



**ADMINISTRATIVE CENTER**

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**GOVERNING BOARD**

Patty Kennedy, President ■ Laura Arita, Clerk  
Patti Hussey ■ Pam Reicks ■ Natalie Veidmark

**SUPERINTENDENT**

Brian Capistran

**GOVERNING BOARD MEETING**

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

**AGENDA**

**Wednesday, July 12, 2023**

**BOARD ROOM - 6:00 P.M.**

PUBLIC RESPONSE TO AGENDA ITEMS  
PLEASE REFER TO SECTION II.A. OF THE AGENDA

**I. PUBLIC HEARING**

- A. Call to order
- B. Roll call
- C. Pledge of Allegiance
- D. Adoption of agenda – Policy Ref. BEDB

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**E. Public Hearing on 2023-2024 Proposed Budget – Legal Ref. ARS 15-903, 15-905, 15-910, 15-910.02, 15-1103, 15-1107**

At this time, Nate Bowler, Chief Financial Officer, will summarize the 2023-2024 budget and answer any questions regarding this item.

**F. Comments from the public on the Budget**

If there is anyone in the audience who wishes to be heard regarding any item of the revised budget please rise, go to the podium, state your name, and wait for recognition by the Board President.

**II. REGULAR MEETING**

**A. Public participation at Board meetings**

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form and give it to the board secretary. Presentations are limited to a maximum of two (2) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

**Note:** As a matter of information to the audience, prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda. Some or all Governing Board members may appear telephonically. The Governing Board reserves the right to convene in executive session pursuant to A.R.S. 38-431.03(A) (3) for the purpose of obtaining legal advice from its attorney for any item listed on the agenda. The attorney may appear virtually, telephonically or in person.

*Empowering All Students for the Choices and Challenges of the Twenty-First Century*

**III. CONSENT ITEMS**

\*A. Approval of minutes – Policy Ref. BEDG (Enclosure)  
 Approve the minutes of the meeting held on June 7 and study session on June 27-28, 2023.

\*B. Ratification of vouchers – Policy Ref. DK (Enclosure)  
 For the information of the audience, we follow a closely controlled procedure for processing vouchers when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date Reviewed</u>	<u>Expense Voucher</u>	<u>Payroll Voucher</u>	<u>Aux/Tax Credit Voucher</u>
06/05/2023	181,427.10 3,216,993.72 297,940.21 949.51	N/A	N/A
06/12/2023	38,998.13 90,536.62 2,580,538.19 1,121,529.72 177.42	13,218,730.14	17,479.88
6/19/2023	129,968.92 2,044,854.36 1,001,097.05 423.63	N/A	5,345.90
6/27/2023	39,814.17 141,441.76 2,698,553.89 411.84	1,903,093.47	

\*C. Purchase orders – Policy Ref. DJA (Enclosure)  
 As a matter of information to the audience, procurement of materials and services is controlled by the use of a district purchase order system. The Board’s approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board.

\*D. Personnel

1. Administrative

a. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members  
DO - Elias Armendariz, SQL Analyst and Training Specialist – Effective 6/29/23

2. Certified

a. Employment – Policy Ref. GCF Professional Staff Hiring  
GHS - Britt James, English Teacher – Effective 7/31/23  
 Mikel Plumlee, CTE Teacher – Effective 7/31/23  
IHS - Jessica Mitchell, Science Teacher – Effective 7/31/23  
NA - Tanisha Lawrence – Special Ed Teacher – Effective 7/31/23  
WHS - Haley Young-Miller, Spanish Teacher – Effective 7/31/23

## Personnel (continued)

b. Re-employment

AHS - Dennis Baker, Math Teacher – Effective 7/31/23

c. Resignation – Policy Ref. GCQC Resignation of Professional Staff Members

AHS - Jennifer Rogers, English Teacher – Effective 6/28/23

CHS - Jennifer Starchman, Math Teacher – Effective 6/7/23

3. Classifieda. Reclassification – Policy Ref. GDP Support Staff Promotions and Reclassification

DO - Nicolas Bolduc, from Maintenance I at GWHS to HVAC at DO – Effective 6/26/23

Andrew Softley, from Parking Lot Attendant at MVHS to Bus Driver at DO –  
Effective 7/10/23

Adriana Andrade, from Bookstore Manager at AHS to Accounting Specialist at DO –  
Effective 6/26/23

John Wirth, from Maintenance I at WHS to Custodian at DO- Effective 7/5/23

b. Resignation – Policy Ref. GDQB Resignation of Support Staff Members

AHS - Leonard Froese, Parking Lot Attendant – Effective 5/25/23

DO - Daisy Perez, Dispatch/Router/Trainer- Effective 6/16/23

GHS - Ana Munoz, Cafeteria Assistant – Effective 5/23/23

IHS - Mary Freeland, School Nurse – Effective 6/30/23

THS - Katherine Roberts, Data Processor- Effective 7/1/23

WHS - Danae Gandara, Attendance Assistant – Effective 6/30/23

\*E. Professional visits – Policy Ref. GCCE1. NCI (Nonviolent Crisis Prevention Intervention) Training

Where: Flagstaff, AZ

When: July 13 & October 12, 2023

Participant: Denise Scafone (NA)

Purpose: Renewal of crisis prevention training and certification

SPED funds: Registration \$3,499; Transportation \$170

2. SPARK (Striving Professionals Aspiring to Revive K-12) University

Where: Online

When: July 17-21, 2023

Participant: Suzette Korchmaros (C); Keith Quaranto (G)

Purpose: Discover strategies for increased student engagement and achievement

Grant funds: Registration \$1,198

3. Kagan Cooperative Learning

Where: Orlando, FL

When: July 17-21, 2023

Participants: Nichol Castro (A); Leah Hurguy (C); Courtney Laycock (G); Mark Gaspar (I);  
Danielle Cunningham, Leah Clark (S); Nadeen Boykin, Ronald Pinkerton (T); Jessica Hewlett,  
Heather Livengood, Carols Lopez, Halle Pittman (W)

Purpose: Professional development in cutting edge teacher structures to create classroom success

Grant funds: Registration \$10,788; Transportation \$8,610

Title IV funds: Lodging \$15,124; Meals \$4,248

## Professional visits (continued)

4. TEACH (Treatment & Education of Autistic & Communication Related Children)  
Where: Glendale, AZ  
When: July 18-20, 2023  
Participants: Leonard Siegel, Sarah Stahn (G)  
Purpose: Professional development for educators working with autistic students  
No cost
5. Adolescent Health Conference  
Where: Phoenix, AZ  
When: July 19-20, 2023  
Participant: Natalie Schoenbauer (DO)  
Purpose: Information on current/relevant mental health issues with adolescents  
No cost
6. Advanced Placement Summer Institute  
Where: Denver, CO  
When: July 24-27, 2023  
Participant: Mary Walther (S)  
Purpose: Professional development in curriculum for Advanced Placement courses  
Title IV funds: Registration \$700
7. SEDA (Special Education Director’s Academy)  
Where: Avondale, AZ  
When: August 11, September 22, October 27, 2023; January 19, February 23, May 10, 2024  
Participant: Stephanie Slover (NS); \*Alissa Krantz (DO)  
Purpose: Professional development for aspiring special education directors. \*Trainer  
SPED funds: Registration \$1,200
8. AIAAA (Arizona Interscholastic Athletic Administrators Association) State Conference  
Where: Prescott, AZ  
When: September 9-12, 2023  
Participants: Matt Belden (DO); Anthony Ditto (A); Julie Patton (G); Kelsea Threadgill (I);  
Edwardo Lopez (MV); Tim Matteson (S); Layne Peterson (T);  
Purpose: Professional development for athletic administrators  
Indirect funds: Registration = \$1,750; Civic funds: Lodging = \$2,211
9. NIAAA (National Interscholastic Athletic Administrators Association) National Conference  
Where: Orlando, FL  
When: December 14-20, 2023  
Participant: Julie Patton (G)  
Purpose: Professional development and updates specific to athletic administrators  
No cost
10. Synergy Connect 2023 Users Conference  
Where: Orlando, FL  
When: November 1-2, 2023  
Participants: \*Heather Babb, Chad Barclay, Brandon Charette, Max Coffee, Josh Dean,  
\*Alissa Krantz, \*Shannon Mitchell, Erin O’Neal, Rebecca Reese (DO)  
Purpose: Professional development to build and sustain Synergy awareness  
Indirect funds: Registration \$4,844; Lodging \$8,291; Meals \$918; Transportation \$3,491  
\*SPED funds: Registration \$2,085; Lodging \$2,361; Meals \$459; Transportation \$1,812

\*F. Student trips – Policy Ref. IJOA

1. GHS Football

Where: Show Low, AZ

When: July 16-20, 2023

Participants: 50 students and 8 chaperones

Arrangements: District vehicles departing 7/16/23, 4:00 pm returning 7/20/23, 5:00 pm

Purpose: Football camp

No loss of school days

Tax Credit funds: Transportation \$1,628; Registration/Lodging \$7,400

2. GHS NJROTC

Where: Flagstaff, AZ

When: July 17-21, 2023

Participants: 14 students and 2 chaperones

Arrangements: District vehicles departing 7/17/23, 8:00 am returning 7/21/23, 4:00 pm

Purpose: Leadership camp

No loss of school days

District funds: Transportation \$438; Club funds: Lodging \$400

**RECOMMENDATION:** The Governing Board approve the Consent Items.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. NEW BUSINESS**

**A. 2023-2024 Expenditure Budget and Revenue Budgets - ARS 15-905, 15-910 Pol. Ref. DB, DBC, DBF, DIE** (Enclosure)

Districts must adopt an expenditure budget no later than July 15. The District's 2023-2024 Expenditure Budget and required Desegregation Supplement was properly proposed on June 7, 2023 and required public hearing held July 12, 2023.

**RECOMMENDATION:** The Governing Board adopt the 2023-2024 expenditure budget and authorize the signing and filing of the related forms.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Authorization for the Signing of Vouchers**

In accordance with ARS 15-321.G, the Governing Board must authorize signing of orders (vouchers) for salaries or other expenses between Board meetings. The signing of orders (vouchers) must be ratified at the next regular or special meeting of the Governing Board.

**RECOMMENDATION:** The Governing Board authorizes the Governing Board Clerk for the signing of orders (vouchers) for salaries or other expenses between Board meetings.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Hearing Officers - Student Disciplinary Matters**

In accordance with the student due process policy, it is necessary for the Governing Board to appoint Hearing Officers for student disciplinary matters that result in long-term suspension.

**RECOMMENDATION:** The Governing Board appoint Matt Belden as Hearing Officer for student discipline matters and appoint Allison Mattingly and Amanda McAdams as alternates.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Hearing/Review Officer Disciplinary Action - Legal Ref. 15-341**

In accordance with the rules and hearing procedures for disciplinary action involving certificated staff, administrative staff and support staff it is necessary for the Governing Board to appoint a Hearing/Review Officer.

**RECOMMENDATION:** The Governing Board appoint Matt Belden as its Hearing/ Review Officer for disciplinary action involving certificated staff, administrative staff and support staff and appoint Allison Mattingly and Amanda McAdams as alternates.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Intergovernmental Agreement (IGA) Amendment Arizona Department of Economic Security (ADES) 2023-2024 School Year (Enclosure)**

This is a continuation of a long-standing agreement with ADES to increase vocational, independent living and self-advocacy skills training with students with disabilities. This agreement allows for enhanced disability-related services and supports to our students due to a federal funding match formula through DES/Vocational Rehabilitation and GUHSD.

**RECOMMENDATION:** The Governing Board authorize Alissa Krantz, Director of Special Education, to sign the budget amendment with ADES for vocational services through the Transition from School to Work Services for the 2023-2024 school year and allocate up to \$969,949.56 to serve our students.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Intergovernmental Agreement (IGA) Maricopa County Community College District (Enclosure)**

The Glendale Union High School District seeks to continue a relationship with the Maricopa County Community College District that will provide students dual enrollment and credit earning opportunities in designated courses. The enclosed IGA describes the steps and procedures followed in implementing this agreement. The goal of this effort is to enhance the successful retention and articulation of students to the community college system for the purposes of pursuing advanced training.

**RECOMMENDATION:** The Governing Board authorize Brian Capistran, Superintendent, to sign the IGA for the purpose of providing students dual enrollment and credit earning opportunities with the Maricopa County Community College District for the 2023-2024 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**G. Intergovernmental Agreement (IGA) Arizona Department of Public Safety (DPS) (Enclosure)**

The Glendale Union High School District uses off-duty Arizona Department of Public Safety (DPS) Law Enforcement Officers to provide security for school events. The enclosed IGA with the DPS authorizes the use of off-duty DPS officers for the 2023-2024 school years and defines district requirements.

**RECOMMENDATION:** The Governing Board authorize Nate Bowler, Chief Financial Officer, to sign the appropriate documents with Arizona DPS to continue use of off-duty Law Enforcement Officers for the 2023-2024 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**V. INFORMATION AND REPORTS**

- A. Financial reports (Enclosure)
- B. Bid specification (Enclosure)
  - 1. RFP 24-003 Graduation Venue

**RECOMMENDATION:** The Governing Board accept the Information and Reports.

Motion \_\_\_\_\_, Second \_\_\_\_\_

**VI. CURRENT EVENTS**

- A. Authorization for the Superintendent to present information on current events
- B. Board comments on current events

**RECOMMENDATION:** The Governing Board accept the Current Events as presented.

Motion \_\_\_\_\_, Second \_\_\_\_\_

**VII. FUTURE MEETINGS AND DATES TO REMEMBER**

- |        |                 |  |
|--------|-----------------|--|
| Aug 2  | Governing Board | Administrative Center/Board Room – 6:00 pm |
| Aug 7  | School Begins   |  |
| Aug 16 | Governing Board | Administrative Center/Board Room – 6:00 pm |

**VIII. ADJOURNMENT**