



ADMINISTRATIVE CENTER

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GOVERNING BOARD

Patty Kennedy, President ■ Laura Arita, Clerk
Patti Hussey ■ Pam Reicks ■ Natalie Veidmark

SUPERINTENDENT

Brian Capistran

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, January 18, 2022

SUNNYSLOPE HIGH SCHOOL - 6:00 P.M.

PUBLIC RESPONSE TO AGENDA ITEMS
PLEASE REFER TO SECTION I.F. OF THE AGENDA

I. REGULAR MEETING

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion _____ Second _____ Vote _____

E. Special recognitions – Sunnyslope High School

Achievement Above All award to teacher Michael Brauer.
Achievement Above All award to student Madeleine Schlesinger.
Certificate of Achievement to the Marching Band, Stephen Alguire, sponsor.
Achievement Above All award to support staff employee Katherine Nunn.
Volunteer Recognition award to volunteer Carrie Lifshitz.

F. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

II. CONSENT ITEMS

*A. Approval of minutes – Policy Ref. BEDG (Enclosure)
 Approve the minutes of the meeting held on January 4, 2023.

*B. Ratification of vouchers – Policy Ref. DK (Enclosure)
 For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
12/15/2022	61,904.00	N/A	44,712.98
	102,792.77		9,497.06
	40,901.35		
	566,313.47		
	205.99		
01/04/2023	55,424.98	5,330,270.21	3,577.72
	62,578.09		7,146.02
	257,434.62		
01/09/2023	43,012.44	4,958,256.77	15,355.79
	2,432,510.99		
	480,068.04		
	580.35		
	585.96		

*C. Purchase orders – Policy Ref. DJA (Enclosure)
 As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

*D. Authorization for Executive Session – Policy Ref. BEC
 Request the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

*E. Sole Source Renewals – Policy Ref. DJE

ACTEAZ/ACTE	Professional development CTE/Counselors/Administrators
AZ CTSO’s	Reimbursement to campus CTSO’s expenses
C-CAP & Rouxbe/World Strides	Training & competition for culinary students
ServSafe National Restaurant Assoc.	ServSafe Food Safety/Edu Materials – Culinary
Pearson	Clinical & classroom assessments/products
Pearson Assessments	Scanner/Testing forms
Realityworks, Inc.	Baby Think It Over Program
Spinitar	VariQuest
TFS Results	ADE provider for CTE retention/placement
Career Safe	OSHA 10 Tests for Construction/Welding/Stagecraft/Sports Med.
Penn Foster	Marketing Certifications required by ADE/CCRI
Solid Professor	Engineering Certification Software & Tests
Act, Inc.	PreACT Test

*F. Professional visits – Policy Ref. GCCE

1. 2023 ESSA (Every Student Succeeds Act) Bootcamp
Where: Virtual
When: January 19-20, 2023
Participants: Amanda McAdams, Dolores Whalen (DO)
Purpose: Review of Federal Grant process
Indirect funds: Registration \$150
2. 2023 AME/ABEA (Arizona Marketing/Business Educators Associations) Conference
Where: Sedona, AZ
When: January 26-28, 2023
Participant: Rebecca McGinnis (W)
Purpose: Professional development for marketing/business educators
CTE funds: Registration \$425; Lodging \$376; Meals \$70; Transportation \$98; Substitute \$60
3. ACTEAZ (Association of Career & Technical Education) Leadership Conference
Where: Prescott, AZ
When: February 2-3, 2023
Participants: Jen Fowler (GW); Tracy Mayfield, Amanda Shively (DO)
Purpose: Updates and best practices
CTE funds: Registration \$975; Lodging \$850; Meals \$171; Transportation \$322; Substitute \$200
4. ASCA (Arizona School Counselor Association) Annual Conference
Where: Phoenix, AZ
When: February 5-7, 2023
Participant: Heather Stephenson (G)
Purpose: Updates and information on current school counseling processes and practices
CTE funds: Registration \$495; Transportation \$98
5. Solution Tree – PLC (Professional Learning Communities) Summit
Where: Phoenix, AZ
When: February 28-March 2, 2023
Participant list attached
Purpose: Professional development, best practices and strategies for student success
Title I funds: Registration \$40,399; Transportation \$3,900

*G. Student trips – Policy Ref. IJOA

1. CHS/GHS/IHS NJROTC
Where: San Diego, CA
When: January 20-21, 2023
Participants: 100 students and 13 chaperones
Arrangements: Commercial carrier departing 1/20/23 4:00 am returning 1/21/23, 4:00 pm
Purpose: Naval orientation visit
Students will miss 1 school day
CTE funds: Transportation \$9,232; Registration \$11,000

Student trip (continued)

2. GWHS Student Council
 Where: Bullhead City, AZ
 When: January 25-28, 2023
 Participants: 12 students and 2 chaperones
 Arrangements: District vehicle departing 1/25/23, 2:40 pm returning 1/28/23, 6:00 pm
 Purpose: State convention
 Students will miss 2 school days
 District funds: Transportation \$550; Substitute \$400
 Club funds: Registration \$550; Lodging \$1,391
3. MVHS/SHS Vocal Ensemble
 Where: Flagstaff, AZ
 When: February 10-11, 2023
 Participants: 39 students and 5 chaperones
 Arrangements: District vehicle departing 2/10/23, 8:00 am returning 2/11/23, 8:00 pm
 Purpose: NAU Jazz/Madrigal Festival
 Students will miss 1 school day
 District funds: Transportation \$488; Substitute \$225
 Club funds: Registration \$400; Lodging \$1,548
4. THS Outdoors Club
 Where: Wilcox, AZ
 When: April 21-22, 2023
 Participants: 12 students and 3 chaperones
 Arrangements: Commercial carrier departing 4/21/23, 3:00 pm returning 4/22/23, 9:00 pm
 Purpose: Promote camaraderie and education through the outdoors
 No loss of school days
 Club funds: Transportation \$413; Lodging \$754

*H. Personnel

1. Administrative
 - a. Resignation – Policy Ref. GCQC Resignation of Professional Staff
DO - Levi Reicks, SQL Programmer – Effective 1/6/23
GWHS - Rachele Beard, School Psychologist – Effective 5/26/23
2. Certified
 - a. Leave of Absence – Policy Ref. GCCC Professional/Support Staff Leave of Absence
IHS - Tremayne Tuck, ROTC Instructor – Effective 1/10/23
THS - Lucy Maurer, Culinary Arts Teacher – Effective 1/3/23
WHS - Brianna Kaiser, Math Teacher – Effective 2/27/23
 - b. Retirement – Policy Ref. GCOE Retirement of Professional/Support Staff Members
IHS - Cheryl Stigleman, EL Teacher – Effective 5/25/23
SHS - Joyce Baird, Social Studies Teacher – Effective 5/25/23
 - c. Resignation – Policy Ref. GCQC Resignation of Professional Staff
SHS - Michael Brauer, EL Teacher – Effective 5/25/23

Personnel (continued)

3. Classified
 - a. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassification
 - GHS - Alyssa Espinoza, from Attendance Assistant to Special Education Instructional Assistant – Effective 1/16/23
 - OLA - Norma Harris, From Data Processor to Administrative Assistant to the Principal – Effective 1/11/23
 - THS - James A. Hudspeth, from Maintenance 1 to Assistant Facilities Foreman – Effective 1/3/23
 - Oscar Sandoval, from Maintenance III to Maintenance I – Effective 1/10/23
 - b. Employment – Policy Ref. GDF Support Staff Hiring
 - AHS - Cindy Rodriguez, Receptionist – Effective 9/7/22
 - CHS - Efunga Theophile, Custodian – Effective 8/29/22
 - GHS - Claudia Azcarate, Attendance Assistant – Effective 9/6/22
 - Kirsten Tyo, Special Education Instructional Assistant – Effective 9/12/22
 - IHS - Jane Bowler, Title 1 Instructional Assistant – Effective 9/12/22
 - MVHS - Royce Edwards, Campus Technology Assistant – Effective 5/26/22
 - Corbin Kohtz, EL Instructional Assistant- Effective 8/1/22
 - SHS - Samantha Miller, Cafeteria Assistant – Effective 9/12/22
 - WHS - Leah Miller, Cafeteria Assistant – Effective 8/3/22
 - c. Retirement – Policy Ref. GCQE Retirement of Professional/Support Staff Members
 - WHS - Rosemarie Bennett, Compliance Transition Service Support – Effective 6/2/23
 - d. Resignation – Policy Ref. GDQB Resignation of Support Staff Members
 - CHS - Ivris Pena Garcia, Attendance Assistant – Effective 1/20/23
 - OLA - Veronica Cardiel, Social Worker – Effective 1/20/23
 - Joseph Thompson, Compliance & Transition Services Support CTSS – Effective 1/6/23
 - WHS - Robert Johnson, Special Education Instructional Assistant – Effective 12/15/22
 - e. Termination
 - DO - Sheli Nelson, Bus Driver – Effective 1/9/23

RECOMMENDATION: The Governing Board approve the Consent Items II *A – II *H.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Policy Revision KI – Visitors to Schools

The Superintendent shall establish school-visit procedures for the control of persons other than school personnel or students who enter District premises. Such procedures shall permit full use of all legal means to ensure that students, employees, and District property are properly safeguarded. No person, other than one who is a peace officer or one who has obtained specific authorization from the appropriate school administrator, shall carry or possess a weapon on school grounds.

No visit, tour or observation shall be permitted if it threatens the health and safety of the pupils and staff.

Parent and Prospective Parent Visitors

The Superintendent shall develop procedures to allow for visits, tours and observations of all classrooms by parents of enrolled pupils and parents who wish to enroll their children in the school district. See Regulation KI-R. Parent and prospective parent visit, tour and observation policies shall be easily accessible from the home page of each school’s website.

Mask or Face Coverings not Required

The District does not require masks or face coverings anywhere on the District’s premises except where long-standing workplace safety and infection control measures that are unrelated to COVID-19 may be required.

Adopted: ~~December 1, 2010~~

LEGAL REF.:-

A.R.S.: 13-1302 | 13-2905 | 13-2911 | 15-184 | 15-341 | 15-507

A.G.O. I84-054

CROSS REF.:

AD - Educational Philosophy/School District Mission

BBA - Board Powers and Responsibilities

KFA - Public Conduct on School Property

RECOMMENDATION: The Governing Board approve the third and final reading for policy revision KI – Visitors to Schools.

Motion _____ Second _____ Vote _____

B. School Facilities Oversight Board Building Renewal Grant (Enclosure)

The School Facilities Oversight Board has agreed to provide funding for new roofs at Thunderbird High School. Funding of \$2,743,118.73 is awarded upon execution of Terms and Conditions.

RECOMMENDATION: The Governing Board authorize the Board President and Superintendent to sign the necessary documents to execute the terms and conditions of the award.

Motion _____ Second _____ Vote _____

C. Job Order Contracting (1GPA 21-06P-02) Approval to Exceed Established Threshold

To remain compliant with A.R.S 15-213 (L) and Governing Board policy DJE, the District is seeking approval by the Governing Board to exceed the established \$1,000,000 per project limit for Job Order Contracting contract. Approval of this request will allow for construction of roof replacement at Thunderbird High School. Performance and Payment Bonding shall be required from the vendor for this project.

Project is being funded by a Building Renewal Grant from the School Facilities Oversight Board.

RECOMMENDATION: The Governing Board approve a contract with Progressive Roofing through the 1 Government Procurement Alliance (1GPA) awarded contract #21-06P-02 in an amount not to exceed \$2,716,047.00. Construction (roof replacement) will commence during the 2022-2023 school year and conclude in the 2023-2024 school year.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

A. Suspension reports (Enclosure)

B. Financial reports (Enclosure)

C. Open Enrollment Policy Report – Brian Capistran, Superintendent

RECOMMENDATION: The Governing Board accept the Information and Reports.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information on current events
- B. Board comments on current events

RECOMMENDATION: The Governing Board accept the Current Events as presented.

Motion_____Second_____Vote_____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Jan 21	Governing Board	Study Session – Administrative Center – 8:00 am
Feb 1	Governing Board	Thunderbird High School - 6:00 pm AAA Thunderbird High School recognitions
Feb 15	Governing Board	Washington High School – 6:00 pm AAA Washington High School recognitions
Feb 20	Presidents’ Day	All schools and district office closed

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

RECOMMENDATION: The Governing Board move into Executive Session at this time.

Motion_____Second_____Vote_____

Executive sessions require the confidentiality of the participants. Information discussed in executive session is confidential and therefore prohibited from being a subject of discussion outside this executive session, with the exception of information reported in the general meeting. Additionally, board members cannot state how they intend to vote or the action they intend to take on any subject discussed in the executive session.

- A. Call to order
- B. Student discipline matters ARS 15-843
Hear recommendations for long-term suspensions at Greenway, Independence and Washington High Schools.
- C. Minutes
Review the minutes of the executive session held on January 4, 2023.
- D. Discussion/consideration of confidential information pursuant to ARS 38-431.03
Receipt of confidential matters subsequent to the posting of the agenda.

VIII. RECONVENE INTO PUBLIC MEETING

IX. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION

(Each item will be identified and voted on separately.)

X. ADJOURNMENT

Motion_____Second_____Vote_____

The meeting adjourned at _____.