



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Patty Kennedy, President ■ Susan Maland, Clerk
Laura Arita ■ Patti Hussey ■ Pam Reicks

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, January 4, 2023

BOARD ROOM - 6:00 P.M.

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION II.B. OF THE AGENDA

I. ORGANIZATIONAL MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance

D. Organization of Governing Board for 2023

In compliance with ARS 15-321, each Governing Board member shall receive written notice of the organizational meeting three days in advance. Members were so notified. At this time, election of President and Clerk for 2023 is appropriate. The President shall call for nominations and a vote.

1. Election of President

Results of vote: _____

2. Election of Clerk

Results of vote: _____

The meeting will continue with the newly elected President and Clerk.

II. REGULAR MEETING

A. Adoption of agenda – Policy Ref. BEDB

Adoption of the agenda as the order of business.

Motion _____ Second _____ Vote _____

Note: As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

B. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

III. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)
 Approve the minutes of the meeting held on December 7, 2022.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)
 For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
12/05/2022	34,017.12	N/A	33,201.57
	159,403.37		10,735.22
	128,565.40		
	545,848.40		
	1,073.11		
12/12/2022	54,141.92	5,391,990.26	N/A
	249,907.74		
	181,676.18		
	396.04		

*C. Purchase orders – Policy Ref. DJA (Enclosure)
 As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC
 Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Professional visits – Policy Ref. GCCE
 1. The Principal Institute
 Where: Virtual
 When: January 11-12, 2023
 Participant: Justin Tarver (DO)
 Purpose: Legal information/advice to assist administrators
 SPED funds: Registration = \$79

Professional visits (continued)

2. AASBO (Arizona Association of School Business Officials) Winter Conference
Where: Phoenix, AZ
When: January 24-25, 2023
Participant: Sandra Aponte (DO)
Purpose: Professional development in audits and compliance for purchasing
Indirect funds: Registration = \$265
3. ADOS (Autism Diagnostic Observation Schedule) -2 Training
Where: Virtual
When: January 25-27, 2023
Participant: Jamilah Logan (A)
Purpose: Clinical training on using the Autism Diagnostic Observation Schedule
SPED funds: Registration = \$690
4. AZSCA (Arizona School Counselors Association) Annual Conference
Where: Scottsdale, AZ
When: February 5-7, 2023
Participants: Beckie Dryer (GUO); Reena Gosalia (MV); Laura Torres (OLA)
Purpose: Professional development specific to school counselors
CTE funds: Registration = \$1,325

*F. Student trips – Policy Ref. IJOA

1. CHS Unitown
Where: Glendale, AZ
When: January 13-16, 2023
Participants: 6 students and 2 chaperones
Arrangements: Private vehicles will depart 1/13/23, 1:35 returning on 1/16/23, 4:00 pm
Purpose: Training for a local Unitown experience
Students will miss 1 school hour
School funds: Substitute = \$50
2. AHS/IHS/SHS/WHS Student Councils
Where: Bullhead City, AZ
When: January 26-28, 2023
Participants: 46 students and 5 chaperones
Arrangements: Commercial carrier departing 1/26/23, 8:30 am returning 1/28/23, 5:00 pm
Purpose: State Student Council Convention
Students will miss 2 school days
Club funds: Transportation = \$4,000; Registration = \$4,955; Lodging = \$7,857
District funds: Substitute = \$950
3. GWHS Softball
Where: Bullhead City, AZ
When: March 9-11, 2023
Participants: 13 students and 2 chaperones
Arrangements: Private vehicles departing 3/9/23, 4:00 pm returning 3/11/23, 8:00 pm
Purpose: Softball tournament
Students will miss 1 school day
Club funds: Substitute = \$200

Student trips (continued)

4. GHS/IHS Choirs
Where: Anaheim, CA
When: March 12-14, 2023
Participants: 50 students and 5 chaperones
Arrangements: Commercial carrier departing 3/12/23, 5:00 am returning 3/14/23, 11:00 pm
Purpose: Disneyland and Young Americans rehearsals
No loss of school days
Club funds: Transportation = \$3,375; Lodging = \$4,199

5. AHS Band & Orchestra
Where: Anaheim, CA
When: April 20-23, 2023
Participants: 70 students and 8 chaperones
Arrangements: Commercial carrier departing 4/20/23, 3:30 pm returning 4/23/23, 6:30 am
Purpose: Disney Performing Arts Studio workshop/performance
Students will miss 1 school day
Club funds: Transportation = \$9,200; Lodging = \$7,252

6. SHS Football
Where: Heber, AZ
When: July 27-29, 2023
Participants: 68 students and 7 chaperones
Arrangements: Commercial carrier/District vehicles departing 7/27/23, 10:00 am
returning 7/29/23, 1:00 pm
Purpose: Football camp
No loss of school days
Club funds: Transportation = \$1,350; Registration/Lodging = \$10,050

*G. Personnel1. Classified

- a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassification
DO - Collette Trudel, OLA Administrative Assistant to Purchasing Buyer at DO –
Effective 1/3/23
IHS - Jacob Elam, from Clerical Assistant to Attendance Assistant – Effective 12/02/22
WHS - David Garcia, from Bus Driver to Maintenance 1 – Effective 11/15/22

- b. Employment – Policy Ref. GDF Support Staff Hiring
AHS - Marc Cardoza, Campus Technology Assistant – Effective 7/18/22
Lizeth Eguizabal, Special Education Instructional Assistant – Effective 8/19/22
DO - Erika Avila, District Curriculum Secretary – Effective 12/11/22
Leticia Figueroa, Bus Driver – Effective 5/18/22
Constance Hall, Bus Driver – Effective 7/25/22
Sandra Phillips, Bus Driver- Effective 12/12/22
GHS - Karen Yazzie, Custodian- Effective 8/31/22
Phyllis Gonzales Chavez, Credentials Secretary – Effective 8/29/22
GWHS - Marilyn Lopez, Special Education Instructional Assistant – Effective 9/6/22
IHS - Sharriah Hall, EL Instructional Assistant – Effective 8/9/22
SHS - Christopher Roberts, Parking Lot Attendant – Effective 8/15/22
THS - Macy Ramirez, Parking Lot Attendant – Effective 8/8/22
WHS - Gabriela Ward Lopez, Café Assistant – Effective 8/17/22

Personnel (continued)

- c. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
AHS - Kevin Moulis, Athletic Trainer – Effective 12/16/22
MVHS - Ben Martinez, Maintenance 1 – Effective 12/5/22
NS - Diana Martinez, Special Education Instructional Assistant – Effective 12/15/22

RECOMMENDATION: The Governing Board approve the Consent Items III *A – III *G.

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS

A. Policy Revision KI – Visitors to Schools

The Superintendent shall establish school-visit procedures for the control of persons other than school personnel or students who enter District premises. Such procedures shall permit full use of all legal means to ensure that students, employees, and District property are properly safeguarded. No person, other than one who is a peace officer or one who has obtained specific authorization from the appropriate school administrator, shall carry or possess a weapon on school grounds.

No visit, tour or observation shall be permitted if it threatens the health and safety of the pupils and staff.

Parent and Prospective Parent Visitors

The Superintendent shall develop procedures to allow for visits, tours and observations of all classrooms by parents of enrolled pupils and parents who wish to enroll their children in the school district. See Regulation KI-R. Parent and prospective parent visit, tour and observation policies shall be easily accessible from the home page of each school’s website.

Mask or Face Coverings not Required

The District does not require masks or face coverings anywhere on the District’s premises except where long-standing workplace safety and infection control measures that are unrelated to COVID-19 may be required.

Adopted: ~~December 1, 2010~~

LEGAL REF.:-

A.R.S.: 13-1302 | 13-2905 | 13-2911 | 15-184 | 15-341 | 15-507

A.G.O. I84-054

CROSS REF.:

AD - Educational Philosophy/School District Mission

BBA - Board Powers and Responsibilities

KFA - Public Conduct on School Property

RECOMMENDATION: The Governing Board approved the second of three readings for policy revision KI – Visitors to Schools.

Motion _____ Second _____ Vote _____

V. INFORMATION AND REPORTS

A. Suspension reports (Enclosure)

B. Financial reports (Enclosure)

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

VI. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information on current events
- B. Board comments on current events

RECOMMENDATION: The Governing Board accept the Current Events as presented.

Motion _____ Second _____ Vote _____

VII. FUTURE MEETINGS AND DATES TO REMEMBER

Jan 12	Pathways to America’s Top Colleges and Universities	Moon Valley High School – 5:45 pm (virtual option available)
Jan 16	Martin L. King Jr. Day	All schools and district office closed
Jan 18	Governing Board	Sunnyslope High School – 6:00 pm AAA Sunnyslope High School recognitions

VIII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

RECOMMENDATION: The Governing Board move into Executive Session at this time.

Motion _____ Second _____ Vote _____

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Student discipline matters ARS 15-843
Hear recommendation for long-term suspension at Cortez High School.
- C. Minutes
Review the minutes of the executive session held on December 7, 2022.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

IX. RECONVENE INTO PUBLIC MEETING

X. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION

(Each item will be identified and voted on separately.)

XI. ADJOURNMENT

Motion _____ Second _____ Vote _____

The meeting adjourned at _____.