budget and Classroom Site Fund budget for the 2022-2023 school year.

Motion _____ Second _____ Vote _____

B. Intergovernmental Agreement – Arizona Department of Economic Security (ADES) (Enclosure)

GUHSD participates in an agreement with the ADES to increase vocational, independent living and self-advocacy skills training with students with disabilities. This agreement allows for enhanced disability-related services and supports to our students due to a federal funding match formula through the DES/Vocational Rehabilitation and our school district.

RECOMMENDATION: The Governing Board authorize Alissa Krantz, Director of Special Education, to sign the IGA with the ADES for vocational services through the Transition from School to Work Services through June 30, 2027.

Motion _____ Second _____ Vote _____

C. Sole Source Procurement – Vex Robotics (Enclosure)

In compliance with School Procurement Rule R7-2-1503, a contract may be awarded for a material, service, or construction item without competition if the Governing Board determines by resolution that there is only one source for this required item.

Vex Robotics is the sole provider and distributor of vex robotics components and supplies which are used in our CTE engineering programs. Additionally, they are the only type of robotics permitted for use at Skills USA which is a required component of the engineering program.

RECOMMENDATION: That the Governing Board approves the sole source procurement for Vex Robotics.

Motion _____ Second _____ Vote _____

D. Policy Revision KI – Visitors to Schools

The Superintendent shall establish school-visit procedures for the control of persons other than school personnel or students who enter District premises. Such procedures shall permit full use of all legal means to ensure that students, employees, and District property are properly safeguarded. No person, other than one who is a peace officer or one who has obtained specific authorization from the appropriate school administrator, shall carry or possess a weapon on school grounds.

No visit, tour or observation shall be permitted if it threatens the health and safety of the pupils and staff.

Parent and Prospective Parent Visitors

The Superintendent shall develop procedures to allow for visits, tours and observations of all classrooms by parents of enrolled pupils and parents who wish to enroll their children in the school district. See Regulation KI-R. Parent and prospective parent visit, tour and observation policies shall be easily accessible from the home page of each school’s website.

Mask or Face Coverings not Required

The District does not require masks or face coverings anywhere on the District’s premises except where long-standing workplace safety and infection control measures that are unrelated to COVID-19 may be required.

Adopted: ~~December 1, 2010~~

LEGAL REF.:-

A.R.S.: 13-1302 | 13-2905 | 13-2911 | 15-184 | 15-341 | 15-507

A.G.O. I84-054

CROSS REF.:

AD - Educational Philosophy/School District Mission

BBA - Board Powers and Responsibilities

KFA - Public Conduct on School Property

RECOMMENDATION: The Governing Board approved the first of three readings for policy revision KI – Visitors to Schools.

Motion _____ Second _____ Vote _____

V. INFORMATION AND REPORTS

A. Suspension reports (Enclosure)

B. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

VI. CURRENT EVENTS

A. Authorization for Principals, District Administrators & Superintendent to present information on current events.

B. Board comments on current events.

RECOMMENDATION: The Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

VII. FUTURE MEETINGS AND DATES TO REMEMBER

Dec 14	Mid-Year Graduation	Online Learning Academy Apollo High School – 6:00 pm
Dec 19-Jan 2	Winter Recess	All schools and district office closed
Jan 3	Professional Development Day	No students on campus
Meetings and Dates (continued)		
Jan 4	Second Semester Begins Governing Board	Administrative Center – 6:00 pm
Jan 12	Pathways to America’s Top Colleges and Universities	Moon Valley High School – 5:45 pm (virtual option available)
Jan 16	Martin L. King Jr. Day	All schools and district office closed
Jan 18	Governing Board	Sunnyslope High School – 6:00 pm AAA Sunnyslope High School recognitions

VIII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

RECOMMENDATION: The Governing Board move into Executive Session at this time.

Motion _____ Second _____ Vote _____

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Student discipline matters ARS 15-843
Hear recommendation for long-term suspension at Greenway High School.
- C. Minutes
Review the minutes of the executive session held on November 16, 2022.
- D. Personnel matters pursuant to ARS 38-431.03(A)(1)
Superintendent’s Evaluation
- E. Discussion/consideration of confidential information pursuant to ARS 38-431.03(2)
Receipt of confidential matters subsequent to the posting of the agenda.

IX. RECONVENE INTO PUBLIC MEETING

**X. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION
(Each item will be identified and voted on separately.)**

XI. ADJOURNMENT
The meeting adjourned at _____.